

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL  
COUNCIL CHAMBERS, CITY HALL  
CALEDONIA, MINNESOTA  
Monday, February 14, 2022

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:01 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member David Fitzpatrick, Member Amanda Ninneman, and Member Brad Rykhus. Council member(s) absent: Member Robert “Bob” Klug. City staff present: Casey Klug, public works/zoning director; Adam Swann, city clerk/administrator. Visitor(s) present: Craig Moorhead, *Caledonia Argus*; Charlene Selbee, *Fillmore County Journal*; Kole Skaug and Taylor Skaug, Richard’s Sanitation, LLC.

CONSENT AGENDA: Member Rykhus moved to approve the consent agenda. Member Ninneman seconded the motion. All members present voted in favor of the motion, and the motion passed. Clerk/Administrator Swann and Mayor Schroeder noted that the part-time police officers and part-time EMTs who resigned were in good standing, and Mayor Schroeder thanked them for their service. The consent agenda comprised the following items:

- a. Approve minutes from January 24, 2022 regular City Council meeting
- b. Approve Payment Application No. 4 from Wapasha Construction Co., Inc. in amount of \$86,234.35 for work performed on construction of new Well House No. 8
- c. Approve Payment Application No. 2 from Wapasha Construction Co., Inc. in amount of \$22,524.50 for work performed on construction of new wastewater treatment facility
- d. Approve proposed memorandum of agreement between Riverland Community College and Caledonia Ambulance Service for provision of clinical experience program for Riverland Community College students in 2022
- e. Accept resignation of McKenna Brieske as casual, part-time police officer for Caledonia Police Department, effective January 11, 2022
- f. Accept resignation of Duane Brownlee, Jr. as casual, part-time police officer for Caledonia Police Department, effective January 23, 2022
- g. Accept resignation of Craig Wurzel as casual, part-time police officer for Caledonia Police Department, effective January 25, 2022
- h. Accept resignation of Kevin Bulman as part-time emergency medical technician (EMT) for Caledonia Ambulance Department, effective January 25, 2022
- i. Accept resignation of Megan Bulman as part-time emergency medical technician (EMT) for Caledonia Ambulance Department, effective January 25, 2022

PUBLIC COMMENT: None.

PUBLIC WORKS/ZONING DIRECTOR:

- a. Updates
  - i. Construction of Well House No. 8: Public Works/Zoning Director Klug reported that construction was slowly progressing; Wapasha Construction was waiting for mechanical items and roof items.

ii. Shade Tree Program: Klug reported that the City had received approximately 70 orders for trees from City residents as part of the 2022 Shade Tree Program, and the City was ordering an additional 35 for the City's public spaces.

iii. Replacement of Auditorium windows: Klug reported that La Crosse Glass Co. had finished replacing the Auditorium windows. Klug also reported that the new Auditorium keys had been distributed.

#### CITY CLERK/ADMINISTRATOR

##### a. Updates

i. Richard's Sanitation's solid waste collection and disposal in City: Swann reported that City Attorney Flaherty was working on a proposed contract with Richard's Sanitation and that the City would provide Richard's Sanitation with a copy when a draft was ready for review.

ii. Collective bargaining agreement with Law Enforcement Labor Services, Inc., Local No. 413: Swann reported that he had taken the tentative agreements with LELS approved by the Council and incorporated them into a draft of the proposed collective bargaining agreement with LELS. Swann reported that once LELS had approved the draft, he would present it to Council for approval.

iii. S. Marshall St. and E. Grove St. Reconstruction Project: Swann reported that he and Public Works/Zoning Director Klug met with City Engineer Matt Mohs last week to discuss the S. Marshall St. and E. Grove St. Reconstruction Project. Swann reported that they had devised a proposed timeline for the project and that Mohs would be attending the first Council meeting in April to talk with the Council and present a proposal for engineering design and bidding services.

iv. Meeting with Caledonia's pickleball players: Swann reported that he, Member Ninneman, and Member Fitzpatrick had met with Caledonia's pickleball players in the morning to discuss the City's plans for constructing a tennis court and two pickleball courts. Member Fitzpatrick noted that the players were excited about the project.

v. Appreciation for Finance Officer Stephanie Mann: Swann thanked Finance Officer/Deputy City Clerk Stephanie Mann for covering for him at the last City Council meeting when he had been sick. Swann reported that Mann had also prepared the meeting minutes for that meeting and had done a good job.

