

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
September 22, 2025

CALL TO ORDER: Following due call and notice thereof, Mayor Jeremy Leis called the meeting to order at 6:00p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Leis led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Jeremy Leis, Member John Rauk, Member David Fitzpatrick, Member Bob Klug, and Member Amanda Ninneman. Staff present: Jake Dickson, City Clerk/Administrator, Casey Klug, Public Works/Zoning Director, Stephanie Mann, Finance Officer. Visitors present: Bryan Spier, Tracey Knutson, Sandra Moger, Kathryn Lamb, Kim Nielsen, *Caledonia Argus*, and Charlene Corson Selbee, *Fillmore County Journal*.

APPROVAL OF MINUTES: Member Rauk moved to approve the minutes from the September 8, 2025 regular City Council meeting. Motion seconded by Member Fitzpatrick, motion passed unanimously, motion carried.

CONSENT AGENDA: Member Klug moved to approve the consent agenda. Member Ninneman seconded the motion. Motion passed unanimously, motion carried. The consent agenda comprised the following item:

- a. Approve Regular Payments and Disbursements
- b. Approve Land Use Permit at 124 Main Street
- c. Approve Land Use Permit at 922 Industry Road
- d. Approve Solution Builders Master Services Agreement

PUBLIC COMMENT: Resident Sandra Moger spoke about a recent sewer service line repair and stated that pavement patching and tree replacement should not be the responsibility of the homeowner.

PUBLIC WORKS/ZONING DIRECTOR: Public Works/Zoning Director Casey Klug updated the City Council on a water leak on East Grove street, work in the Sprague Woods, and a sinkhole repair, as well as general public works matters.

CITY CLERK/ADMINISTRATOR: City Clerk/Administrator Dickson updated the City Council on recent meetings, grant applications, the status of the Mayo Clinic, and the upcoming Roundabout open house on October 21.

NEW BUSINESS:

- a. Request For Proposals – 615 W Washington Street: City Clerk/Administrator Dickson introduced a request for proposals for the sale of City owned property at 615 W Washington street. Dickson stated that this property is the former Ambulance Department lot and that the City Council may offer it for sale through the RFP

process rather than auction and retain some control over future use. The City Council modified the deadline to November 3rd. Dickson will advertise the RFP and handle questions. Motion made by Member Klug, seconded by Member Rauk, to approve the Request for Proposals for 615 W Washington Street. Motion approved unanimously, motion carried.

- b. Expired License Agreements: Public Works/Zoning Director Casey Klug updated the City Council on license agreements for properties that encroach upon the City-owned Frisch Field property. Klug noted that all but one property owner had removed the encroachments, leaving only one homeowner with personal property on City property. Mayor Leis stated he will make contact with the property owner, Dickson and Klug will follow up.
- c. Overtime Reports: Pay Periods September 1st through 14th: The City Council reviewed the overtime reports and took no action.

OLD BUSINESS:

- a. Resolution 2025-08 – 2026 **Preliminary** Budget and Levy: Finance Officer Stephanie Mann introduced the preliminary budget resolution and stated that it is written with a 12% increase which, once approved, can be reduced but not raised before the December 8th Truth in Taxation Hearing. Mann will continue to look for savings and refine the budget until that date. Motion by Mayor Leis, seconded by Member Fitzpatrick to approve Resolution 2025-08 setting the Preliminary 2026 Budget and Levy.

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, October 13th at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council Mayor Leis adjourned the City Council Meeting at 6:46PM

Jeremy Leis
Mayor

Jake Dickson
Clerk/Administrator