

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
CITY COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
Monday, October 24, 2016

CALL TO ORDER: Following due call and notice thereof, Mayor Joshua Gran called the meeting to order at 6:00 p.m. in the Council Room of City Hall.

PLEDGE OF ALLEGIANCE: Mayor Gran led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Joshua Gran, Robert Burns, Paul Fisch, Robert Lemke, and DeWayne Schroeder. City staff present: Stephanie Mann, accountant; Adam Swann, clerk-administrator. Visitor(s) present: Diana Hammell, *Caledonia Argus*; Ted Kjos, vice president of marketing & external relations at Tri-County Electric Cooperative.

AGENDA: Member Fisch moved to approve the agenda. The motion was seconded by Member Lemke. All members voted in favor of the motion, and the agenda was approved.

CONSENT AGENDA: Member Burns moved to approve the consent agenda with one amendment, the addition of a gambling permit application from the Caledonia Wrestling Club. Member Schroeder seconded the motion. Mayor Gran and Members Burns, Lemke, and Schroeder voted in favor of the motion; Member Fisch abstained because he was not present for the October 10 meeting. The motion to approve the consent agenda was approved 4-0. The consent agenda comprised the following items:

- a. Approval of minutes for October 10, 2016 regular meeting
- b. Accept resignation of Mary Betz as assistant director of Caledonia Ambulance Department
- c. Approval of application from Caledonia Wrestling Club to hold gambling event on January 22, 2017
- d. Approval of zoning permit application from Joe Rud to construct 80' x 68' building at 523 Enterprise Dr.

PUBLIC COMMENT: None.

PRESENTATIONS:

- a. Ted Kjos, V.P. of marketing & external relations, Tri-County Electric Cooperative:
 - i. Solar power: Mr. Kjos provided Council with an overview of the considerations involved in establishing and operating municipal electric utility distributed generation (DG) interconnections.

CITY ACCOUNTANT:

- a. Cash and investments: Stephanie Mann reviewed the cash and investments for the City's governmental funds and enterprise funds through September 2016, which showed total cash and investments of \$4,820,476.23. Mann reported that the decrease from July and August was largely due to payments for the Aquatic Center.
- b. Review of long-term debt: Mann reviewed the long-term debt for governmental funds and enterprise funds.
- c. Budget and actuals: Mann reviewed the budget and actuals for the City's governmental funds and enterprise funds through September 30, 2016.

CLERK-ADMINISTRATOR

a. LED lights on Main Street: Swann reported that Matt Blocker, City lineman, wanted to install LED lights on Main Street. The lights would cost \$125 per light, whereas the existing lights cost \$90 for the ballast and \$17 for the bulb. Council asked for additional information regarding the life of the LED bulbs, possible colors, and anticipated cost-savings.

b. Updates: Swann reported the following: 1) Caledonia Police Chief Kurt Zehnder and Houston County Sherriff's Deputy Matt Seitz provided City staff at City Hall with A.L.I.C.E. training on October 19, 2016; 2) Swann and Mann submitted the Caledonia EDA's annual report to the USDA for its revolving loan program; 3) Mark Betz, Mike Gerardy, and Dan Schwirtz posted the signs for Walk Caledonia in preparation for Wild Turkey Fest; and 4) Wild Turkey Fest was a success on October 22, 2016, as the events were attended by many people, especially families and children.

UNFINISHED BUSINESS:

a. City policy re holidays, bereavement leave, vacation leave, and sick leave for part-time, non-bargaining agreement employees: Council discussed whether to provide pro-rated leave benefits for regularly scheduled, non-bargaining part-time employees. Member Burns moved that effective January 1, 2017 the City provide permanent, non-bargaining part-time employees, regularly scheduled more than 25 hours per week, with pro-rated holidays and bereavement leave, vacation leave, and sick leave using the same holiday schedule as permanent part-time police officers working under the police bargaining agreement and the same accrual rates and maximum leave amounts as City employees working under the bargaining agreement. Member Fisch seconded the motion. Members Burns, Fisch, Lemke, and Schroeder voted in favor of the motion. Mayor Gran abstained. The motion passed 4-0.

NEW BUSINESS:

a. Overtime report: Council reviewed the overtime report for City employees for the pay period September 26-October 9, 2016. No further action was taken by Council.

ANNOUNCEMENTS: The next regular meeting will be on Monday, November 14, 2016 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Burns, seconded by Member Fisch. All members present voted in favor, and the motion was declared carried to adjourn at 8:50 p.m.

Joshua D. Gran
Mayor

Adam G. Swann
Clerk-Administrator