

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL  
CITY COUNCIL CHAMBERS, CITY HALL  
CALEDONIA, MINNESOTA  
Monday, October 9, 2017

CALL TO ORDER: Following due call and notice thereof, Mayor Schroeder called the meeting to order at 6:00 p.m. in the Council Chambers of City Hall.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor DeWayne “Tank” Schroeder, Robert Burns, and Robert Lemke. Council member(s) absent: Paul Fisch and Randi Vick. City staff present: Casey Klug, public works and zoning director; Adam Swann, clerk-administrator. Visitor(s) present: Gary Becker; Gordon Becker; Henry Becker; Donald Burroughs, Jr.; Yin Chiao; Michael Davy, Davy Engineering; George Kittleson; Randall Mann; Mouse Meyer; Craig Moorhead, *Caledonia Argus*; Dave Olson; Jim Olson; Marion Olson; Dave Rask; Mike Rogich; Irvin Rottman; Shar Schroeder; Dan Schwartz; and Jeff Wild.

CONSENT AGENDA: Member Burns moved to approve the consent agenda provided that i) the Operating Engineers Local #49 Health and Welfare Fund Public Sector Participation Agreement for Non-Bargaining Premium Employees was removed from the consent agenda and ii) Resolution 2017-009 was corrected to reflect that the City-maintained paths on Minnesota State Highway 44/76 were between W. Main St. and Esch Dr. and Esch Dr. and North Park. Member Lemke seconded the motion. All members present voted in favor of the motion, and the motion passed. The consent agenda comprised the following items:

- a. Approval of minutes from September 25, 2017 regular meeting
- b. Authorization to hire Crystal M. Ostern as part-time clerk at Municipal Liquor Store at wage of \$9.50/hr.

PUBLIC COMMENT: None.

CLERK-ADMINISTRATOR:

a. Updates

i. Negotiations with Local 49: Swann reported that he, Councilmember Burns, and Councilmember Fisch had a second meeting with the International Union of Operating Engineers Local 49 and union stewards on October 3, 2017 to continue negotiations on a new collective bargaining agreement. Swann reported that the City and union were making progress.

ii. Negotiations with Law Enforcement Labor Services: Swann reported that the City had received notification from Law Enforcement Labor Services that they wanted to proceed with negotiating a collective bargaining agreement for the City’s law enforcement officers. The consensus of the Council was that Councilmember Burns and Councilmember Fisch should serve as the Council’s representatives for negotiations since they had been negotiating the collective bargaining agreement with the International Union of Operating Engineers Local 49.

iii. N. Kingston St. Reconstruction Project: Swann reported that he and Public Works and Zoning Director Casey Klug had met with WSB & Associates to obtain a second proposal for engineering services for the N. Kingston St. Reconstruction Project. Swann reported that they requested the second proposal to compare the engineer costs and determine if it would be possible to put the project out for bid by early January 2018. Swann expected to get the proposal by the next Council meeting.

iv. Boilers and Heat Exchanger at Wastewater Treatment Plant: Swann reported that the City had signed a proposal from Winona Controls to install a new heat exchanger and replace the boiler at the wastewater treatment plant with two (2) natural gas boilers for a cost of \$72,850. Swann reported that the City tried getting more than one quote for the work, but Winona Controls was the only contractor that responded.

NEW BUSINESS:

a. Public hearing re public improvement project on E. South St. and S. First St.: At 6:05 p.m. the regular meeting was adjourned to hold a public hearing on a proposed public improvement project that would extend sanitary sewer service to 19 properties on East South Street and South First Street and would extend water service to 5 properties on South First Street. The 19 properties that would receive access to sanitary sewer service had the following parcel IDs: 210381000, 210388001, 210392000, 210396000, 210452002, 210438000, 210445000, 210447000, 210452000, 210453000, 211094000, 211095000, 210382000, 210383000, 210383001, 210389000, 210390000, 210391000, and 210391001. The 5 properties that would receive access to water service had the following parcel IDs: 210383000, 210383001, 210389000, 210390000, and 210391000. The estimated project cost for extending sewer service was \$349,870, and under the proposal the 19 affected property owners would be assessed 25% of this cost, which equaled \$4,603.55 per parcel. The estimated project cost for extending water service was \$38,170, and under the proposal the 5 affected property owners would be assessed 25% of this cost, which equaled \$1,908.50 per parcel. Property owners would have 30 years to pay their assessments, and the City would not charge interest.

