

Agenda
Regular Meeting of the City Council
Monday, August 24, 2009

I. Call to Order

A. 6:00 p.m. in the Council Room, City Hall.

II. Roll Call

A. Members present:

B. Members absent:

C. Consultants and City Staff present:

D. Visitors present:

III. Agenda Approval: Consideration of any items to be added to or deleted from the Agenda.

Council Action:

IV. Consent Agenda

A. Minutes of Past Meetings: Consideration for approval of the Minutes of the Regular Meeting held Monday, August 10; Special Meeting Tuesday, August 11; and Continued Meeting held Thursday, August 13. Addendum #1

B.

C.

Council Action:

V. Visitors and Communications

A. Administrative Coordinator Topics

1. Zoning Application – Wold: A Zoning Application has been submitted by Brandon Wold, 406 East South Street, proposing to construct a 24' x 24' unattached garage to be located approximately 7' from the east (side) property line and 7' from the south (rear) property line, requiring a 3' setback variance on both sides. Addendum #2

Council Action:

2. Hand Sanitizers: Mr. Gerardy received quotes for hand sanitizers from Schilling Supply Company and DALCO. He will explain the difference between the quotes at the meeting. Addendum #3

Council Action:

B. Police Department

1. Wages for Testimony: Randy Shefelbine, past police chief, requests consideration of the Council for the terms of his return to testify in court cases which were not completed during his tenure as police chief. He is requesting reimbursement for a portion of the hours spent to testify at the rate of time and one-half and payment for mileage at the standard rate.

Council Action:

2. Issue of \$795.00 Loss: Mr. Shefelbine also wishes to request the Council to reimburse him the \$532.00 he paid to the individual whose case was thrown out of court because of the passing of the statute of limitations. If you recall Mr. Shefelbine says he took \$263.00 out of a change fund at the police department and used \$532.00 of his own money to make the repayment.

Council Action:

- C. Vandalism: Lisa Loomis, 704 North Sprague Street, wishes to speak to the Council about ongoing vandalism of her property or possessions.

Council Action:

D. Police Department

1. Policy Handbook: Chief Zehnder will present a revised policy handbook to the Council, requesting Council adoption of the material.

Council Action:

2. Other Topics:

Council Action:

- E. City Accountant: Stephanie Mann, City Accountant, will review the materials, listed below.

1. Cash and Investment Sheet. Addendum #4
2. Budget Worksheet. Addendum #5
3. 2008 Financial Statement Review: Please bring your financial statement with the blue cover, prepared by Tostrud & Temp to the meeting. Enclosed herewith are the final figures for the actual budget for calendar year 2008. Addendum #6
4. Proposed Levy: Stephanie and I shall review new rules and regulations for Truth N Taxation Procedures and review the proposed levy amount which must be decided by the Council and turned over to the County Auditor before September 15. Ms. Mann has prepared samples of various taxing amounts from approximately 8% to 21%. Addendum #7

Council Action:

F.

G.

VI. Old Business

- A. Clerk – Administrator’s Position: I shall prepare and bring to the meeting on Monday a summary of the terms and conditions of employment for the prospective future Clerk-Administrator. The council is requested to make decisions on the offer and approve the offer by motion. I will then submit it to the selected applicant on Tuesday, August 25.

Council Action:

B.

C.

VII. New Business

- A. Schedule of Salutes: Enclosed herewith is the proposed Schedule of Salutes for period September 2009 through August 2010 and a copy of the past year salutes which shows those selected by the City for participation. Does the Council wish to continue joining in the sponsorship of the same salutes, or reduce the number of salutes because of the City’s partial loss of Local Government Aid?

Addendum #8

Council Action:

- B. Audit Quotes: Enclosed is data on the cost of the audit for 2008 activities along with proposals for the estimates to perform audits for calendar year 2009, 2010 and 2011. The estimate given the City for the 2008 audit was a range of \$18,500 to \$19,750 with a condition that it would be \$21,500 if a Single Audit was necessary. In addition, Tostrud & Temp said expenses, mileage and meals would be added to the proposed fee. (See Addendum #9) The proposal for calendar year 2009's audit is \$16,900, but \$18,650 if a Single Audit is required. (See the fourth page of Addendum #10) The proposal for calendar year 2010 is \$17,750, but \$19,750 if a Single Audit is required. (See Addendum #11) The proposal for calendar year 2011's audit is \$18,350, but \$20,600 if a Single Audit is required. (See Addendum #12)

Council Action:

C.

D.

VIII. Clerk's Report

- A. Training Sessions: Enclosed is an early forecast of training sessions to be held this fall. Council Members are welcome to attend any of these sessions along with pertinent employees. Addendum #13

- B. Electrical Improvement Project: Tom Nigon, PowerPlus Engineering, reports that he and his staff are currently revising plans to replace transformers and other electrical apparatus in the rear yard locations where the existing boxes are located. Plans will be prepared for construction in the Spring / Summer of 2010.

C.

D.

E.

IX. Miscellaneous Items

A.

B.

C.

X. Adjournment