#### UNFINISHED BUSINESS:

a. Consideration of additional revisions to municipal auditorium usage policy and municipal auditorium usage and key agreement: Mayor Schroeder moved to approve the additional proposed revisions to the municipal auditorium usage policy and municipal auditorium usage and key agreement. Member Rykhus seconded the motion. All members present voted in favor of the motion, and the motion passed.

b. Discussion re layout of proposed tennis court and pickleball courts: The consensus of the Council was that the City should pursue the slightly larger layout (of approximately 10,440 SF) with two pickleball courts (facing north and south) adjacent to one tennis court.

#### NEW BUSINESS:

a. Consideration of recommendation to increase per capita ambulance subsidy from \$14 to \$16 for non-City residents in 2023: Clerk/Administrator Swann reported that the City had already increased the per capita subsidy from \$14 to \$16 for City residents in 2022 but that the City had not been able to do so for non-City residents prior to the townships approving their 2022 budgets. Member Rykhus moved to approve increasing the per capita ambulance subsidy from \$14 to \$16 for non-City residents in 2023. Member Ninneman seconded the motion. All members present voted in favor of the motion, and the motion passed.

b. Consideration of recommendation to hire casual, part-time officer Storm Davis as permanent, part-time officer for Caledonia Police Department: Mayor Schroeder moved to approve hiring Storm Davis as a permanent, part-time officer for the Caledonia Police Department. Member Fitzpatrick seconded the motion. All members present voted in favor of the motion, and the motion passed.

c. Review of proposed schedule for Battle in Bluff Country Omnium: Council reviewed the schedule proposed by Chase Wark, of the UM Cycling Team, for the city portion of the bike race on April 30, 2022. The proposed schedule included two breaks during the day so that residents near St. John's Lutheran Church would be able to enter and leave the area. Council was agreeable to the proposed schedule.

d. Discussion re hiring third street maintenance technician: Clerk/Administrator Swann reported that one of the City's two street maintenance technicians was going to be unavailable for an extended period of time and was probably going to be retiring later in the year. Swann further noted that the City's other street maintenance technician might also be retiring in the next couple of years. As a result, Swann and Public Works/Zoning Director Klug were wondering if the City should start planning for the transition by hiring a third street maintenance technician in the next couple of months who could help with the Public Works projects over the summer and get trained by the end of the year. The consensus of the Council was that the City should plan on hiring a third street maintenance technician but that the City should first review and possibly revise the existing job description to make sure it included the duties that were needed for the position. Swann reported that he would present Council with a proposed job description at a future Council meeting and seek formal approval to advertise for the street maintenance technician position.

e. Discussion re request to hang mural on side of liquor store building: Member Ninneman reported that she had been approached by several Street Scapes members who wanted to hang the "Gaspards Barbership" mural on the side of the liquor store. Member Ninneman further reported that the Houston County Historical Society had contacted Buck Cordes and asked him to look at the condition of the mural; Cordes determined that the mural was not salvageable. Swann reported that Public Works/Zoning Director Klug had also taken some photos of the mural, which showed that the mural had holes and peeling paint. No further action was taken by the Council.

f. Overtime Report: Members reviewed the overtime report for the pay periods January 10, 2022 – January 23, 2022 and January 24, 2022 – February 6, 2022. No further action was taken by the Council.

g. Prepaid claims: Council reviewed the prepaid claims for the period January 12, 2022 – February 11, 2022, which totaled \$870,960.86. Member Rykhus moved to approve the prepaid

claims as presented. Member Fitzpatrick seconded the motion. All members present voted in favor of the motion, and the motion passed.

h. Claims payable: Council reviewed the claims payable for February 2022, which totaled \$203,657.26. Member Rykhus moved to approve the claims payable as presented. Member Ninneman seconded the motion. All members present voted in favor of the motion, and the motion passed.

ANNOUNCEMENTS:

a. The next regular Council meeting was scheduled for Monday, February 28, 2022, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Fitzpatrick, seconded by Member Rykhus. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 6:55 p.m.

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DeWayne "Tank" Schroeder  
Mayor

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Adam G. Swann  
Clerk/Administrator