

Agenda
Regular Meeting of the City Council
Monday, August 22, 2005

I. Call to Order

A. 7:00 p.m. in the Council Room, City Hall.

II. Roll Call

A. Members present:

B. Members absent:

C. Consultants and City Staff present:

D. Visitors present:

III. Consent Agenda

A. Minutes of Past Meetings: To approve the minutes of the Regular Meeting held Monday, August 8, 2005. Addendum #1.

B. LMC Technology Issues Seminar: I request authorization for up to two staff persons to attend the seminar at Rochester on September 15 for a registration fee of \$25.00 each and mileage for one driver. I recommend Council Members also attend, if possible. Addendum #2.

C.

D.

Council action:

IV. Visitors and Communications

- A. Zoning Application – Molling: A Zoning Application has been submitted by Peter Molling for construction of a 50' x 72' building in an Industrial District adjacent (on the north property line) to a Residential District, proposing to locate the structure 3' from the west property line and 25' from the north property line. The advertisement for Public Hearing states that the proposed building placement requires a 27' setback variance from the west (side) property line and a 25' setback variance from the north (rear) property line. Addendum #3.

Council action:

B.

C.

D. Communications

1. Woodland Industries, Customer Appreciation Breakfast, 8-23-05. Addendum #4.
2. Ltr, Houston County Auditor, 8-12-05, SUBJ: County Election Equipment Plan. Addendum #5.
3. Houston County EDA Trails Meeting Notice. Addendum #6.
NOTE: Addendum #5 and #6 announce meetings at the same time on the same date.

V. Old Business

- A. Pedestrian Crosswalk Flashing Lights: I shall review this with you at the meeting.

Council action:

B.

C.

D.

VI. New Business

- A. Sanitary Sewer Plant Building: Tony Klug, Water/Wastewater Supervisor, recommends overhaul of the Dechlorinator Building. Fumes from the chloride/chlorine are so strong that, over a period of 25 years, holes have been eaten through the metal siding and metal door. The enclosed quote is only for materials. Assembly will be performed by City Staff. This Estimate covers the major items. There may be another \$100 cost for miscellaneous items, such as a doorknob, etc. Addendum #7.

Council action:

- B. Public Hearing Schedule, 2006 Budget, 2005 Levy: We must set a date for conducting a Public Hearing to consider the 2006 Budget and 2005 Tax Levy. We must also adopt a "Proposed Tax Levy" and give that to the Houston County Auditor before September 15. I shall explain further at the meeting. Addendum #8.

Council action:

C.

D.

VII. Clerk's Report

- A. 2006 PERA Aid: \$2,789.00 (Same as 2005). Addendum #9.
- B. Alternate Side Parking: Is it the Council's intent to re-institute Alternate Side Parking over the winter months? If so, I recommend a meeting with the Council Committee (Vick & Standish), Mike Gerardy, Randy Shefelbine and myself to review the issue and draft a document that has achievable regulations from the standpoint of the Street Department and enforcement by the Police Department. (Thursday, September 8 at 7:00 p.m.?) Addendum #10.
- C. Vacation: I (Nelson) shall be taking vacation (so to speak) from Monday, August 22 through Friday, September 2.

- D. Lift Station Insurance Coverage: Enclosed is a copy of the Lift Station list and values given to Danielson Insurance Agency. Addendum #11.
- E. Federal Anti-Cable Franchising Legislation: Enclosed is an email received from the League of Minnesota Cities. If you wish to call your Congressman, that would be great. Addendum #12.
- F. Employee Time Record: Enclosed is the Employee Time Record for Pay Period August 1 – 14, 2005. Addendum #13.
- G. Debit/Credit Machine: One individual has recommended the Clerk's Office start using a Debit/Credit Machine. There may be merit to that.
- H. Franchise Fee: Mediacom submitted payment for the 2004 Franchise Fee in the amount of \$15,344.46.
- I. *Change a Light, Change the World:* I will explain at the meeting.
- J. Comprehensive Plan: I am trying to schedule presentations by two companies that the Council may select one to lead us through the Comprehensive Plan process. One company asked what Budget had been set to do the Comprehensive Plan, saying the average cost for such services they provided to other communities is approximately \$80,000. (They may not send anyone.)
- K. Past Meeting Issues: I will explain these at the meeting.
 - 1. Multi-Family Zoning.
 - 2. Masonic Lodge Sidewalk.
 - 3. Minimum Wage – Seasonal Workers. Yes, they are covered.
 - 4. Disconnect Electric Meter before/during Heat Advisory.
 - 5. Forfeiture Money paid to County and State.
- L. Nuisance Notices: I recently sent out two notices. East Main Street addresses.

VIII. Miscellaneous Items

A.

B.

C.

IX. Adjournment