

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
CITY COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
Tuesday, May 26, 2020

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the Council Room of City Hall.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Paul Fisch, David Fitzpatrick, Brad Rykhus, and Randi Vick. City staff present: Casey Klug, public works and zoning director; Stephanie Mann, finance officer; and Adam Swann, clerk/administrator. Visitor(s) present: Justin Conway; Matt Ginther; Theresa Huff; Randy King; Craig Moorhead, *Caledonia Argus*; Maria Schieber (@ 6:45 p.m.); and Joe Stemper.

CONSENT AGENDA: Member Fisch moved to approve the consent agenda. Member Rykhus seconded the motion. All members present voted in favor of the motion, and the motion passed. The consent agenda comprised the following items:

- a. Approve minutes from May 11, 2020 regular City Council meeting
- b. Approve quote of \$2,351.25 from Caledonia True Value for installation of new video surveillance system at Caledonia Liquor Store

PUBLIC COMMENT: None.

FINANCE OFFICER:

- a. Report on cash and investments: Finance Officer Stephanie Mann reported that the cash and investments for the City’s governmental, special revenue, and enterprise funds totaled \$3,221,434.45 through April 30, 2020, a decrease of \$162,917.72. Mann reported that the decrease was primarily due to the \$109,512 spent on repairing the wastewater treatment plant digester cover.
- b. Report on long-term debt: Mann reported that the City would have to make a payment of \$30,664.35 on June 1, 2020 for the municipal lease for the fire pumper.
- c. Review of 2020 budget v. actual for General Fund, enterprise funds, and special revenue funds: Mann reported on the budget v. actual for the General Fund, enterprise funds, and special revenue funds. Mann noted that the new water and electric rates weren’t yet reflected in the revenues for the Water Fund and Electric Fund.

PUBLIC WORKS/ZONING DIRECTOR:

- a. Updates
 - i. Displaying of street flags and flowers: Public Works and Zoning Director Casey Klug thanked Public Works staff for decorating the light poles on Kingston St. with flower baskets and American flags.
 - ii. Pre-construction meeting for Production Well #8: Klug reported that the City had held a pre-construction meeting on Tuesday, May 26 with Traut Companies and WSB Engineering regarding Production Well #8. Klug reported that the project was supposed to start mid-July. Klug further reported that the playground would not have to be removed.

CLERK/ADMINISTRATOR:

a. Updates

i. Reopening of City Hall, the Police Department building, and the library: Clerk/Administrator Adam Swann reported that after consulting with Mayor DeWayne “Tank” Schroeder and Library Director Stephanie Eggert, the City had decided to reopen City Hall, the Police Department building, and the library to the public starting Wednesday, May 27, 2020. Swann noted that the Library Board and library director were going to require library patrons to wear masks because of COVID-19.

NEW BUSINESS:

a. Consideration of Resolution 2020-07: A Resolution Providing for the Issuance and Sale of a \$764,000 Temporary General Obligation Sewer Revenue Note, Series 2020A, and Pledging Net Revenues for the Payment and Security Thereof: Council briefly spoke with financial adviser Shannon Sweeney (of David Drown Associates) by telephone; Sweeney noted that the City could extend the temporary financing one time if necessary. Member Rykhus moved to approve proposed Resolution 2020-07: A Resolution Providing for the Issuance and Sale of a \$764,000 Temporary General Obligation Sewer Revenue Note, Series 2020A, and Pledging Net Revenues for the Payment and Security Thereof. Member Fitzpatrick seconded the motion. All members present voted in favor of the motion, and the motion passed.

b. Consideration of proposal to pay assistant ambulance director monthly stipend of \$200 rather than paying hourly wage of \$16 for up to 10 hours per month: Member Fisch moved to approve paying the assistant ambulance director a monthly stipend of \$200 rather than paying him an hourly wage of \$16. Member Vick seconded the motion. All members present voted in favor of the motion, and the motion passed.

c. Discussion re plan for Caledonia summer baseball and softball program for 2020: Baseball coach Randy King was present and reported that the Coulee Region Baseball League was likely going to be following the guidelines approved by the La Crosse County Youth Sports Alliance. By consensus the Council members were agreeable to the plan proposed by the La Crosse County Youth Sports Alliance to allow baseball and softball teams to start practicing on June 1, 2020 and to start playing league games on July 6, 2020.

d. Discussion re operation of Caledonia Aquatic Center for summer 2020: Clerk/Administrator Swann reported that pools were not currently permitted to be open by executive order of Governor Walz. Swann further noted that it was unknown when Governor Walz would lift the restrictions. By consensus the Council members wanted to open the Caledonia Aquatic Center as soon as possible so long as it was done safely and smartly. Maria Schieber, manager of the Caledonia Aquatic Center, was present and answered questions from the Council about pool operations.

e. Discussion re amendments to General Fund budget for 2020 due to possible reductions in Local Government Aid: Council discussed amendments to the 2020 General Fund budget to reduce the amount of the budget in case there were reductions in Local Government Aid in 2020 or 2021. Member Vick moved to remove two items from the budget: 1) purchase of a John Deere mower for \$12,000 and 2) replacement of the Auditorium boiler for \$150,000. Member Rykhus seconded the motion. All members present voted in favor of the motion, and the motion passed.

f. Discussion re impact of COVID-19 restrictions on Caledonia businesses and options for supporting local businesses: The Council members indicated they were agreeable to considering a letter

or a resolution expressing support for Caledonia businesses and asking Governor Walz to reduce the restrictions on Caledonia businesses.

g. Overtime Report: Members reviewed the overtime report for the pay period May 4, 2020 – May 17, 2020. No further action was taken by the Council.

ANNOUNCEMENTS:

a. There was going to be a special City Council meeting on Monday, June 1, 2020 at 6:00 p.m. to discuss the City's Comprehensive Plan update.

b. The next regular Council meeting was scheduled for Monday, June 8, 2020 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Fitzpatrick, seconded by Member Rykhus. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 7:49 p.m.

DeWayne "Tank" Schroeder
Mayor

Adam G. Swann
Clerk/Administrator