Michael Davy of Davy Engineering started the public hearing by explaining the proposed public improvement project and discussing the proposed assessment. Davy described the design of the proposed sewer extension. Davy reported that the City's proposal to pay for 75% of the public improvement project and to allow property owners to pay their assessments over 30 years at 0% interest was very generous based on his experience. Davy explained that the public improvement hearing was the first step and that the City would have another hearing to formally approve the assessments if the project moved forward. Davy answered questions from the public. Davy reported that the City had not yet selected a location for a lift station on E. South St. and that the City would probably need to purchase a 50' x 50' parcel for this purpose.

Members of the public asked questions about the project and spoke both in favor of and against the project. Mayor Schroeder took a poll of the property owners in attendance (by asking them to raise their hands) as to whether they supported or opposed the project. Of the 19 parcels impacted by the proposed sewer extension, 10 parcel owners supported the sewer extension, and 4 parcel owners opposed the sewer extension; 5 parcel owners were not present. Of the 5 parcels impacted by the proposed water extension, 2 parcel owners supported the water extension, and no parcel owners opposed the water extension; 3 parcel owners were not present.

At 7:02 p.m. the public hearing was closed, and the regular meeting of the City Council was reconvened.

b. Consideration of Resolution 2017-010: A Resolution Ordering Public Improvement Project on E. South St. and S. First St.: No action was taken by Council on the proposed resolution.

c. Review of Proposed Well Site at Sunnyside Park: Council reviewed a map/site layout for a new well in Sunnyside Park. Michael Davy of Davy Engineering reported that Sunnyside Park would be a good site for a new City well; there were no reports of contamination in the area. Davy reported that the

Minnesota Department of Health would have to perform a site inspection before the site could be approved for a well; Davy noted that once the site was approved, the City would still need to get a well plan approved before the City could drill a well. Member Burns moved to have Davy Engineering continue with the water project by getting the information necessary and coordinating with the State of Minnesota as necessary to move forward with the project. Mayor Schroeder seconded the motion. All members present voted in favor of the motion, and the motion passed.

d. Overtime report: Members reviewed the overtime report for the pay period September 11-24, 2017. No further action was taken by the Council.

e. Prepaid claims: Members reviewed the prepaid claims for the period September 13, 2017 – October 6, 2017. Member Burns moved to approve the prepaid claims listed below. The motion was seconded by Mayor Schroeder. All members present voted in favor of the motion, and the motion passed.

Commissioner of Revenue	State W/H – Payday	1,882.58
MN State Retirement System	MNDCP/Roth – Payday 2017	745.00
Public Emp Retirement System	Pera Payday	8,163.80
Business Financial Planning	Café Plan Payday	311.53
Caledonia True Value	Mult – Misc	222.59
Christianson & City, David	Meter Deposit Refund & Interest	251.76
IUOE Local #49	Union Dues	414.00
Ivie & City, Jessica	Meter Deposit Refund & Interest	250.17
Kohnen, Jessica J	Clerk’s Office – 2017 Clothing	60.00
Kraus Oil Co Inc	WWTP – Reim Pressure Sewer	14,653.44
Law Enforcement Labor Svce	PD – Union Dues Sept 2017	196.00
MN Child Support Payment Ctr	1 Case Id	203.04
Munson & City, Lance	Meter Deposit Refund & Interest	252.78
Nentl & City, Justin	Meter Deposit Refund & Interest	252.78
Precision Office Machines	PD – Shredder Repairs/Maint	105.50
Scott Construction, Inc	Streets – Seal Coating	12,289.00
Tecpile & City, Rita	Meter Deposit Refund & Interest	251.56
Tornstrom, Michael	Reim – Mileage Exp	24.61
Molly’s Winery	Liquor Store Inventory	520.00
Northern Beverage Dist	Liquor Store Inventory	1,843.75
Schott Distributing Co, Inc	Liquor Store Inventory	3,253.25
Allstar Engines, LLC	Street Equip – Saw Chains, Pole Repair	167.94
Emergency Service Marketing	Amb – 1 Yr Sub IAM Responding	735.00
Mayo Clinic	Amb – BLS Inst Online Module	60.00
Streicher’s – Minneapolis	PD – Standard Issue K Heim	420.92
B & M Service Center	Street Equip – Fuel	70.00
Caledonia Oil Co	Mult – Misc	1,282.70
Jack Neumann Trucking	Liquor – Freight Exp	166.00
Johnson Brothers Liquor Co	Liquor Store Inventory	3,705.17
Phillips Wine & Spirits Co	Liquor Store Inventory	1,884.24
Spring Grove Soda Pop, Inc	Liquor Store Inventory	168.05
Wine Merchants	Liquor Store Inventory	128.00
Meyer Concrete LLC	Curb Repair & Sidewalk Ramp	2,390.00
Stemper, James	2017 Uniform Allowance	48.97
Wieser Bros Gen Contractor	Aquatic Center – Payment #9	27,040.83
Becker, Nathan	Electric – Phone Stipend Sept	25.00
Betz, Mark G	Street – Phone Stipend Sept	25.00

