

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
Monday, October 12, 2020

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the Council Chambers of City Hall.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Paul Fisch, David Fitzpatrick, Brad Rykhus, and Randi Vick. City staff present: Casey Klug, public works and zoning director; and Adam Swann, city clerk/administrator. Visitor(s) present: Craig Moorhead, *Caledonia Argus*; and Robert “Bob” Klug.

CONSENT AGENDA: Member Rykhus moved to approve the consent agenda. Member Vick seconded the motion. All members present voted in favor of the motion, and the motion passed. The consent agenda comprised the following items:

- a. Approve minutes from September 28, 2020 regular City Council meeting
- b. Approve hiring Storm Davis and McKenna Brieske as part-time police officers for Caledonia Police Department
- c. Approve request from Shane Buros of Enchanted Performances to close S. Pine St. from E. Grove St. to E. South St. on October 30, 2020 and October 31, 2020 from 5:00 p.m. – 9:00 p.m. for community Halloween display
- d. Approve proposed Resolution 2020-17: A Resolution Appointing Election Judges for General Election on November 3, 2020

PUBLIC COMMENT: None.

PUBLIC WORKS/ZONING DIRECTOR:

- a. Updates
 - i. Fall cleanup: Public Works and Zoning Director Casey Klug reported that fall cleanup would be held October 26-30; Klug noted that the tree site would be open daily from 9:00 a.m. – 4:00 p.m. from October 12-October 30.
 - ii. Flushing of City sewers: Klug reported that the City was going to be flushing 1/4 of the City’s sewer lines starting October 13.
 - iii. Construction of Production Well No. 8: Klug reported that Traut Companies had drilled to 450 feet below ground.

CITY CLERK/ADMINISTRATOR:

- a. Updates

i. Negotiation with I.U.O.E. Local 49 re new collective bargaining agreement: Swann reported that he and the members of the Personnel Committee—i.e., Mayor Schroeder and Member Fisch—had negotiated with I.U.O.E. Local 49 on September 30 and tentatively reached an agreement on a new collective bargaining agreement. Swann further reported that once the union approved the agreement, he would present it to Council for consideration.

ii. Replacement of stainless steel gutter at Caledonia Aquatic Center: Swann reported that engineer Waters Edge Aquatic Design was finalizing the project manual and bid specs for the project to replace the stainless steel gutter at the Caledonia Aquatic Center, and Swann planned on having Council review the documents during the next Council meeting.

iii. Thank-you notes from community: Swann reported that the City had received two thank-you notes. One was from Travis Walch of Route Tree, LLC, thanking the City for allowing him to hold his 3-on-3 flag football tournament at the City's baseball fields. The second thank-you note was from the Caledonia baseball team, thanking the City for allowing the Legion baseball team to use the Legion baseball field for the Legion-versus-alumni baseball game and fundraiser.

NEW BUSINESS:

a. Consideration of proposed Ordinance 2020-01: An Ordinance Repealing and Replacing City Code Section 74.03 Regulating the Operation of Motorized Golf Carts in the City of Caledonia: Member Rykhus moved to approve proposed Ordinance 2020-01 with two amendments: 1) amending Section 74.03(E) by adding "pursuant to a permit issued under this section" at the end of the sentence and 2) amending Section 74.03(I) by eliminating subsection (2), which would have prohibited golf carts on N. Kingston Street. Member Vick seconded the motion. All members present voted in favor of the motion, and the motion passed.

b. Closed meeting with legal counsel under M.S. § 13D.05, subd. 3(b) to discuss a contested case involving workers' compensation benefits: Member Vick moved to close the regular City Council meeting at 6:25 p.m. pursuant to M.S. § 13D.05, subd. 3(b) to have a telephone conference with legal counsel regarding a contested case involving workers' compensation benefits. Member Fitzpatrick seconded the motion. All members present voted in favor of the motion, and the motion passed. The meeting was closed at 6:25 p.m. At 6:45 p.m. the City Council meeting was reopened, and Mayor Schroeder confirmed that during the closed session the City had consulted with legal counsel about a contested case involving workers' compensation benefits and that nothing else had been discussed during the closed session.

