

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
CITY AUDITORIUM
CALEDONIA, MINNESOTA
Monday, August 10, 2020

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the City Auditorium.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Paul Fisch, David Fitzpatrick, and Randi Vick. Council member(s) absent: Brad Rykhus. City staff present: Casey Klug, public works and zoning director; and Stephanie Mann, finance officer. Visitor(s) present: Todd and Angie Meiners; Bob Klug; Bob Burns; Craig Moorhead, *Caledonia Argus*.

CONSENT AGENDA: Member Fisch moved to approve the consent agenda. Member Vick seconded the motion. All members present voted in favor of the motion, and the motion passed. The consent agenda comprised the following items:

- a. Approve minutes from July 27, 2020 regular City Council meeting
- b. Approve minutes from August 3, 2020 special City Council meeting
- c. Approve Enhanced Remote Access Agreement with Houston County to obtain level 1 electronic access to real property records (LandShark)
- d. Approve proposed Resolution 2020-13: A Resolution Approving 2020 CARES Act Grant Municipality Agreement Between Houston County and the City of Caledonia to Provide Funding in Preparation for the Primary Election on August 11, 2020, and the General Election on November 2, 2020
- e. Accept letter of resignation from Sam Miller as firefighter for Caledonia Fire Department, effective August 3, 2020
- f. Approve hiring of Pat Molling as firefighter for Caledonia Fire Department, effective August 10, 2020
- g. Approve increase from step 4 to step 5 of pay grade 10 for Casey Klug, public works/zoning director, effective July 27, 2020

PUBLIC COMMENT: None.

PUBLIC WORKS/ZONING DIRECTOR:

- a. Updates
 - i. Construction of Production Well No. 8: Public Works and Zoning Director Casey Klug reported that the last of the well casing was delivered and Traut Companies planned to start on Wednesday of this week.
 - ii. Completion of street patching by Dunn Blacktop: Klug reported that Dunn Blacktop had been in town the last week and completed patches for the year.

iii. North Park flag pole: Klug reported that one of the flag poles in the North Park has been leaning for some time due to the pole base deteriorating. Electric Foreman Matt Blocker and Electric Lineman Nathan Becker put in a new flag pole base to fix the leaning pole.

NEW BUSINESS:

a. Public hearing re application by Ken Allen and Angela Meiners for conditional use permit to use property at 215 N. Pine St. (parcel ID 210198000), located in an R-2 zoning district, for a multifamily structure [hearing @ 6:00 p.m.]:

At 6:05 p.m. Member Vick moved to adjourn the regular City Council meeting to convene a public hearing on an application by Ken Allen and Angela Meiners for a conditional use permit to use the property at 215 N. Pine Street, located in an R-2 zoning district, for a multifamily structure. Member Fitzpatrick seconded the motion. All members present voted in favor of the motion, and the motion passed. The meeting was adjourned, and the public hearing convened at 6:05 p.m.

Public Works/Zoning Director Casey Klug reported that the property was originally a single family home that an addition was put on back in 1974. Allen and Meiners purchased the property in 2014 as a multifamily structure and have been operating as such since the purchase. Member Fitzpatrick moved to adjourn the public hearing and reconvene the regular City Council meeting. Member Vick seconded the motion. All members present voted in favor of the motion, and the motion passed. The regular City Council meeting was reconvened at 6:08 p.m.

b. Consideration of application by Ken Allen and Angela Meiners for conditional use permit to use property at 215 N. Pine St. (Parcel ID 210198000), located in an R-2 zoning district, for a multifamily structure: [hearing @ 6:00 p.m.]:

Council made the following findings regarding the requested conditional use permit:

- (i) The use will not create an excessive burden on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area;
- (ii) The use will be sufficiently compatible or separated by distance or screening from adjacent residentially zoned or used land so that existing homes will not be depreciated in value and there will be no deterrence to development of vacant land;
- (iii) The structure and site shall have an appearance that will not have an adverse effect upon adjacent residential properties;
- (iv) The use, in the opinion of the City Council, is reasonably related to the overall needs of the city and to the existing land use;
- (v) The use is consistent with the purposes of this chapter and the purposes of the zoning district in which the applicant intends to locate the proposed use;
- (vi) The use is not in conflict with the comprehensive plan of the city;

(vii) The use will not cause traffic hazard or congestion; and/or

(viii) Adequate utilities, access roads, drainage and necessary facilities have been or will be provided.

