Agenda
Regular Meeting of the City Council
Monday, August 27, 2007

I. Call to Order
A. 7:00 p.m. in the Council Room, City Hall.

II. Roll Call
A. Members present:

B. Members absent:

C. Consultants and City Staff present:

D. Visitors present:

III. Consent Agenda
A. Minutes of Past Meetings: Consideration for approval of the minutes of the Regular Meeting held Monday, August 13, 2007. Addendum #1

B. Schedule of Salutes: Does the council wish to renew payment for joining in the Schedule of Salutes in the Caledonia Argus for the fall of 2007 through summer of 2008 with the same salutes as previously purchased and possible addition for sports of the summer recreation program? Addendum #2

C.

D.

Council Action:

IV. Visitors and Communications
A. Houston County CJC: Ann Thompson will discuss issues of the CJC with the City Council. Enclosed are traffic counts of vehicles in parking lots and on streets around the Houston County Courthouse Square from August 1 – August 24, 2007. Addendum #3

Council Action:

B. Administrative Coordinator:

1. Conditional Use Permit – Kim Kranz: Mayor Morey will recess the Regular Meeting and conduct a Public Hearing on the petition of Kim Kranz, 619 North Kingston Street, to operate a Home Occupation. Addendum #4

Council Action:

2. Zoning Application – Eitzen State Bank: Mr. Gerardy will review the Application of Eitzen State Bank to install a canopy having dimensions of 18' x 52' over their ATM Machine. This is submitted to the Council with a recommendation for approval in accordance with Chapter 153.194, permitted encroachments, which lists open canopies as one of the examples. Addendum #5

Council Action:

3. Electric Department Garage: Bernau Concrete has submitted an invoice for the final amount of concrete work performed on the electric department garage in the amount of $37,815. This includes change order work in an additional amount of $7,100 and a deduct amount of $425. Addendum #6

Council Action:

4. Generator Set Bids: Mr. Gerardy will briefly review the two bids received for construction of the generator assembly and make a recommendation to the Council. Bids received were: Hoskins Electric - $41,040 and P & T Electric - $60,480.

Council Action:

5. Electric Department Shop Wiring: Mr. Gerardy will discuss his findings after reviewing the bids received for the electric department shop wiring.

Council Action:

6. Miscellaneous Items:

C. Accountant:

1. Truth – N – Taxation Hearing: Enclosed is information on the scheduling for Truth-N-Taxation Hearings. Our recommendation is to conduct the Truth-N-Taxation Hearing on Monday, December 3, with a continuation hearing, if necessary, on Wednesday, December 12. The explicit times should also be designated. Addendum #7

Council Action:

2. Review 2006 Financial Statement: Stephanie Mann, City Accountant, will briefly review and summarize the 2006 Financial Statement and respond to questions. PLEASE BRING YOUR FINANCIAL STATEMENTS WHICH WERE DISTRIBUTED TO YOU IN JULY. Addendum #8

Council Action:

3. Proposed 2008 Budget and 2007 Tax Levy: Enclosed are work papers proposing the city advertise a proposed tax levy of 16% or $68,269. Addendum #9

Council Action:

4. Cash Balances: Enclosed are the monthly cash balances through July 2007. The cash balance is $649,357.82 with investment balances at $2,803,183. Addendum #10

Council Action:

5. Budget Worksheet: Enclosed is the budget worksheet for the general fund and enterprise funds through July 2007. Addendum #11

Council Action:

D.

E.

F. Communications

1. Letter, Houston County Sheriff, 8-8-07, SUBJ: Two Way Radios and Pagers. Addendum #12
2. Ace Communications, SUBJ: Cable TV Line-up. Addendum #13

V. Old Business

A. Survey Railroad Track: Enclosed is a letter from GGG Engineering proposing to conduct a survey of a segment of railroad track to distinguish the properties of Dean Foltz from those of the City of Caledonia and divide the cost estimate for the service at $1,550 each for a total of $3,100. Mr. Foltz is satisfied and agreeable with this price. I recommend the Council approve and order the survey to be completed. This service also includes preparation of a certificate of survey for the work being done. Addendum #14

Council Action:

B. Coaching Wages: Is the Council prepared to make a decision on Robert Ekern's request for payment of wages as a coach? Addendum #15

Council Action:

C. Ma-Cal Developers: Ma-Cal Developers have notified the City Clerk's Office that an interested party is reviewing their land for purchase and construction of a significant business. The prospect appears to be interested in purchasing all vacant land north of Esch Drive. Ma-Cal Developers are making inquiry as to their obligations in the eyes of the City for improving a certain segment of Esch Drive to include water and sanitary sewer mains, concrete curb and gutter and bituminous surfacing. I will discuss this further at the meeting.

Council Action:

D.

E.

VI. New Business

A. 2010 Census: I will ask the Council at the meeting the depth of involvement the City of Caledonia should seek for the 2010 Census. Addendum #16

Council Action:

B. Land Use – Storm Water Runoff: There is a circumstance in the northwest part of town wherein a question exists due to storm water runoff or drainage from one property to another. I will explain that to the Council at the meeting and inquiry of the Councils decision whether it believes this is a city issue or a civil issue between two property owners.

Council Action:

C. City Employee Labor Agreement: The City has been notified that the Employee Labor Association requests negotiations of a new contract, the present agreement due to expire December 31, 2007.

Council Action:

D.

E.

VII. Clerk's Report

A. Employee Time Record: Enclosed is the Employee Time Record for pay period July 30 – August 12, 2007. Addendum #17

B. Highway Use Permit: Enclosed is a copy of a Highway Use Permit for application to use the Houston County State Aid Highways for any special events, such as a parade. Addendum #18

C.

D.

VIII. Miscellaneous Items

A.

B.

C.

IX. Adjournment