

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
July 10, 2023

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member Ryan Stenzel, Member Amanda Ninneman, and Member Bob Klug. Members Absent: David Fitzpatrick. City staff present: Jake Dickson, City Clerk/Administrator, Casey Klug, Public Works/Zoning Director. Visitors present: Charlene Selbee, *Fillmore County Journal*, Rachel Stock, *Caledonia Argus*, Franci Palen, Lois Klein, Josh Myhre, Chuck Schulte.

APPROVAL OF MINUTES: Member Klug moved to approve the minutes from the June 26, 2023 City Council Meeting. Member Ninneman seconded the motion. Motion passed 4-0, motion carried.

CONSENT AGENDA: Member Ninneman moved to approve the consent agenda. Member Stenzel seconded the motion. Four members present voted in favor of the motion and the motion passed. The consent agenda comprised the following items:

- a. Approve Regular Payments and Disbursements
- b. Approve LG230 Application to Conduct Off-Site Gambling for American Legion Post 249
- c. Approve Pay Application #1 for Work Performed on the Grove Marshall Street and Utility Reconstruction Project in the Amount of \$18,290.59
- d. Approve Pay Application #18 for Work Performed on the Wastewater Treatment Facility in the Amount of \$459,438.85

Member Stenzel asked if the Wastewater Treatment Facility construction is on schedule, Director Klug stated that the project did face some delays but is progressing quickly.

PUBLIC COMMENT: None.

PUBLIC HEARING:

Interim Use Permit – Short Term Rental, 514 S Marshall St: Member Ninneman moved to close the regular City Council meeting and open the Public Hearing, Member Klug seconded the motion. Four members present voted in favor, the Public Hearing opened at 6:03PM. Public Works/Zoning Director Casey Klug presented an application for a Short Term Rental Interim Use Permit at a single family home located at 514 S Marshall St. Klug explained that the property owner completed a lot of renovation work to get the home suitable for renters. Lois Klein, an adjoining property owner, spoke in favor of the short term rental. Member Klug asked about the recommended privacy fence. Director Klug stated that screening is a typical condition for short term rentals in the City of Caledonia. Member Stenzel expressed that fences and/or screening should be contingent upon performance and required after a complaint. Member Klug asked about the collection of lodging tax which is collected from all lodging activities and paid monthly, quarterly, or annually, depending on frequency of use. Member Klug moved to close

the Public Hearing and reopen the regular City Council meeting, Member Stenzel seconded the motion. Four members present voted in favor, the City Council meeting reopened at 6:21PM.

PUBLIC WORKS/ZONING DIRECTOR

Updates: Public Works/Zoning Director Casey Klug updated the City Council on the Grove Marshall street project, Houston County Parking lot project, Wastewater Treatment Facility Project, and street department activities.

CITY CLERK/ADMINISTRATOR

Updates: City Clerk/Administrator Jake Dickson updated the City Council on the Spring Grove Ambulance license takeover process, squad car repairs, the National Wild Turkey Federation celebration on July 22, upcoming meeting topics including police staffing, IT, wages, and budget.

NEW BUSINESS

- a. Interim Use Permit – Short Term Rental, 514 S Marshall St: The City Council agreed to the 8 facts of finding that: Off street parking is provided, the north side of the property is screened and the south side shall be screened by September 1, the property is well maintained, the use is compliant with the 2020 Comprehensive Plan, the proposed use is conditional in a residential zone, the use will not cause traffic hazards, and adequate facilities are provided. Motion made by Member Klug to grant a three year Short Term Rental Interim Use Permit to 514 S Marshall Street. Seconded by Member Ninneman. Motion passed 4-0, motion carried.
- b. Overtime Report: June 12 through June 25: The City Council reviewed the overtime report and took no action.

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, July 24, 2023 at 6:00PM

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Klug, seconded by Member Ninneman. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 6:44p.m.

DeWayne “Tank” Schroeder
Mayor

Jake Dickson
Clerk/Administrator