

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
Monday, March 14, 2022

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member David Fitzpatrick, Member Robert Klug, Member Amanda Ninneman, and Member Brad Rykhus. Council member(s) absent: None. City staff present: Casey Klug, public works/zoning director; Adam Swann, city clerk/administrator. Visitor(s) present: Craig Moorhead, *Caledonia Argus*; Charlene Selbee, *Fillmore County Journal*.

CONSENT AGENDA: Member Rykhus moved to approve the consent agenda. Member Ninneman seconded the motion. All members present voted in favor of the motion, and the motion passed. The consent agenda comprised the following items:

- a. Approve minutes from February 28, 2022 regular City Council meeting
- b. Approve amended easement agreement between City of Caledonia and Kevin A. Hill and Lori Hill for general utility easement at 510 N. Hokah St. (Parcel ID 21.0711.000)
- c. Approve Resolution 2022-4: A Resolution Reestablishing Precincts and Polling Places
- d. Approve Resolution 2022-5: A Resolution Accepting American Rescue Plan Act Funds from Houston County for Benefit of Caledonia Fire Department and Caledonia Ambulance Department
- e. Approve Payment Application No. 5 from Wapasha Construction Co., Inc. in amount of \$71,701.52 for work performed on construction of Well House No. 8
- f. Approve 2022 bowling lane license for MAAD Alley, LLC (for period April 1, 2022 – March 31, 2023)
- g. Approve 2022 3.2% off-sale beer licenses for Kwik Trip, Inc. #733; Kraus Oil Company; and Quillin’s IGA (for period April 5, 2022 – April 4, 2023)
- h. Approve 2022 soft drink licenses for B&M Service Center; Bonanza Grain; Pine View Rehabilitation & Senior Living; Caledonia Implement Co.; Caledonia ISD 299 (@ 825 N. Warrior Ave.); Caledonia ISD 299 (@ 511 W. Main St.); Caledonia Employee Pop Fund (@ 231 E. Main St.); Caledonia Employee Pop Fund (@ 509 Old Hwy Dr.); General Parts, Inc.; Good Times Restaurant/Bar; Elsie’s Bar & Grill; Midwest Machinery; A&A Floral, LLC; Quillin’s IGA Foodliner; MAAD Alley, LLC; Kraus Oil Co., Inc.; Houston County Sheriff’s Office; Kwik Trip #733; Rottinghaus Company, Inc. (d/b/a Subway); Becker Properties; Caledonia Liquor Store; Fourteen Foods, LLC; ABC Works; Caledonia Haulers/Canteen; Caledonia True Value; Miken Sports; Four Seasons Community Center; Houston County Agricultural Society; Caledonia Celebrations; Astrup Drug; The American Legion; The Farmhouse Eatery & Gifts; Dollar General 10343; Precision Stainless, Inc./Canteen; Caledonia Elderly Housing MN, LLC; The Wired Rooster, LLC;

- Babler Auction Service; Regions of the University of Minnesota Extension, Houston County 4-H; and Frankie's 2nd Chance (for period April 1, 2022 – March 31, 2023)
- i. Approve application from Houston County Fair for 1-day temporary on-sale liquor license on August 17, 2022
 - j. Approve application from Houston County Fair for 4-day temporary on-sale liquor license for August 18-21, 2022
 - k. Accept letter of resignation from Adam Swann as city clerk/administrator dated March 10, 2022, with Swann's last day of employment on April 8, 2022
 - l. Approve hiring Madison Kratt as part-time emergency medical technician for Caledonia Ambulance Department
 - m. Approve hiring Austin Heaney as manager of Caledonia Aquatic Center for 2022 summer season at wage of \$14.50/hr.
 - n. Approve hiring Katie Tornstrom and Jacob Staggemeyer as assistant managers of Caledonia Aquatic Center for 2022 summer season at wages of \$13.75/hr. and \$13.50/hr., respectively.
 - o. Approve hiring the following lifeguards for Caledonia Aquatic Center for 2022 summer season at the following rates:
 - i. Lydia Jennings \$12.25/hr.
 - ii. Sasha McLees \$12.00/hr.
 - iii. Isaac Denstad \$12.50/hr.
 - iv. Lydia Lange \$12.75/hr.
 - v. Alysha Heaney \$12.50/hr.
 - vi. Gracie Heaney \$12.00/hr.
 - vii. Charlese Walk \$10.75/hr.
 - viii. Jordan Tornstrom \$10.75/hr.
 - ix. Emelia Kittleson \$10.75/hr.

