

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL  
COUNCIL CHAMBERS, CITY HALL  
CALEDONIA, MINNESOTA  
June 12, 2023

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member Ryan Stenzel, Member Amanda Ninneman, Member David Fitzpatrick, and Member Bob Klug. City staff present: Jake Dickson, City Clerk/Administrator, Police Chief Kurt Zehnder, Sergeant Jim Stemper. Visitors present: Charlene Selbee, *Fillmore County Journal*, Rachel Stock, *Caledonia Argus*, Franci Palen, Tim Gunn.

APPROVAL OF MINUTES: Member Fitzpatrick moved to approve the May 22, 2023 Regular City Council Meeting Minutes. Seconded by Member Klug, motion passed 5-0, motion carried.

CONSENT AGENDA: Member Klug moved to approve the consent agenda. Member Fitzpatrick seconded the motion. Five members present voted in favor of the motion and the motion passed. The consent agenda comprised the following items:

- a. Approve Regular Payments and Disbursements
- b. Approve Committee Reports: EMS and Parks & Recreation
- c. Approve Temporary Liquor License – American Legion Post 191
- d. Approve Wastewater Treatment Facility Pay Request No. 17 in the Amount of \$504,965.27

PUBLIC COMMENT: None.

#### CITY CLERK/ADMINISTRATOR

Updates: City Clerk/Administrator Jake Dickson updated the City Council on the Public Works activities including the downtown street project, Houston County Courthouse Parking Lot, County Road 12 Sewer/Water extension, and summer storm water projects. Dickson updated the City Council on administrative activities including starting cannabis licensing on August 1, grant applications, insurance renewals, and upcoming committee meetings.

#### NEW BUSINESS

- a. Insurance Settlement – Police Department Squad Car: City Clerk/Administrator Dickson introduced an insurance settlement offer from the League of Minnesota Cities. A squad car was damaged in April and the League determined it was a total loss. The offered settlement was \$25,000 if the vehicle is forfeited and \$22,150 if the vehicle is kept as salvage. Police Chief Zehnder and Sergeant Stemper proposed the vehicle be repaired and kept as a backup squad, or as an extra vehicle when more coverage is needed. Member Klug asked about the cost to outfit the new squad car arriving in 2023. Sergeant Stemper replied that the cost to outfit the new vehicle was

- built into the original quote accepted in 2022. Motion made by Member Fitzpatrick to Accept the Salvage Settlement and Repair the 2016 Squad Car, seconded by Member Ninneman. Motion passed 5-0, motion carried.
- b. 2023 Legislative Recap: City Clerk/Administrator Dickson delivered a report on the 2023 Minnesota Legislative Session. The report included relevant legislation and funding that will apply to the City of Caledonia in 2023 and beyond.
  - c. Memorandum of Understanding – Juneteenth: City Clerk/Administrator Dickson introduced a proposed Memorandum of Understanding between the City of Caledonia and the Operating Engineers Local #49 to add Juneenth as a paid holiday for the contract ending December 31, 2023. Motion made by Member Ninneman to Approve the Memorandum of Understanding adding Juneteenth as a Holiday, seconded by Member Klug. Motion passed 5-0, motion carried.
  - d. Overtime Report: May 15<sup>th</sup> through 29<sup>th</sup>: The City Council reviewed the overtime report and took no action.
  - e. Closed Session –Administrator Review: Motion made by Member Klug to close the regular City Council meeting and go into closed session at 6:32PM, seconded by Member Ninneman. Motion passed 5-0, motion carried. The City Council performed the annual review of the City Clerk/Administrator. Motion made by Member Ninneman to reopen the regular City Council meeting at 6:56PM, seconded by Member Fitzpatrick. Motion passed 5-0, motion carried. The City Council performed a satisfactory review. Motion made by Member Klug to advance the City Clerk/Administrator to Pay Grade 12, Step 3, seconded by Member Fitzpatrick. Motion passed 5-0, motion carried.

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, June 26, 2023 at 6:00PM

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Klug, seconded by Member Stenzel. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 6:58p.m.

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DeWayne “Tank” Schroeder  
Mayor

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Jake Dickson  
Clerk/Administrator