

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
CITY COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
Monday, June 26, 2017

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the Council Room of City Hall.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Robert Burns, Paul Fisch, Robert Lemke, and Randi Vick. City staff present: Stephanie Mann, accountant; Adam Swann, clerk-administrator. Visitor(s) present: Craig Moorhead, *Caledonia Argus*.

CONSENT AGENDA: Member Fisch moved to approve the consent agenda. Member Vick seconded the motion. All members present voted in favor to approve the consent agenda, and the motion passed. The consent agenda comprised the following items:

- a. Approval of minutes from June 12, 2017 regular meeting

PUBLIC COMMENT: None.

CITY ACCOUNTANT:

a. Review of cash and investments: City Accountant Stephanie Mann reported that the cash and investments for the City’s governmental, special revenue, and enterprise funds totaled \$3,530,549.32 through May 31, 2017.

b. Review of long-term debt: Mann reported that the City had paid off the \$765,000 General Obligation Refunding Bond 2010A (Improvement Bond/Water Bond) on January 10, 2017. Mann further reported that the City would be making the final \$75,000 payment on the City’s \$495,000 General Obligation Sewer Revenue Refunding Bond on December 31, 2017.

CLERK-ADMINISTRATOR:

a. Employee compensation study: Clerk-Administrator Swann reported that Paul Ness was making progress on the employee compensation study. Swann reported that Ness would be interviewing several employees to better understand their job duties.

b. Caledonia Aquatic Center: Swann reported that the new pedestal for the diving board was going to be installed on July 5 or July 6.

c. Wastewater Treatment Plant: Swann reported that Davy Engineering’s recommendation was that the City should convert from an anaerobic to an aerobic digester at the wastewater treatment plant.

NEW BUSINESS:

a. Public hearing re application by Henry Becker for setback variances at 320 S. 1st St. and Parcel ID 210380001: At 6:16 p.m. the regular meeting was adjourned to hold a public hearing on an application by Henry Becker for the following setback variances for purposes of removing the existing building on his properties at 320 S. 1st St. and Parcel ID 210380001 and constructing a new building: 1) at 320 S. 1st St., a setback variance of 83 feet to be 7 feet from the east property line; 2) at 320 S. 1st St., a setback variance of 79 feet to be 11 feet from the south property line; and 3) at Parcel ID 210380001, a setback variance of 20 feet to be 0 feet from the west property line. Council reviewed a survey of the two properties that was prepared on July 21, 2007. No members of the public were present who wanted to address Council about

the requested setback variances. At 6:39 p.m. the public hearing was closed, and the regular meeting of the City Council was reconvened.

b. Consideration of application by Henry Becker for setback variances at 320 S. 1st St. and Parcel ID 210380001: Member Burns moved to approve the following setback variances requested by Henry Becker for purposes of constructing a new building on the parcels: 1) at 320 S. 1st St., a setback variance of 83 feet to be 7 feet from the east property line; 2) at 320 S. 1st St., a setback variance of 79 feet to be 11 feet from the south property line; and 3) at Parcel ID 210380001, a setback variance of 20 feet to be 0 feet from the west property line. Member Lemke seconded the motion. All members present voted in favor of the motion, and the motion passed.

c. Consideration of quotes for curb and gutter work on E. South St.: Swann reported that the City had requested quotes for curb and gutter work on E. South St. from Meyer Bros., Inc.; Meyer Concrete, LLC; and Randy Steele Construction, but the City had received a quote from only Meyer Concrete, LLC in the amount of \$23,875. Member Burns moved to accept the quote from Meyer Concrete, LLC in the amount of \$23,875. Member Vick seconded the motion. All members present voted in favor of the motion, and the motion passed.

d. Consideration of quotes for curb and gutter work on South Ramsey St./N. Decorah St.: Swann reported that the City had received a quote for curb and gutter work on S. Ramsey St./N. Decorah St. from Meyer Bros., Inc. in the amount of \$11,508. Member Lemke moved to accept the quote from Meyer Bros., Inc. in the amount of \$11,508. Member Fisch seconded the motion. All members present voted in favor of the motion, and the motion passed.

e. Consideration of proposal to repair basketball court at Veterans Park: Member Burns reported that a City resident had offered to repair the basketball hoops at Veterans Park if the City filled the cracks on the court. Member Burns moved to accept a quote in the amount of \$1,000 from B & D Seal Coating, LLC to fill the cracks and seal coat the basketball court at Veterans Park. Mayor Schroeder seconded the motion. All members present voted in favor of the motion, and the motion passed.

f. Recommendation from Personnel Committee re public works and zoning director position: Member Burns reported that the Personnel Committee had interviewed two candidates for the position. Member Burns moved to hire Casey Klug for the position of public works and zoning director at a beginning salary of \$50,000, with a \$2,500 increase upon successful completion of a 6-month probationary period, and to offer one week of vacation up front and a second week of vacation that would accrue during the first year at a rate of 3.33 hours per month. Member Burns further moved that if Casey Klug accepted the position he should start at his earliest convenience. Member Fisch seconded the motion. Member Burns moved for a roll-call vote. Member Burns: YES; Member Fisch: YES; Member Vick: YES; Member Lemke: NO; Mayor Schroeder: NO. The motion passed 3-2.

g. Overtime report: Members reviewed the overtime report for the pay period June 5, 2017 – June 18, 2017. No further action was taken by the Council.

ANNOUNCEMENTS:

a. The next regular City Council meeting was scheduled for July 10, 2017 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Burns, seconded by Member Vick. All members present voted in favor, and the motion was declared carried to adjourn at 7:48 p.m.

Robert Lemke
Auxiliary Mayor

Adam G. Swann
Clerk-Administrator