

Agenda
Regular Meeting of the City Council
Monday, August 28, 2006

- I. Call to Order
7:00 p.m., in the Council Room, City Hall.

- II. Roll Call
 - A. Members present:

 - B. Members absent:

 - C. Consultants and City Staff present:

 - D. Visitors present:

- III. Consent Agenda
 - A. Minutes of Past Meetings: To approve the minutes of the Regular Meeting held Monday, August 14, and Special Meeting held Wednesday, August 23, 2006. Addendum #1.

 - B. Newspaper Salutes: Authorization of Salutes in The Caledonia Argus. The Council has authorized such Salutes for at least two years, possibly longer. Total cost of all 12 equals \$330.00. Addendum #2.

 - C. Minnesota Explorer Newspaper Ad: Does the Council wish to advertise the City in the Minnesota Explorer for its next three issues and share the cost with the Chamber of Commerce? Total cost equals \$325.00, City share \$162.50. Add. #3.

 - D.

 - E.

Council action:

IV. Visitors and Communications

- A. City Accountant: Stephanie Mann, Accountant, will review the enclosed Reports.
1. Cash and Investments: Addendum #4.
 2. Budget Worksheet: July 31, 2006. Addendum #5.

Council action:

- B. Sanitary Sewer Department: Tony Klug, Water/Wastewater Superintendent, will review a quote received from Winona Controls, Inc., to rehab the methane burner system at the Wastewater Treatment Plant - \$43,800. Addendum #6.

Council action:

- C. Administrative Coordinator: Mike Gerardy will review the following issues.
1. City Auditorium Boiler Adjustment: Inspection, adjustment of both boilers and installation of a low fire hold switch on each boiler - \$724.00. Addendum #7.

Council action:

2. Used Truck: Discuss purchase of used truck for \$14,900.

Council action:

- 3.

D.

- E. Communications:
1. Ltr, Mediacom, 8-23-06. Addendum #8.

V. Old Business

- A. Gazebo: Review reserving Gazebo. Addendum #9.

Council action:

- B. City Ordinance Penalties: Apparently, those involved with Court proceedings would like to see standardized fines, such as those illustrated in Addendum #10. I will review this in more detail at the meeting.

Council action:

C.

D.

VI. New Business

- A. Electrical System Summary: Enclosed is a summary of a four-year plan for upgrading the City Electrical System, focusing on major work. My understanding is that this work would be done in phases, but would average approximately \$200,000 per year ($\times 4 \text{ years} = \$800,000$). Item 3 is the only "stand alone" item. If the Council is generally in agreement with the proposed expenditures necessary, I shall schedule Roger and PowerPlus representatives at the next meeting to explain the summary in more detail and order of priority. Addendum #11.

Council action:

- B. Truth in Taxation Schedule: Please review the enclosed documents. I recommend the Council consider Monday, December 4 for the Initial Hearing to review the proposed 2007 Budget and corresponding 2006 Tax Levy. If a Continuation Date is required (which is probable), I recommend Wednesday or Thursday, December 34 or 14. Addendum #12.

Council action:

- C. Proposed Tax Levy: I recommend a Proposed 2006 Tax Levy increase of 8%, which equals \$31,606. 2006 Tax Levy was \$395,077 plus \$31,606 = \$426,683.

Council action:

D.

E.

VII. Clerk's Report

- A. Employee Time Record: Enclosed is the Employee Time Record for pay period July 31 – August 13, 2006. Addendum #13.
- B. Drug Dog Agreement: The Agreement period for Nitro to serve the City expired August 1, 2006. Addendum #14.
- C. Public Safety Committee: Discuss a meeting date with one or more departments concerning funds handling and related issues.
- D. Mosquito Control: The enclosed report was delivered by Dave Geske, Program Director on 8-25-06. Addendum #15.
- E. Houston County Annual Auction: Enclosed is a listing of items sold at the Annual Houston County Auction on 8-15-06. Addendum #16.
- F. Customer Security Deposits: The State has decided to direct the rate of interest to be paid on Customer Security Deposits, 2006 rate is to be 4.4%. Addendum #17.

VIII. Miscellaneous Items

A.

B.

C.

IX. Adjournment

