

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
CITY COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
Monday, April 25, 2016

CALL TO ORDER: Following due call and notice thereof, Mayor Gran called the meeting to order at 6:01 p.m. in the Council Room of City Hall.

PLEDGE OF ALLEGIANCE: Mayor Gran led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Joshua Gran, Bob Burns, Paul Fisch, and DeWayne Schroeder. Council member absent: Bob Lemke. City staff present: Mike Gerardy, administrative coordinator, and Adam Swann, clerk-administrator. Visitors present: Cindy Creswell, Houston County appraiser; Trish Curtis, Johnson Controls, Inc.; Tom Dybing, Houston County assessor; Polly Heberlein, Caledonia Street Scapes; and Dianne Schuldt, Caledonia Street Scapes.

AGENDA: Member Burns moved to approve the agenda. The motion was seconded by Member Schroeder. All members voted in favor to approve the agenda as amended.

CONSENT AGENDA APPROVAL: Member Burns moved to approve the consent agenda. Member Fisch seconded the motion. All members present voted in favor to approve the consent agenda, and the motion was passed. The consent agenda comprised the following items:

- a. Approval of minutes for April 11, 2016 regular meeting
- b. Approval of soft drink license for Schmitz Bus Service
- c. Approval of application and permit for Caledonia Founder's Day to have 1-day temporary on-sale liquor license on June 18, 2016
- d. Approval of contribution of \$100 in gambling funds from American Legion Post 191 to the City for the purchase of flowers by its Street Scapes Committee
- e. Authorization for Adam Swann to attend the Minnesota City-County Managers Spring Leadership Institute (i.e., MCMA annual conference)

PUBLIC COMMENT: None.

HOUSTON COUNTY LOCAL BOARD OF APPEAL AND EQUALIZATION MEETING: At 6:07 p.m., the regular meeting of the City Council was adjourned to hold the 2016 Houston County Local Board of Appeal and Equalization meeting for Caledonia. Tom Dybing, the Houston County assessor, and Cindy Creswell, the Houston County appraiser, reviewed land values and tax rates for Caledonia and neighboring jurisdictions. They also reviewed the appeals process. No City residents appeared at the meeting to request changes in their property values or classifications. At 6:37 p.m., the Local Board of

Appeal Equalization meeting was adjourned, and the regular meeting of the Caledonia City Council was reconvened.

PRESENTATIONS:

- a. Trish Curtis, Johnson Controls, Inc.: Ms. Curtis provided Council with an overview of Johnson Controls, Inc.'s history and services. Ms. Curtis discussed the company's services for improving energy efficiency in government and private sector facilities.
- b. Dianne Schuldt, Caledonia Street Scapes: Ms. Schdult discussed her committee's difficulties in finding volunteers to water the plants the committee was going to hang on Main Street. Ms. Schuldt also provided Council with estimates for the cost of replacing the benches in front of the Municipal Auditorium.

UNFINISHED BUSINESS:

- a. Repairs to flooring in Municipal Auditorium gym: Adam Swann reported that the gym could only be sanded and refinished one more time. According to Stalker Sports Floors, it would cost approximately \$60,000-\$90,000 to replace the gym floor (rather than resurface it) and cost significantly more (upwards of \$180,000) to replace the floor with a synthetic floor. Mr. Swann further reported that maintenance costs are higher for synthetic floors than wooden ones. The Council discussed the options and requested information about how long it would take to do the work. No further action was taken by the Council.
- b. Future of ambulance director position: Member Burns reported on information he had obtained about the structure and leadership of ambulance services in the Cities of Chatfield, St. Charles, Rushford, Preston, Lanesboro, Spring Valley, and Lewiston. Member Burns discussed the salaries, hours, and benefits for their ambulance directors. The Council reviewed the options and discussed how these other communities handled their leadership. No further action was taken by the Council.

NEW BUSINESS:

- a. Approval of Jeff Winjum as member of Caledonia Fire Department: The Council reviewed a recommendation from Fire Chief Chuck Gavin to approve Jeff Winjum as a member of the Caledonia Fire Department. Member Fisch moved to approve Jeff Winjum as a member of the Caledonia Fire Department. Member Schroeder seconded the motion. All members present voted in favor of the motion, and the motion was passed.
- b. Authorization to hire Samantha Bratland as assistant to summer recreation director: Adam Swann provided Council with an overview of the applicants and interviews for the position. Mr. Swann reported that the consensus of the interview panel was to offer the position of assistant to the summer recreation director to Samantha Bratland. Member Fisch moved to offer the position to Samantha Bratland at the hourly rate of \$10.50. The motion was seconded by Member Schroeder. Members Gran, Fisch, and Schroeder voted

in favor of the motion. Member Burns abstained on account of the fact that Ms. Bratland was a family relative. The motion to offer the position to Samantha at the hourly rate of \$10.50 was approved.

c. Authorization to hire Josalyn Brainard as an emergency medical responder in the Ambulance Department: The Council reviewed and discussed a recommendation by Ambulance Director Mike Tornstrom to hire Josalyn Brainard as an emergency medical responder in the Ambulance Department. Member Fisch moved to approve the hiring of Josalyn Brainard as an emergency medical responder. The motion was seconded by Member Burns. All members present voted in favor of the motion, and the motion was passed.

d. Resignation of Jordon Thomsen from Ambulance Department: The Council reviewed an email from Jordon Thomsen, resigning his position as an emergency medical technician with the Caledonia Ambulance Department.

e. Fee for wine licenses: The Council discussed what the fee should be for on-sale wine licenses in the City. By statute, the fee could not be higher than half the amount of the fee for a City on-sale intoxicating liquor license, which was \$1,500. Mayor Gran moved to set the fee at \$25. The motion did not receive a second. Member Burns moved to set the fee at 10% of the fee for an on-sale intoxicating liquor license. The motion was seconded by Member Schroeder. Members Burns, Fisch, and Schroeder voted in favor of the motion. Mayor Gran voted against the motion. The motion was passed by a vote of 3-1.

f. Overtime report: The Council reviewed the overtime report for City employees for the pay period March 28, 2016 through April 10, 2016. No further action was taken by the Council.

g. Financial incentives for Tactacam: The Council reviewed and discussed possible financial incentives the City could provide to Tactacam to retain the firm and support its expansion in the City. The Council reviewed a revised proposal prepared by Adam Swann and the Community and Economic Development Associates (CEDA). The Council affirmed its support for a forgivable loan for land acquisition, a tax abatement, and a loan through the Minnesota Investment Fund. No further action was taken by the Council.

ANNOUNCEMENTS: The next regular meeting will be on Monday, May 9, 2016 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Fisch, seconded by Member Schroeder. All members present voted in favor, and the motion was declared carried to adjourn at 8:57 p.m.

Joshua D. Gran
Mayor

Adam G. Swann
Clerk-Administrator