

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
CITY COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
Monday, January 14, 2019

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the Council Chambers of City Hall.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Paul Fisch, David Fitzpatrick, Brad Rykhus, and Randi Vick. City staff present: Casey Klug, public works and zoning director; Adam Swann, clerk/administrator. Visitor(s) present: Greg Johnson, WSB & Associates; Matt Mohs, WSB & Associates, Inc.; and Craig Moorhead, *Caledonia Argus*.

CONSENT AGENDA: Member Fisch moved to approve the consent agenda. Member Vick seconded the motion. All members present voted in favor of the motion, and the consent agenda was approved. The consent agenda comprised the following items:

- a. Approval of minutes from December 27, 2018 special City Council meeting
- b. Approval of pay equity report for 2019
- c. Approval of proposed Resolution 2019-001: A Resolution Appointing Election Judges for Special Election on February 12, 2019
- d. Approval of payment application no. 4 from Zenke, Inc. for 2018 E. South St. and S. First St. Public Improvement Project

PUBLIC COMMENT: None.

PRESENTATIONS:

- a. Matt Mohs, WSB & Associates, Inc.
 - i. Overview of WSB & Associates and engineering services: Mohs introduced himself to the Council and summarized his background and experience as well as the services provided by WSB & Associates. Mohs requested that he and his firm be appointed City engineer. Council members asked questions about Mohs’ time commitments and ability to get acclimated with the City’s systems and needs.
- b. Greg Johnson, P.E., WSB & Associates, Inc.
 - i. Proposal for wastewater treatment plant facilities plan: Johnson summarized WSB & Associates’ proposal to prepare a wastewater treatment plant facilities plan for the City.

CLERK-ADMINISTRATOR:

- a. Updates:
 - i. Online utility bill payments: Swann reported that as of January 1, 2019, City residents could pay their utility bills online.
 - ii. Water/wastewater operator Eli Craig: Swann reported that new water/wastewater operator Eli Craig started full-time with the City on January 14, 2019.

iii. Streetscapes/Community Spirit Fundraiser: Swann reported that the City's StreetScapes Committee and Community Spirit were having a fundraiser on January 26, 2019. The fundraiser was going to be an Elvis Tribute Night, and tickets were available at City Hall.

iv. Burbach Aquatics: Swann reported that Burbach Aquatics had visited the Caledonia Aquatic Center on January 3, 2019 to inspect the site and prepare design solutions for resolving the rust on the pool gutter.

NEW BUSINESS:

a. Consideration of professional services agreement between WSB & Associates, Inc. and City of Caledonia: Council reviewed and discussed the proposed professional services agreement between WSB & Associates and the City of Caledonia. Member Vick moved to approve the proposed professional services agreement. Member Fitzpatrick seconded the motion. All members present voted in favor of the motion, and the motion passed.

b. Consideration of Mayor Schroeder's nominations for 2019 City positions/appointments and Council committees: Council reviewed the list of Mayor Schroeder's nominations for 2019 City positions/appointments and Council committees. Member Fisch moved to approve the list as presented. Member Vick seconded the motion. All members present voted in favor of the motion, and the motion passed.

c. Consideration of proposals from WSB & Associates, Inc. and Davy Engineering, Inc. to provide design, bidding, and construction services for proposed Well No. 8: Council reviewed proposals from WSB & Associates and Davy Engineering to provide design, bidding, and construction services for proposed Well No. 8. WSB & Associates submitted a proposal to provide these services for \$24,800. Davy Engineering, Inc. provided a proposal to provide these services for \$72,350. Both proposals indicated that construction of the new well would require a new pump house. The pump house would be constructed after the well was built. WSB & Associates estimated that the engineering fees for the pump house would be \$135,000. Davy estimated those fees would be \$141,400. Member Fisch moved to approve accepting the proposal from WSB & Associates to provide design, bidding, and construction services for proposed Well No. 8. Member Rykhus seconded the motion. All members present voted in favor of the motion, and the motion passed.

d. Overtime report: Members reviewed the overtime report for the pay period December 17, 2018 – December 30, 2018. No further action was taken by the Council.

e. Prepaid claims: Members reviewed the prepaid claims for the period December 12, 2018 – December 31, 2018, which totaled \$171,320.32. Member Fisch moved to approve the prepaid claims as presented. Member Vick seconded the motion. All members present voted in favor of the motion, and the motion passed.

Members reviewed the prepaid claims for the period January 1, 2019 – January 11, 2019, which totaled \$121,931.10. Mayor Schroeder moved to approve the prepaid claims as presented.

Member Fitzpatrick seconded the motion. All members present voted in favor of the motion, and the motion passed.

f. Claims payable: Members reviewed the claims payable for January 2019, which totaled \$409,934.19. Member Fisch moved to approve the prepaid claims as presented. The motion was seconded by Member Rykhus. All members present voted in favor of the motion, and the motion passed.

ANNOUNCEMENTS:

a. The next regular Council meeting was scheduled for Monday, January 28, 2019, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Fisch, seconded by Member Vick. All members present voted in favor, and the motion was declared carried to adjourn at 7:59 p.m.

DeWayne "Tank" Schroeder
Mayor

Adam G. Swann
Clerk-Administrator