

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
September 9, 2024

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member Ryan Stenzel, Member Robert “Bob” Klug, and Member Amanda Ninneman. Member(s) Absent: Dave Fitzpatrick Staff present: Jake Dickson, City Clerk/Administrator, Casey Klug, Public Works/Zoning Director, Fire Chief Kevin Jacobson and Firefighters Mitch Gavin, Ben Logging, Benny Stutzman, and Logan Thiele. Visitors present: Charlene Corson Selbee, *Filmore County Journal*, Rose Korabek, *Caledonia Argus*, Tracey Knutson, Kathryn Lamb, Jeremy Leis, and Pree Amin.

APPROVAL OF MINUTES: Member Ninneman moved to approve the minutes from the August 26, 2024 regular City Council meeting. Motion seconded by Member Stenzel, motion passed unanimously, motion carried.

CONSENT AGENDA: Member Klug moved to approve the consent agenda. Member Ninneman seconded the motion. Four members voted in favor of the motion and the motion passed. The consent agenda comprised the following item:

- a. Approve Regular Payments and Disbursements
- b. Approve Solution Builders 2025 Master Services Agreement

PUBLIC COMMENT: None.

PUBLIC WORKS/ZONING DIRECTOR: Public Works/Zoning Director Casey Klug updated the City Council on the general public works matters including a recent safety visit from the League of Minnesota Cities

CITY CLERK/ADMINISTRATOR: City Clerk/Administrator Jake Dickson updated the City Council on recent and upcoming economic development meetings and the upcoming Cable Franchise agreement renewal.

NEW BUSINESS:

- a. 2025 Budget and Levy: Finance Officer Stephanie Mann presented options for the preliminary 2025 Budget and Levy. Mann included options to increase the levy by 8.9%, 10%, 12% and 15%. Mann reported that the majority of the increase comes from wages set by bargaining agreements as well as capital purchase requests, including a street sweeper. All budget options include a 3% increase to special funds, Library, Fire, and Economic Development Authority. Mann explained that once a preliminary levy is set it can be reduced but it cannot be increased. Mann and staff

will continue to work on the budget and bring options for the preliminary levy on September 23.

- b. Payment Application #31 in the Amount of \$399,751.86: City Clerk/Administrator Dickson introduced Pay App 31 for \$399,751.86. Dickson recommended approving the pay app with \$27,000 withheld in liquidated damages at \$1,000 per day since contract expiration on July 30, 2023. Motion made to approve the pay application with \$27,000 withheld in liquidated damages by Member Ninneman, seconded by Member Stenzel. Motion passed 4-0, motion carried.
- c. Overtime Report Pay Period August 19th through September 1st: The City Council reviewed the overtime report and took no action.

OLD BUSINESS:

- a. Fire Truck Proposal: City Clerk/Administrator Dickson brought back the Pumper purchase proposal from Custom Fire Apparatus. Dickson reported that the Rural Fire District Board had approved their half of the purchase, and that grant awards would not be announced until November, but that the City will apply. Fire Department staff were present to answer questions about the need and cost of the truck. Fire Chief Kevin Jacobson suggested approving the chassis and retaining the option to sell the chassis if funding were not adequate for the pumper. Motion made by Member Klug, seconded by Member Stenzel, to approve the order of the International Chassis, split with the Rural Fire District Board. Motion passed 4-0, motion carried.

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, September 23rd at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Klug, seconded by Member Stenzel. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 7:41p.m.

DeWayne "Tank" Schroeder
Mayor

Jake Dickson
Clerk/Administrator