

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
CITY COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
Monday, September 24, 2018

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the Council Room of City Hall.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Robert Burns, Paul Fisch, and Randi Vick (at 6:04 p.m.). Council member(s) absent: Robert Lemke. City staff present: Casey Klug, public works and zoning director; Stephanie Mann, finance officer; and Adam Swann, clerk-administrator. Visitor(s) present: Adam Augedahl, Winona Controls; Scott Betz; Craig Moorhead, *Caledonia Argus*.

CONSENT AGENDA: Member Burns moved to approve the consent agenda. Mayor Schroeder seconded the motion. Mayor Schroeder and Members Burns and Vick voted in favor of the motion. Member Fisch abstained because he was not present at the September 10, 2018 Council meeting. The motion passed, and the consent agenda was approved. The consent agenda comprised the following items:

- a. Approval of minutes from September 10, 2018 regular City Council meeting
- b. Approval of payment application no. 3 for 2018 N. Kingston St. Reconstruction Project
- c. Approval of land use application from Winona Controls to construct 3,862-sq.-ft. addition at 108 Bissen St. (Parcel no. 21.0589.000)

PUBLIC COMMENT:

- a. Scott Betz: Betz asked if the City was going to give him back his salvage yard license.

FINANCE OFFICER:

- a. Review of cash and investments: Finance Officer Stephanie Mann reported that the cash and investments for the City’s governmental, special revenue, and enterprise funds totaled \$4,487,506.89 through August 31, 2018.
- b. Review of long-term debt: Mann reviewed the City’s long-term debt.
- c. Review of 2018 budget v. actual for General Fund, enterprise funds, and special revenue funds: Mann reported on the 2018 budget versus actual for the General Fund, enterprise funds, and special revenue funds through August 31, 2018.

CLERK-ADMINISTRATOR:

- a. Updates:
 - i. Truth-in-Taxation Meeting for taxes payable in 2019: Swann asked the Council members whether they wanted to have the Truth-in-Taxation meeting on Nov. 26 or Dec. 10. By consensus the members preferred Nov. 26.
 - ii. Upcoming public hearings: Swann reported that there would be two public hearings scheduled for Oct. 8, 2018: first hearing would be to discuss a proposed ordinance change to add “arts and culture” as a conditional use in an R-2, urban residential district, and the second hearing would be to discuss a proposed ordinance to create a stormwater drainage utility.

iii. Career Fair at Caledonia High School: Swann reported that several members of the City staff would be participating in the career fair at Caledonia High School on September 27, 2018. Swann noted that James Marek, the new assistant to the clerk-administrator, had prepared a poster and handouts for the event.

iv. Order re hazardous building at 119 S. Kingston St.: Swann reported that Houston County District Court had issued an order authorizing the City to tear down the hazardous building at 119 S. Kingston Street. Swann reported that the City would be obtaining quotes for the project and presenting them for Council's consideration at the October 8, 2018 meeting—with the goal of tearing down the building before winter.

v. N. Kingston St. Reconstruction Project: Swann reported that curb and gutter had been installed on N. Kingston St., and they had started installing sidewalk.

NEW BUSINESS:

a. Consideration of Resolution 2018-015: A Resolution Adopting Proposed Levy for Taxes Payable in 2019 (6.5% Increase): Council discussed the preliminary levy for taxes payable in 2019. Knowing that the Council was going to be fine-tuning the budget prior to final approval, Member Burns moved to approve Resolution 2018-015, a resolution adopting a proposed levy of \$866,404 for taxes payable in 2019, which was an 6.5% increase over the taxes payable in 2018. Member Fisch seconded the motion. All members present voted in favor of the motion, and the motion passed.

b. Consideration of Resolution 2018-016: A Resolution Providing Conditional Support for the Small Town and Regional Vitality Investment Act of 2018: Council reviewed proposed Resolution 2018-016, a resolution providing conditional support for the Small Town and Regional Vitality Investment Act of 2018. No further action was taken by the Council.

c. Consideration of Resolution 2018-017: A Resolution Appointing Election Judges for General Election on November 6, 2018: Council reviewed proposed Resolution 2018-017, a resolution appointing election judges for the General Election on November 6, 2018. Member Burns moved to approve proposed Resolution 2018-017. Member Vick seconded the motion. All members present voted in favor of the motion, and the motion passed.

d. Consideration of potential public nuisance at 1013 E. Grant St: Public Works and Zoning Director Casey Klug reported that the City had received complaints about the derby car, tires, car parts, and refuse on the property at 1013 E. Grant Street, which was owned by Tony Vick. Klug reported that he had observed the property. Council reviewed photos of the condition of the property. Klug reported that the derby car had been removed but not the tires, car parts, and refuse. Member Vick reported that she had received a complaint about the property. Swann reported the same. Mayor Schroeder moved to declare that the tires, car parts, and refuse present at 1013 E. Grant St. constituted a nuisance and needed to be eliminated by Wednesday, October 3, 2018. Member Burns seconded the motion. All members present voted in favor of the motion, and the motion passed.

e. Consideration of potential public nuisance at 124 N. Badger St.: Klug reported that the potential public nuisance at 124 N. Badger St. had been resolved. No further action was taken by the Council.

f. Consideration of potential public nuisance at 122 N. East St.: Klug reported that the potential public nuisance at 122 N. East St. had been resolved. No further action was taken by the Council.

g. Consideration of potential public nuisance at 703 E. Main St.: Klug reported that the potential public nuisance at 703 E. Main St. had been resolved. No further action was taken by the Council.

h. Consideration of potential public nuisance at 412 E. Grove St.: Klug reported that he had received complaints about the condition of the property at 412 E. Grove St., which was owned by Heidi Bartch and Matt Blom. Klug reported that he had visited the property and observed several sheds in the backyard along with household items and junk; in addition, the carport had rotting oriented strand board (OSB) on the carport. Council reviewed photos of the condition of the property. Klug reported that since his first visit the sheds had been removed, but the household items and refuse remained, along with the rotting siding. Member Burns moved to declare that the rotting oriented strand board (OSB) on the carport and the materials and refuse stored outside the house constituted a public nuisance and needed to be eliminated by Monday, October 8, 2018. Member Fisch seconded the motion. All members present voted in favor of the motion, and the motion passed.

i. Consideration of potential public nuisance at 819 S. East St.: Klug reported that the property at 819 S. East St., owned by David and Bernadette Whitmore, had garbage and other waste materials stored along the garage. Council reviewed photos of the condition of the property. Member Burns moved to declare that the garbage and waste materials stored along the garage were a public nuisance that needed to be eliminated by October 3, 2018. Member Vick seconded the motion. All members present voted in favor of the motion, and the motion passed.

j. Overtime report: Members reviewed the overtime report for the pay period August 27, 2018 – September 9, 2018. No further action was taken by the Council.

ANNOUNCEMENTS:

a. The next regular Council meeting was scheduled for October 8, 2018 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Burns, seconded by Member Fisch. All members present voted in favor, and the motion was declared carried to adjourn at 7:45 p.m.

Robert Lemke
Auxiliary Mayor

Adam G. Swann
Clerk-Administrator