

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
December 12, 2022

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member Robert “Bob” Klug, Member Amanda Ninneman, Member Brad Rykhkus, and Member David Fitzpatrick. City staff present: Jake Dickson, City Clerk/Administrator and Stephanie Mann, Finance Officer. Visitor(s) present: Charlene Selbee, *Fillmore County Journal*, Robert Burns, Randi Vick.

APPROVAL OF MINUTES: Member Ninneman made a correction to the meeting minutes regarding a second to a motion recorded in error. Motion made by Member Klug to approve the December 12, 2022 Meeting Minutes, Seconded by Member Rykhkus. Motion passed 5-0, motion carried.

CONSENT AGENDA: Member Rykhkus moved to approve the consent agenda. Member Ninneman seconded the motion. Five members present voted in favor of the motion and the motion passed. The consent agenda comprised the following items:

- a. Approve Payments and Disbursements
- b. Approve Resolution 2022-24 Designating Polling Places
- c. Approve 2023 Employment Agreement with Kurt Zehnder, Police Chief
- d. Approve Salvage Yard Permit
- e. 2023 Utility Deposit Rates.

PUBLIC COMMENT: Resident Robert Burns expressed concern over vulgar political signs at homes around town.

PUBLIC HEARINGS:

- a. Truth in Taxation, 2023 Budget and General Fund Levy. Motion made by Member Fitzpatrick to close the Regular City Council meeting and open the Public Hearing, seconded by Member Rykhkus, motion passed 5-0, motion carried. Randi Vick spoke to the Council about her 2023 Property Tax notice and expressed concern over the valuation of her property. The valuation is set a year ahead of time and can be contested at the annual Local Board of Appeals meeting which takes place in April. Motion made by Member Rykhkus to close the Public Hearing and reopen the Regular Meeting, seconded by Member Fitzpatrick, motion passed 5-0, motion carried.

CITY CLERK/ADMINISTRATOR

- a. Updates
 - i. City Clerk/Administrator Dickson updated the City Council on plans to attend the County Board Meeting to request support for the City’s Active Transportation Grant, the City Information Technology upgrade taking place on December 14, a proposal from a cyclist group to camp in Caledonia in August of 2024, Annual Audit

Fieldwork, ambulance billing demos, and the status of the Streets Maintenance Technician search.

NEW BUSINESS:

- a. Adoption of 2023 Budget and Levy for Taxes Payable in 2023. Finance Officer Stephanie Mann provided the final update on the 2023 budget. The Final Levy is set at \$1,146,188, an 8% increase over 2022. Member Klug asked Mann about the state of the City's reserve fund and Mann reported that it is improving. Motion made by Member Klug to Approve Resolution 2022-25 Adopting the Final Levy for Taxes Payable in 2023, seconded by Member Fitzpatrick. Motion passed 5-0, motion carried.
- b. EDA Appointment. A seat on the Economic Development Authority is set to vacate on December 31st and Mayor Schroeder received interest to serve from Paul Fisch. Motion made by Mayor Schroeder to appoint Paul Fisch to the Economic Development Authority, seconded by Member Klug. Motion passed 5-0, motion carried.
- c. 2023 Fee Schedule. Clerk/Administrator Dickson introduced the Proposed 2023 Fee Schedule. The proposed fee schedule includes changes to zoning fees to cover the cost of the services but Caledonia City zoning fees remain lower than comparable cities. The proposed Fee Schedule also includes increases to bulk water and City labor rates as well as a change to the equipment rental rate schedule. Motion made by Member Rykhkus to Approve the 2023 Fee Schedule, seconded by Member Klug. Motion passed 5-0, motion carried.
- d. 2023-27 Capital Improvement Plan. Clerk/Administrator Dickson introduced the Proposed 2023-27 Capital Improvement Plan (CIP). The proposed CIP is mostly unchanged expect for adjustments to years for the Fire and Ambulance Station. Some items have been removed from the CIP but remain in the budget as operational expenses rather than capital expenses. Vehicle purchases for 2026 and 2027 are left out until prices are more stable, and a Capital Planning Workshop can occur in 2023. Motion made by Member Klug to Approve the 2023-27 Capital Improvement Plan, seconded by Member Rykhkus. Motion passed 5-0, motion carried.
- e. Cancellation of December 26 City Council Meeting. Clerk/Administrator Dickson requested Cancellation of the December 26 Regular City Council meeting for proximity to the holidays and lack of action items. Motion made by Member Fitzpatrick to Cancel the December 26 City Council Meeting, seconded by Member Ninneman. Motion passed 5-0, motion carried.
- f. Overtime Report: November 14-27. The City Council reviewed the overtime report from November 14 to November 27. No action was taken.

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, January 9, 2023, at 6:00 p.m.
- b. Mayor Schroeder thanked Member Rykhkus for his years of service to the City of Caledonia and the City Council.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Rykhkus, seconded by Member Fitzpatrick. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 6:50 p.m.

DeWayne "Tank" Schroeder
Mayor

Jake Dickson
Clerk/Administrator