Boesen, Dan	Personal Phone Stipend Sept	25.00
Caledonia Fire Dept Relief Assn	Relief Assn – 3 <sup>rd</sup> Qtr 2017	600.00
Central Cable Contractors Inc	Elec – Boring Hey 44/76	2,600.00
Houston County Treasurer	Recording Fee – Joe Rud & Coll Site	4,732.50
Klug, Casey	Public Works – Phone Stipend	25.00
MN State Fire Chiefs Assn	FD Re-Cert Fee	66.66
Moss & Barnett	Mediacom Franchise Renewal	496.00
Nelson, Craig T	Personal Phone Stipend Sept	25.00
Northern Beverage Dist	Liquor Store Inventory	834.95
Principal Life	Mult – Misc	549.04
Rask, Nicholas D	Animal Control – Rent/Misc	75.00
Richard’s Sanitation, LLC	Recycling Billed	7,118.75
Schwartz, Dan	Street – Phone Stipend Sept	25.00
Tornstrom, Michael	Amb – Phone Stipend Sept	25.00
Vinocopia, Inc	Liquor Store Inventory	155.16
Zenke Incorporated	Storm Sewer Repair – N 2 <sup>nd</sup> Street	5,725.75
Kinneberg, Myron O	Aud – 2017 Uniform Allowance	125.00
Breakthru Beverage MN	Liquor Store Inventory	2,103.87
Business Financial Planning	Café Plan Payday	311.53
Commissioner of Revenue	State W/H – Payday	1,868.22
E O Johnson Company	Clerk’s Office – Repair Folding	57.50
G & F Distributing	Liquor Store Inventory	111.90
Houston County Treasurer	Mult – Misc	8,111.49
Merchant’s Bank	Fed/FICA/Med – Payday	10,112.08
MN Benefit Association	MBA Payday	35.34
MN Child Support Payment Ctr	1 Case Id	203.04
MN State Retirement System	MNDCP/Roth – Payday	745.00
Myhre Construction LLC	Stp – Repair Water Line	1,576.00
NCPERS Minnesota	NCPERS Payday	48.00
Public Emp Retirement Assn	PERA Payday	8,276.10
RESCO	Elec Dept – Inventory	209.73
Schott Distributing Co, Inc	Liquor Store Inventory	4,096.85
Semnit	Mult – Tech Svces	2,566.00
Southern Glazer’s of MN	Liquor Store Inventory	261.15
Spring Grove Soda Pop, Inc	Liquor Store Inventory	86.50
Mayo Clinic	Amb – BLS HCP Cards	190.00
Northern Beverage Dist	Liquor Store Inventory	2,963.95
Broadcast Music, Inc	Music License Fee	342.00
Houston County Treasurer	Clerk’s Office – Notary Fee	20.00
Houston, City of	FD – Mutual Aid	800.00
Petty Cash	Replenish Petty Cash	94.13
R C T Sewer & Vac	Sewer – Jet Line Marshall/Madison	769.95
Schoh, Joe	Mult – Weed/bug Spraying	480.00
Scholastic Library Publishing	Library – Books	193.50
Tri-State Ambulance, Inc	Intercept Fee Run	250.00
US Postal Service	Clerk’s Office – Postage Stamps	287.00
Visa	Mult – Misc	1,298.21
MN Dept of Revenue	Sales/Use Tax – Sept 2017	19,966.00
Acentek	Mult – Comm Exp	1,275.73
Coffield, Mark	PD – Health Insurance	450.00
Great Lakes Coca-Cola Distr	Liquor Store Inventory	251.64
IUOE Local 49 Benefit Fund	Mult – Misc	24,640.00