PUBLIC COMMENT: None.

PUBLIC WORKS/ZONING DIRECTOR:

a. Updates

i. Construction of Well House No. 8: Public Works/Zoning Director Klug reported that Wapasha Construction was installing the HVAC system in new Well House No. 8.

ii. Tree disposal site: Klug reported that the City's tree disposal site would be opening for the spring season on April 1.

iii. Spring cleanup: Klug reported that spring cleanup was scheduled for April 25 – May 2 this year.

CITY CLERK/ADMINISTRATOR

a. Updates

i. Meeting between City and Fire District #2: Swann reported that City representatives had met with Fire District #2 representatives on March 3, 2022, for the annual meeting. Swann reported that Member Ninneman and Mayor Schroeder had attended the meeting on behalf of the City, along with Swann, Finance Officer Stephanie Mann, and the Fire Department officers. Mayor Schroeder summarized the meeting, saying that there was low turnout from the Fire District #2 representatives. Mayor Schroeder stated that the Fire Department officers who were present at the Fire District #2 meeting had reported that the Fire Department needed a new ladder

truck, with a goal of purchasing a used one for approximately \$125,000. Mayor Schroeder further reported that the Fire Department officers had thanked the City for raising their call pay by \$1/hr. for 2022. Mayor Schroeder further reported that the City had expressed to the Fire District #2 representatives that Fire District #2 should start contributing towards the costs of the fire barn maintenance and operating expenses.

ii. Richard's Sanitation's solid waste collection and disposal in City: Swann reported that he and Public Works/Zoning Director Klug had met with representatives from Richard's Sanitation to discuss the proposed contract for residential solid waste collection services that the Council had approved at the meeting on February 28, 2022. Swann reported that Richard's Sanitation raised concerns about a lot of the provisions during the meeting, so Swann stated that he would schedule a meeting with the Council's General Government Committee to discuss the contract further.

iii. Interim ordinance for development in Agricultural (AG) District: Swann reported that the interim ordinance was not on the Council agenda for consideration because the City attorney had drafted an interim ordinance that would apply to all development in the Agricultural District—not just grain bins and grain dryers—and as a result, would require a public hearing because it could theoretically impact “livestock production.” Swann explained that it had not been possible to advertise the public hearing in time for the March 14, 2022 meeting. Swann further explained that the interim ordinance and public hearing would be on the agenda for the next Council meeting.

NEW BUSINESS:

a. Discussion re transition plan for clerk/administrator position: The consensus of the Council was that the City should start advertising for the position as soon as possible.

b. Discussion re summer baseball and softball manager position: Member Klug moved to offer the summer baseball and softball manager position to Dan Tweten. Member Fitzpatrick seconded the motion. All members present voted in favor of the motion, and the motion passed.

c. Discussion re use of American Rescue Plan Act funds received from Houston County for benefit of Caledonia Fire Department and Caledonia Ambulance Department: Mayor Schroeder moved to transfer the \$80,000 received from Houston County for the Fire Department and Ambulance Department to the Capital Improvement Fund to be used for future Fire Department and Ambulance Department capital needs. Member Rykhus seconded the motion. All members present voted in favor of the motion, and the motion passed.

d. Overtime Report: Members reviewed the overtime report for the pay period February 21, 2022 – Mar. 6, 2022. No further action was taken by the Council.

e. Prepaid claims: Council reviewed the prepaid claims for the period February 16, 2022 – March 10, 2022, which totaled \$342,967.35. Member Rykhus moved to approve the prepaid claims as presented. Member Fitzpatrick seconded the motion. All members present voted in favor of the motion, and the motion passed.

f. Claims payable: Council reviewed the claims payable for March 2022, which totaled \$198,788.16. Member Klug moved to approve the claims payable as presented. Member Rykhus seconded the motion. All members present voted in favor of the motion, and the motion passed.

ANNOUNCEMENTS:

a. The next regular Council meeting was scheduled for Monday, March 28, 2022, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Fitzpatrick, seconded by Member Ninneman. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 6:49 p.m.

DeWayne "Tank" Schroeder
Mayor

Adam G. Swann
Clerk/Administrator