c. Review of proposed revisions to City's utility customer policies and procedures: Clerk/Administrator Swann reported that he and Utility Billing Clerk Jessica Kohnen had drafted revised utility customer policies and procedures to incorporate Council's previous discussions that utility customers should not be able to voluntarily disconnect water and electric meters to avoid base charges. Swann further reported that the proposed revisions made it clearer that landlords would be required to sign a services agreement with the City and renters would be required to provide a deposit before the City would put utility service in the name of a renter. Swann further reported that the proposed revisions improved the formatting and organization of the policies. Mayor Schroeder moved to approve the proposed revisions to the City's utility

customer policies and procedures. Member Rykhus seconded the motion. All members present voted in favor of the motion, and the motion passed.

d. Discussion re Halloween trick-or-treating in the City of Caledonia: Council briefly discussed whether to issue a statement about Halloween trick-or-treating in the City of Caledonia. The consensus of the Council was that the City should not issue a statement.

e. Discussion re status of nuisances at 214 E. Jefferson St.: Clerk/Administrator Swann reported that the property at 214 E. Jefferson St. had not been purchased by a neighbor because the financing did not materialize. Council recommended talking with another neighbor about purchasing the property.

f. Discussion re use of dirt bikes in City of Caledonia: Council reviewed a memo provided by City Attorney Mike Flaherty. Clerk/Administrator Swann reported that City Attorney Flaherty was recommending the Police Department prepare reports in response to any noise complaints about dirt bike use. Swann asked the Council to let him know if the Council wanted the City to take action. No action was taken by the Council.

g. Discussion re use of municipal auditorium by walkers: By consensus Council supported making the auditorium available for walkers Monday through Friday in the mornings rather than issuing keys.

h. Discussion re use of CARES Act funds to purchase laptops: By consensus Council supported purchasing laptops for the Council using the CARES Act funds if there were available funds.

i. Prepaid claims: Council reviewed the prepaid claims for the period September 16, 2020 – October 9, 2020, which totaled \$510,908.71. Member Fisch moved to approve the prepaid claims as presented. Member Vick seconded the motion. All members present voted in favor of the motion, and the motion passed.

j. Claims payable: Council reviewed the claims payable for October 2020, which totaled \$187,262.38. Member Fisch moved to approve the claims payable as presented. Member Fitzpatrick seconded the motion. All members present voted in favor of the motion, and the motion passed.

k. Overtime Report: Members reviewed the overtime report for the pay period September 21, 2020 – October 4, 2020. No further action was taken by the Council.

l. Closed meeting: Pursuant to M.S. § 13D.05, subd. 3(c) to develop/consider a counteroffer for purchase of real property in the City of Caledonia (615 W. Washington St. / parcel ID 21.0933.000): Member Fitzpatrick moved to close the regular City Council meeting at 7:20 p.m., pursuant to M.S. § 13D.05, subd. 3(c), to develop/consider a counteroffer for the purchase of real property at 615 W. Washington St. (parcel ID 21.0933.000) in the City of Caledonia. Member Rykhus seconded the motion. All members present voted in favor of the motion, and the

meeting was closed at 7:20 p.m. At 7:45 p.m. the regular City Council meeting was reopened, and Mayor Schroeder verified that the Council had not taken any action on purchasing the real property at 615 W. Washington St. (parcel ID 21.0933.000) in the City of Caledonia for a possible new ambulance station.

ANNOUNCEMENTS:

a. The next regular City Council meeting was scheduled for Monday, October 26, 2020 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Fitzpatrick, seconded by Member Vick. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 8:10 p.m.

DeWayne "Tank" Schroeder
Mayor

Adam G. Swann
Clerk/Administrator