Jack Neumann Trucking	Liquor – Freight Exp	88.00
Jennings, Joe	Liquor Store – DVR Repairs/Maint	40.00
Johnson Brothers Liquor Co	Liquor Store Inventory	1,130.10
Minnesota Energy Resources	Mult – Nat’l Gas	764.97
Nelson, Craig T	2017 Uniform Allowance	125.00
Paustis Wine Company	Liquor Store Inventory	171.50
Phillips Wine & Spirits Co	Liquor Store Inventory	1,927.09
Schott Distributing Co, Inc	Liquor Store Inventory	4,561.95
Spring Grove Soda Pop, Inc	Liquor Store Inventory	144.25
Verizon Wireless	Mult – Comm Exp	193.06
Commissioner of Revenue	State W/H – Payday	257.32
Merchant’s Bank	Fed/FICA/Med – Payday	1,329.13
Public Emp Retirement Assn	Pera Payday	802.39
Gerardy, Michael F	Public Works Consulting Sept	105.00
Moe Fencing, Inc	Athletic Field – Fence Replace	1,600.00
Traverse Des Sioux Library	Library – Conf Reg Fee A Dress	60.00
Breakthru Beverage MN	Liquor Store Inventory	2,417.84
G & F Distributing	Liquor Store Inventory	168.75
Houston County Treasurer	Recording Fee – D Fitzpatrick	46.00
Northern Beverage Dist	Liquor Store Inventory	1,117.90
Schott Distributing Co, Inc	Liquor Store Inventory	4,262.52
Spring Grove Soda Pop, Inc	Liquor Store Inventory	72.25
	<b>Total:</b>	<b>\$224,104.98</b>

f. Claims payable: Council reviewed the claims payable for October 2017. Mayor Schroeder moved to approve payment of the claims listed below. The motion was seconded by Member Burns. All members present voted in favor of the motion, and the motion passed.

Ability Building Center	Rec Park – Groundkeeping Crew	142.50
Abrams & Schmidt LLC	Consulting Attorney	621.00
Artic Glacier USA, Inc	Ice	251.07
Auto Value Parts Store	Mult - Misc	80.63
Baker & Taylor Books	Library – Books	268.71
Becker & Stemper Electric	Mult – Misc	274.92
Bound Tree Medical, LLC	Amb – Misc	982.49
Caledonia Lumber Co, Inc	Storm Drainage Mtls	20.85
Caledonia Oil Co	Mult – Misc	237.22
City of Caledonia – Utilities	Mult – Sewer, Electric, & Water	12,787.98
Davy Engineering	Mult – Misc	5,979.90
Davy Laboratories	Stp – Lab	1,837.50
E O Johnson Company	Mult – Misc	482.84
Earl F. Andersen	Traffic Eng – Signs	302.95
ECM Publishers, Inc	Mult – Misc	101.00
Fist Supply LLC	Mult – Misc	64.56
Foremost Promotions	FD – Promotional Items	281.12
Gopher State One Call	Light – Location Notifications	45.90
Hammel & Murphy, PLLP	City of Cal – Prosecution	2,122.50
Hawkins, Inc	Stp – Chemicals	1,409.16
Hoskins Electric Co	Stp – Misc	635.00
Innovative Office Solution	Mult – Office Supplies	359.70

JR Burroughs Blading, Inc	Streets – Spread Rock N East St	201.00
Ken’s Small Engine, Inc	Street Equip – Chain Saw Repairs	74.94
Macqueen Equipment Group	Street Equip – Repair Parts	200.56
Menard’s	Mult – Misc	215.84
Minnesota Pipe & Equipment	Mult – Misc	2,261.78
MN Dept of Labor & Industry	Aud – Elevator Operator Permit	100.00
Nodine Culvert Sales	Storm Sewer – Pipe E. Grant St.	1,280.00
Olsen Chain & Cable, Inc	Elec Dept – Annual Hoist Inspect	295.00
Richard’s Sanitation, LLC	Refuse Disposal	136.89
S & S Fleet Service of LaCrosse	Amb – Parts/Labor	449.29
Schilling Supply Company	Mult – Misc	236.02
Sema Equipment, Inc	Street Equip – Grease	41.90
Signature Aquatics, LLC	Aquatic Center – Prjt Mgmt Final	525.95
Thomson Reuters	Clerk’s Office – Renew Fixed Assets	305.00
Thorson Graphics LLC	Amb – Uniforms	800.25
USA Bluebook	Water/Sewer – Chemicals	196.56
Viking Electric Supply	Light – Misc	114.06
Water Systems Company	Clerk’s Office – Drinking Water	21.55
West Union Trenching LLC	Stp – Bore For Water Line Repair	2,710.00
Wiebke Fur Company	Animal Control – 5 Live Traps	225.00
	<b>Total:</b>	<b>\$40,260.13</b>

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, October 23, 2017 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Lemke, seconded by Member Burns. All members present voted in favor, and the motion was declared carried to adjourn at 7:41 p.m.

DeWayne “Tank” Schroeder  
Mayor

Adam G. Swann  
Clerk-Administrator