Agenda
Regular Meeting of the City Council
Monday, August 28, 2006

I. Call to Order
   7:00 p.m., in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Consent Agenda
   A. Minutes of Past Meetings: To approve the minutes of the Regular Meeting held
      Monday, August 14, and Special Meeting held Wednesday, August 23, 2006.
      Addendum #1.

   B. Newspaper Salutes: Authorization of Salutes in The Caledonia Argus. The
      Council has authorized such Salutes for at least two years, possibly longer. Total
      cost of all 12 equals $330.00. Addendum #2.

   C. Minnesota Explorer Newspaper Ad: Does the Council wish to advertise the City
      in the Minnesota Explorer for its next three issues and share the cost with the
      Chamber of Commerce? Total cost equals $325.00, City share $162.50. Add.
      #3.

   D.

   E.
IV. Visitors and Communications

A. City Accountant: Stephanie Mann, Accountant, will review the enclosed Reports.

Council action:

B. Sanitary Sewer Department: Tony Klug, Water/Wastewater Superintendent, will review a quote received from Winona Controls, Inc., to rehab the methane burner system at the Wastewater Treatment Plant - $43,800. Addendum #6.

Council action:

C. Administrative Coordinator: Mike Gerardy will review the following issues.
   1. City Auditorium Boiler Adjustment: Inspection, adjustment of both boilers and installation of a low fire hold switch on each boiler - $724.00. Addendum #7.

Council action:

   2. Used Truck: Discuss purchase of used truck for $14,900.

Council action:

   3. 

D. 

E. Communications:
   1. Ltr, Mediacom, 8-23-06. Addendum #8.

V. Old Business

Council action:

B. City Ordinance Penalties: Apparently, those involved with Court proceedings would like to see standardized fines, such as those illustrated in Addendum #10. I will review this in more detail at the meeting.

Council action:

C.

D.

VI. New Business
A. Electrical System Summary: Enclosed is a summary of a four-year plan for upgrading the City Electrical System, focusing on major work. My understanding is that this work would be done in phases, but would average approximately $200,000 per year (x 4 years = $800,000). Item 3 is the only “stand alone” item. If the Council is generally in agreement with the proposed expenditures necessary, I shall schedule Roger and PowerPlus representatives at the next meeting to explain the summary in more detail and order of priority. Addendum #11.

Council action:

B. Truth in Taxation Schedule: Please review the enclosed documents. I recommend the Council consider Monday, December 4 for the Initial Hearing to review the proposed 2007 Budget and corresponding 2006 Tax Levy. If a Continuation Date is required (which is probable), I recommend Wednesday or Thursday, December 34 or 14. Addendum #12.

Council action:

C. Proposed Tax Levy: I recommend a Proposed 2006 Tax Levy increase of 8%, which equals $31,606. 2006 Tax Levy was $395,077 plus $31,606 = $426,683.

Council action:
VII. Clerk’s Report
A. Employee Time Record: Enclosed is the Employee Time Record for pay period July 31 – August 13, 2006. Addendum #13.


C. Public Safety Committee: Discuss a meeting date with one or more departments concerning funds handling and related issues.

D. Mosquito Control: The enclosed report was delivered by Dave Geske, Program Director on 8-25-06. Addendum #15.

E. Houston County Annual Auction: Enclosed is a listing of items sold at the Annual Houston County Auction on 8-15-06. Addendum #16.

F. Customer Security Deposits: The State has decided to direct the rate of interest to be paid on Customer Security Deposits, 2006 rate is to be 4.4%. Addendum #17.

VIII. Miscellaneous Items
A.

B.

C.

IX. Adjournment