

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
CITY AUDITORIUM
CALEDONIA, MINNESOTA
Monday, February 22, 2021

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:01 p.m. in the City Auditorium.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member David Fitzpatrick, Member Amanda Ninneman, and Member Brad Rykhus. Council members absent: Member Bob Klug. City staff present: Casey Klug, public works and zoning director; Adam Swann, clerk/administrator. Visitor(s) present: Steve Bauer; Mitch Luttchen; Craig Moorhead, *Caledonia Argus*; Mike Murphy; Charlene Selbee, *Fillmore County Journal*; Eric Wurm; and Nate Wurm.

CONSENT AGENDA: Member Rykhus moved to approve the consent agenda. Member Ninneman seconded the motion. All members present voted in favor of the motion, and the motion passed. The consent agenda comprised the following items:

- a. Approve minutes from February 8, 2021 regular City Council meeting
- b. Approve Change Order No. 1 adding pea rock for \$2,800 during construction of Production Well No. 8
- c. Approve Payment Application No. 4 (final) from Traut Companies for \$61,429 for construction of Production Well No. 8

PUBLIC COMMENT: None.

PUBLIC WORKS/ZONING DIRECTOR:

- a. Updates:
 - i. Water leak on E. Adams St.: Public Works/Zoning Director Klug reported that there was a water leak on E. Adams St.

CLERK/ADMINISTRATOR:

- a. Updates
 - i. Review of water and sewer charges: Clerk/Administrator Swann reported that he, Public Works/Zoning Director Klug, and Finance Officer Stephanie Mann had met with City Engineer Matt Mohs and Matt’s colleague Jake Pichelmann to review the City’s formulas for calculating water and sewer charges. Swann reported that Mohs and Pichelmann thought the City’s formulas were sound. Swann reported that discussion of the City’s water and sewer charges would be on the next Council agenda.
 - ii. Federal COVID-19 relief: Swann reported that the League of Minnesota Cities had provided communication indicating that under the proposed federal COVID-19 relief legislation the City might receive \$505,000 as part of direct aid to cities. The LMC had also indicated that the parameters for using the funds would likely be broader than the parameters for the CARES Act funds.

NEW BUSINESS:

- a. Public hearing re application by Eitzen State Bank for setback variance of 74 feet (resulting in setback of 16 feet) to construct a 52’ x 124’ building (6,448 square feet) on property at 117 N. Highway 44/76 (parcel ID 21057800): At 6:04 p.m. Member Rykhus moved to adjourn the regular City Council meeting to hold a public hearing on the application by Eitzen State Bank for a setback variance of 74 feet

to construct a 52' x 124' building 16 feet from the north property line of 117 N. Highway 44/76 (parcel ID 210578000). Member Fitzpatrick seconded the motion. All members present voted in favor of the motion, and the motion passed. The public hearing convened at 6:04 p.m.

Public Works/Zoning Director Klug reported that in March 2020 the City Council had approved four setback variances for applicant Eitzen State Bank (ESB) in order to allow ESB to construct a new building on the properties at 115. N. Highway 44/76 and 117 N. Highway 44/76. Klug reported that Eitzen State Bank was requesting a larger setback variance on the north property line of 117 N. Highway 44/76 so that ESB could construct a larger building. Klug further reported that if the setback variance was approved, there would be 16 feet between the planned building and the right of way, so the project wouldn't encroach on the right of way. Contractor Steve Bauer was present on behalf of the applicant and reported that ESB wanted to construct a larger building in order to provide additional retail space for lease. Bauer further explained that ESB was going to be taking down the north portion of the existing building on 115 N. Highway 44/76. Klug reported that the only objection he had received was from Chuck Schulte, one of the adjacent property owners. Klug reported that Schulte had initially been opposed to the variance until he had been informed that Schulte's property had received a significant setback variance in the past. At 6:12 p.m. Member Rykhus moved to adjourn the public hearing and reconvene the regular City Council meeting. Member Ninneman seconded the motion. All members present voted in favor of the motion, and the motion passed. The regular City Council meeting reconvened at 6:12 p.m.

b. Consideration of application by Eitzen State Bank for setback variance of 74 feet (resulting in setback of 16 feet) to construct a 52' x 124' building (6,448 square feet) on property at 117 N. Highway 44/76 (parcel ID 210578000): Member Rykhus moved to grant Eitzen State Bank's application for a setback variance of 74 feet to construct a 52' x 124' building 16 feet from the north property line at 117 N. Highway 44/76 (parcel ID 210578000). Member Fitzpatrick seconded the motion. All members present voted in favor of the motion, and the motion passed.

c. Consideration of revised intergovernmental agreement between the City of Caledonia and Houston County to cooperate on a water main looping project from East South Street to East Washington Street in the City of Caledonia: Member Fitzpatrick moved to approve the proposed intergovernmental agreement between the City of Caledonia and Houston County to cooperate on a water main looping project from East South Street to East Washington Street in the City of Caledonia. Member Rykhus seconded the motion. All members present voted in favor of motion, and the motion passed.

d. Consideration of proposed Resolution 2021-04: A Resolution Amending Resolution 2019-007 Vacating West Grant Lane: Member Ninneman moved to approve proposed Resolution 2021-04, a resolution amending 2019-007 vacating West Grant Lane. Member Fitzpatrick seconded the motion. All members present voted in favor of the motion, and the motion passed.

e. Consideration of proposed Resolution 2021-05: A Resolution Declaring Production Well No. 8 Complete and Accepting Project: Member Fitzpatrick moved to approve proposed Resolution 2021-05, a resolution declaring Production Well No. 8 complete and accepting the project. Member Rykhus seconded the motion. All members present voted in favor of motion, and the motion passed.

f. Consideration of recommendation from Ambulance Director Mike Tornstrom to hire William Hicks as part-time emergency medical responder (EMR) for Caledonia Ambulance Department: Member Rykhus moved to approve hiring William Hicks as a part-time emergency medical responder (EMR) for the Caledonia Ambulance Department. Member Ninneman seconded the motion. All members present voted in favor of the motion, and the motion passed.

g. Review of options for exterior siding on Well House No. 8: Council reviewed and discussed siding options for new Well House No. 8. Council preferred brick or decorative block versus steel/vinyl siding for durability reasons. Between brick and decorative block Council preferred the option that was more cost-effective.

h. Discussion re 2021 Founders Day festivities: Clerk/Administrator Swann reported that the Founders Day Committee wanted to know if the City Council objected to Founders Day being held this year because of COVID-19. The Council had no issues with Founders Day being held in June 2021, especially since most of the activities would be held outside.

i. Overtime report: Members reviewed the overtime report for the pay period January 25, 2021 – February 7, 2021. No further action was taken by the Council.

ANNOUNCEMENTS:

a. The next regular Council meeting was scheduled for Monday, March 8, 2021 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Fitzpatrick, seconded by Member Ninneman. All members present voted in favor, and the motion was declared carried to adjourn at 6:40 p.m.

DeWayne “Tank” Schroeder
Mayor

Adam G. Swann
Clerk/Administrator