Based upon the preceding findings of fact, Member Fitzpatrick moved to approve a conditional use permit to use property at 215 N. Pine St. (Parcel ID 210198000), located in an R-2 zoning district, for a multifamily structure. Member Vick seconded the motion. All members present voted in favor of the motion, and the motion passed.

c. Public hearing re application by Robert H. and Marla Burns to do the following [hearing @ 6:45 p.m.]:

- i) Subdivide a portion of Lots 21 and 22 in Doering Estates
- ii) Vacate side lot utility easements between lots 20 and 21, between lots 21 and 22, and between lots 22 and 23, all in Doering Estates (Parcel IDs 21.1273.000, 21.1274.000, 21.1275.000, and 21.1276.000), and
- iii) Dedicate new utility easements at the new lot lines

At 6:45 p.m. Member Fitzpatrick moved to adjourn the regular City Council meeting to convene a public hearing on an application by Robert H. and Marla Burns for the subdivision of a portion of Lots 21 and 22 in Doering Estates and to vacate side utility easements and dedicate new easements at the new lot lines. Member Vick seconded the motion. All members present voted in favor of the motion, and the motion passed. The meeting was adjourned, and the public hearing convened at 6:45 p.m.

Public Works/Zoning Director Casey Klug explained that the Burns are purchasing Lots 21 and 22 to build a new home with the intention of the home to be built in the center of both lots. New utility easements need to be dedicated with the original side lot utility easements to be vacated. Member Fitzpatrick moved to adjourn the public hearing and reconvene the regular City Council meeting. Member Vick seconded the motion. All members present voted in favor of the motion, and the motion passed. The regular City Council meeting was reconvened at 6:52 p.m.

d. Consideration of application by Robert H. and Marla Burns to do the following:

- i) Subdivide a portion of Lots 21 and 22 in Doering Estates
- ii) Vacate side lot utility easements between lots 20 and 21, between lots 21 and 22, and between lots 22 and 23, all in Doering Estates (Parcel IDs 21.1273.000, 21.1274.000, 21.1275.000, and 21.1276.000), and
- iii) Dedicate new utility easements at the new lot lines

After discussion, Member Fitzpatrick moved to approve Resolution 2020-014, Resolution Vacating Utility Easements, in regards to application by Robert H and Marla Burns (Parcel IDs 211273000, 211274000, 211275000, 211276000). Member Vick seconded the motion. The motion passed 3-0 with Member Fisch abstaining due to a personal conflict with the land parcels.

Mayor Schroeder moved to approve the subdivision of a portion of Lots 21 and 22 in Doering Estates. Member Fitzpatrick seconded the motion. The motion passed 3-0 with Member Fisch abstaining due to a personal conflict with the land parcels.

e. Discussion re proposed School Crossing Agreement between the City of Caledonia and Independent School District No. 299: Council discussed their concerns over the agreement for the 2020-2021 school year, especially with the possibility that the school could go to online learning at some point. The School District had sent an invoice in the spring for crossing guard hours even though the buildings were closed. Member Fisch would like to partner with them but would like to see that the City pay for hours that are worked. The Council agreed that they would like to see language in the contract to the effect that the hours must be actually worked. Finance officer Mann said she would discuss with Clerk-Administrator Swann and bring back to the Council.

f. Overtime Report: Members reviewed the overtime report for the pay period July 13, 2020 – July 26, 2020. No further action was taken by the Council.

g. Prepaid claims: Council reviewed the prepaid claims for the period July 15, 2020 – August 7, 2020, which totaled \$274,331.28. Member Fisch moved to approve the prepaid claims as presented. Member Fitzpatrick seconded the motion. All members present voted in favor of the motion, and the motion passed.

h. Claims payable: Council reviewed the claims payable for August 2020, which totaled \$335,454.97. Member Fisch moved to approve the claims payable as presented. Member Vick seconded the motion. All members present voted in favor of the motion, and the motion passed.

ANNOUNCEMENTS:

a. The next regular City Council meeting was scheduled for Monday, August 24, 2020 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Fitzpatrick, seconded by Member Vick. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 7:01 p.m.

DeWayne “Tank” Schroeder
Mayor

Adam G. Swann
Clerk/Administrator