

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
CITY COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
Monday, February 10, 2020

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the Council Chambers of City Hall.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Paul Fisch, David Fitzpatrick, Brad Rykhus, and Randi Vick. City staff present: Casey Klug, public works and zoning director; Stephanie Mann, finance officer (arrived at 7:20 p.m.); and Adam Swann, clerk/administrator. Visitor(s) present: Craig Moorhead, *Caledonia Argus*.

CONSENT AGENDA: Member Rykhus moved to approve the consent agenda. Member Fisch seconded the motion. All members present voted in favor of the motion, and the motion passed. The consent agenda comprised the following items:

- a. Approve minutes from January 27, 2020 regular City Council meeting
- b. Approve minutes from February 3, 2020 special City Council meeting
- c. Approve Resolution 2020-01: A Resolution Appointing Election Judges for 2020 Presidential Primary
- d. Approve job description for assistant ambulance director

PUBLIC COMMENT: None.

PUBLIC WORKS/ZONING DIRECTOR:

- a. Updates:
 - i. Snow removal: Public Works/Zoning Director Klug thanked Public Works staff for removing the snow from City streets over the weekend.
 - ii. Abatement of hazardous building at 916 E. Main St.: Klug reported that A. Allen Construction had torn down the hazardous building at 916 E. Main Street.

CLERK/ADMINISTRATOR:

- a. Updates:
 - i. Police Department activities: Clerk/Administrator Swann reported that the Police Department had provided extra security at the high school basketball game against Minnehaha Academy. Swann also reported that Chief Zehnder had volunteered his time to travel to Minneapolis to participate in a 24-hour vigil for a Minnesota police officer who had been injured.

NEW BUSINESS:

- a. Review of proposed bid documents (project manual) for Production Well No. 8: Council participated in a telephone conference with WSB & Associates Project Engineer Ray Theiler regarding the proposed bid documents (project manual) for Production Well No. 8. Theiler summarized the proposed timeline and drilling process. By consensus Council decided to issue an addenda revising the proposed bid documents to allow construction on Saturdays only with

Council approval. Mayor Schroeder moved to move forward with the Production Well No. 8 project by approving the proposed bid documents, as amended, and advertising the project for bids. Member Rykhus seconded the motion. All members present voted in favor of the motion, and the motion passed.

b. Public hearing re application by K Brothers Restaurants, LLC for on-sale intoxicating liquor license and Sunday liquor license at 208 E. Main St.: At 7:02 p.m. Member Fitzpatrick moved to adjourn the regular City Council meeting to hold a public hearing regarding the application by K Brothers Restaurants, LLC for an on-sale intoxicating liquor license and Sunday liquor license at 208 E. Main Street. Member Rykhus seconded the motion. All members present voted in favor of the motion, and the motion passed. The public hearing convened at 7:03 p.m. At 7:09 p.m. Member Fisch moved to adjourn the public hearing and reconvene the regular City Council meeting. Member Fitzpatrick seconded the motion. All members present voted in favor of the motion, and the motion passed.

c. Consideration of application by K Brothers Restaurants, LLC for on-sale intoxicating liquor license and Sunday liquor license at 208 E. Main St.: Member Fitzpatrick moved to approve an on-sale intoxicating liquor license and Sunday liquor license for K Brothers Restaurants, LLC at 208 E. Main Street. Member Fisch seconded the motion. All members present voted in favor of the motion, and the motion passed.

d. Review of proposals to provide architectural/engineering services for the design, bidding, and construction of proposed Well House No. 8: Council reviewed and discussed the two proposals responsive to the City's request for proposals to provide architectural/engineering services for the design, bidding, and construction of proposed Well House No. 8. The proposals were from WSB & Associates and Bolton & Menk. Member Rykhus moved to accept the proposal from WSB & Associates, Inc. for an amount not to exceed \$116,624. Member Fisch seconded the motion. The motion passed 4-1, with Member Vick voting against the motion.

e. Discussion re request from Fire Department to purchase 2019 John Deere Gator from SEMA for \$17,551.09: Member Fitzpatrick moved to approve purchasing a 2019 John Deere Gator from SEMA at a cost of \$17,551.09, by trading in the 2009 John Deere Gator for a trade-in value of \$6,978.30 and using a donation of \$10,572.79 from the Caledonia Volunteer Fire Department Relief Association. Member Rykhus seconded the motion. All members present voted in favor of the motion, and the motion passed.

f. Consideration of proposed Resolution 2020-02: A Resolution Accepting Donation of \$10,572.79 from Caledonia Volunteer Fire Department Relief Association: Member Fitzpatrick moved to approve proposed Resolution 2020-02, a resolution accepting a donation of \$10,572.79 from the Caledonia Volunteer Fire Department Relief Association to be used towards the purchase of a 2019 John Deere Gator. Member Fisch seconded the motion. All members present voted in favor of the motion, and the motion passed.

g. Discussion re City sewer charges for 2020: Council discussed whether to revise sewer charges now or to wait until the City had additional information regarding its industrial users.

The consensus of the Council was to review the matter again in April. No further action was taken by the Council.

h. Prepaid claims: Council reviewed the prepaid claims for the period January 15, 2020 – February 7, 2020, which totaled \$240,573.49. Member Rykhus moved to approve the prepaid claims as presented. Member Vick seconded the motion. All members present voted in favor of the motion, and the motion passed.

i. Claims payable: Council reviewed the claims payable for February 2020, which totaled \$66,049.49. Member Fisch moved to approve the claims payable as presented. Member Rykhus seconded the motion. All members present voted in favor of the motion, and the motion passed.

j. Overtime report: Council reviewed the overtime report for the pay period January 13 – January 26, 2020. No further action was taken by the Council.

k. Discussion re purchase of new refrigerators for Municipal Auditorium: Member Fitzpatrick moved to approve the purchase of two one-section refrigerators (Arctic Air) from Schomburg Refrigeration at a total cost of \$3,602. Member Rykhus seconded the motion. All members present voted in favor of the motion, and the motion passed.

ANNOUNCEMENTS:

a. The next regular Council meeting was scheduled for Monday, February 24, 2020 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Fisch, seconded by Member Fitzpatrick. All members present voted in favor, and the motion was declared carried to adjourn at 7:51 p.m.

DeWayne “Tank” Schroeder
Mayor

Adam G. Swann
Clerk/Administrator