

SPECIAL MEETING OF THE CALEDONIA CITY COUNCIL
CITY COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
Monday, August 3, 2020

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the special meeting to order at 6:00 p.m. in the Council Chambers of City Hall.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Paul Fisch, Brad Rykhus, and Randi Vick. Council member(s) absent: David Fitzpatrick. City staff present: Adam Swann, clerk/administrator. Visitor(s) present: Shannon Sweeney, David Drown Associates, Inc.

NEW BUSINESS:

a. Discussion with Shannon Sweeney of David Drown Associates regarding Comprehensive Plan update:

i. Review of draft Comprehensive Plan update: Council members and Sweeney reviewed a draft of the Comprehensive Plan update. The draft incorporated all of the sections discussed since Council started updating the Comprehensive Plan in December 2019. Sweeney reported that he would incorporate the City’s 2020 Census information once it was available in 2021. Sweeney further reported that he would insert the new name for the former Frisch property purchased by the City once the City had chosen a park name. By consensus the Council agreed that the City should provide a draft of the Comprehensive Plan update to Caledonia Township, Mayville Township, and Houston County for their review and comment, with a deadline of mid-September for their comments. By consensus the Council agreed that once the townships and Houston County had reviewed the draft, the City would post a draft online and request public feedback. By consensus the Council agreed that because of the COVID-19 pandemic the City should schedule a public hearing on the Comprehensive Plan update later in the year and issue a press release about the public hearing to increase awareness.

Sweeney informed the Council that once the Comprehensive Plan update was finalized and approved by the Council, the City should update it again when the Comprehensive Plan was outdated or the City’s needs changed.

b. Consideration of professional engineering services agreement between City of Caledonia and Waters Edge Aquatic Design for the replacement of the stainless steel gutter at the Caledonia Aquatic Center: Member Fisch moved to approve the proposed professional services agreement, contingent on approval of the agreement by the League of Minnesota Cities Insurance Trust. Member Rykhus seconded the motion. All members present voted in favor of the motion, and the motion passed.

c. Discussion re CARES Act funding: Clerk/Administrator Swann reported that the Houston County EDA did not want to use a joint application with the City of Caledonia or coordinate on distributing CARES Act funds. The Houston County EDA had informed the City that if the City wanted to collaborate, the City would have to transfer its funds to Houston County and then the Houston County EDA would distribute the funds. Clerk/Administrator Swann reported that if the City transferred its funds to Houston County, the funds would be added to the County’s overall pool of money for economic assistance; there was no guarantee that the money would be used to benefit Caledonia businesses.

Member Fisch moved to direct the Caledonia EDA to 1) develop a process and plan for distributing the \$100,000 in CARES Act funds (previously allocated for economic assistance by the Council) to businesses and non-profit organizations and 2) administer the distribution, while keeping Council

informed. Member Rykhus seconded the motion. All members present voted in favor of the motion, and the motion passed.

ANNOUNCEMENTS:

a. The next regularly scheduled City Council meeting would be held on Monday, August 10, 2020 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Rykhus, seconded by Member Vick. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 7:30 p.m.

DeWayne "Tank" Schroeder
Mayor

Adam G. Swann
Clerk/Administrator