

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL  
CITY COUNCIL CHAMBERS, CITY HALL  
CALEDONIA, MINNESOTA  
Monday, December 23, 2019

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the Council Chambers of City Hall.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Paul Fisch, Brad Rykhus, and Randi Vick. Council members absent: David Fitzpatrick. City staff present: Casey Klug, public works and zoning director; Stephanie Mann, finance officer/deputy clerk. Visitor(s) present: Craig Moorhead, *Caledonia Argus* and Kaitlin Longhauser.

CONSENT AGENDA: Member Fisch moved to approve the consent agenda. Member Rykhus seconded the motion. All members present voted in favor of the motion, and the motion passed. The consent agenda comprised the following items:

- a. Approve minutes from December 9, 2019 regular City Council meeting
- b. Approve application from Lee Babler (d/b/a Elsie’s Bar and Grill) for 2020 on-sale intoxicating liquor license and on-sale Sunday intoxicating liquor license
- c. Approve appointment of Matt Schuldt as commissioner of Caledonia Economic Development Authority Board for 2020-2024 term
- d. Approve appointment of Sue Berg as member of Caledonia Library Board for 2020-2022 term
- e. Approve appointment of Paul Fisch as member of Caledonia Library Board for 2020-2022 term
- f. Approve appointment of Lorrie Schieber as member of Caledonia Library Board for 2020-2022 term
- g. Accept resignation from Kayla Connor as part-time liquor store clerk

PUBLIC COMMENT: None.

FINANCE OFFICER:

a. Report on cash and investments: Finance Officer Mann reported that the cash and investments for the City’s governmental, special revenue, and enterprise funds totaled \$3,107,082.61 through November 30, 2019. Mann reported that this was a decrease of \$142,952.79 since October 31, 2019. Mann noted that the transfer of funds to close out Fund 417 N. Kingston Street was completed in November. The funds totaling \$108,427 are now transferred to the General Fund.

b. Review of 2019 budget v. actual for General Fund, enterprise funds, and special revenue funds: Mann reported on the budget v. actual expenses through November 2019 for the General Fund, enterprise funds, and special revenue funds.

PUBLIC WORKS & ZONING DIRECTOR:

a. Updates:

i. Abatement at 916 E. Main St.: Public Works and Zoning Director Casey Klug reported that Braun Intertec will begin abatement of the property at 916 E. Main St. on January 9, 2020. Mavo is scheduled to do the asbestos removal a week later.

ii. Digester cleaning: Klug reported that Ritter and Ritter has only 2 days left cleaning the digester at the wastewater treatment facility.

iii. Rehab of well #6: Klug reported that the motor for well #6 was in Arizona for a total rebuild. The motor should be back in about a month. The total cost of the rebuild will be around \$63,000.

iv. Storm shelter on Gjere Avenue: Klug reported that an old storm shelter on Gjere Avenue has been purchased by Mike Rogich. The structure is being turned into a garage which is a non-conforming use. Rogich has been sent 2 letters in regards to issues with the property. Member Fisch expressed concern that the building needed to be maintained as storm shelter for the 2 mobile homes that still remain in the original mobile home court.

#### NEW BUSINESS:

a. Consideration of proposed Resolution 2019-021: Resolution Adopting Final Levy for Taxes Payable in 2020 (8% Increase): Council reviewed and discussed the proposed final 2020 General Fund budget and levy for taxes payable in 2020. Mann summarized the changes made since the prior council meeting. Mann noted that she added a transfer from Fund 352 of \$20,000 to the budget to be used towards the cost of carpet in City Hall and waterproofing of the City Hall and Auditorium buildings. Member Fisch expressed concern of the amount for 2019 to be put into reserve and that he would like to see more funds put to reserve and hold off a year on the carpet. After more discussion, it was decided it would be best to waterproof both buildings and hold off on any flooring until we can see that our water issues are resolved. Items on the capital equipment sheet that are included in the 2020 budget were reviewed. The new vacuum for the swimming pool was discussed and decided that a replacement head would be a better option at a cost of only \$500. The changes noted would reduce the transfer from Fund 352 to \$5,000 and change the total capital to \$186,860. Member Rykhus moved to approve the proposed final General Fund budget using a levy increase of 8%, for a total levy of \$926,931. Member Vick seconded the motion. All members present voted in favor of the motion, and the motion passed.

b. Consideration of appointments for City positions and Council committees in 2020: Council reviewed the list of positions/appointments for 2020. Member Fisch noted to change the acting mayor to auxiliary mayor. Member Vick moved to approve the appointments with the one change. Member Rykhus seconded the motion. All members present voted in favor of the motion, and the motion passed.

c. Consideration of application from Scott Betz (d/b/a Scott Betz Enterprises) for permit to operate salvage yard at 109 Hiway Street (Parcel IDs 21.0574.000 & 21.0575.000): Betz has completed the necessary steps for the salvage yard permit. He has submitted his application, surety bond, and \$250 fee. Member Vick moved to approve the application from Scott Betz for

the permit to operate salvage yard. Member Fisch seconded the motion. All members present voted in favor of the motion, and the motion passed.

d. Review of proposed Capital Improvement Plan for 2020-2024: Members reviewed the proposed Capital Improvement Plan for 2020-2024. Mann and Klug reported on the removal and install of new lights at the ballpark. Matt Blocker had received an updated quote on the cost of the project. After discussion on the items in the Capital Improvement Plan it was decided the plan would be updated with the new ball park quotes and brought back to a future council meeting.

e. Overtime report: Council reviewed the overtime report for the pay period December 2, 2019 – December 15, 2019. No further action was taken by the Council.

ANNOUNCEMENTS:

a. There is going to be a special City Council meeting on Tuesday, January 7, 2020 at 6:00 p.m. to work on the update to the City's Comprehensive Plan.

b. The next regular City Council meeting would be held on Monday, January 13, 2020 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Fisch, seconded by Member Vick. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 7:10 p.m.

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DeWayne "Tank" Schroeder  
Mayor

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Adam G. Swann  
Clerk/Administrator