CALL TO ORDER: Following due call and notice thereof, Mayor Schroeder called the meeting to order at 6:00 p.m. in the Council Room of City Hall.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor DeWayne “Tank” Schroeder, Robert Burns, Paul Fisch, Robert Lemke, and Randi Vick. City staff present: Stephanie Mann, accountant; Adam Swann, clerk-administrator. Visitor(s) present: Craig Moorhead, Caledonia Argus; Thomas H. Wente, Smith Schafer & Associates, Ltd.

CONSENT AGENDA APPROVAL: Member Burns moved to approve the consent agenda. Member Lemke seconded the motion. All members present voted in favor of the motion, and the motion was passed. The consent agenda comprised the following items:
  a. Approval of minutes from March 27, 2017 regular meeting
  b. Accept resignation of Talman Wiles as part-time officer for Caledonia Police Department
  c. Approval of following street closures for Founder’s Day Weekend on June 17-18, 2017 from 8 a.m. to 2 a.m.:
     i. E. Main St. from Kingston St. to Pine St.
     ii. N. Marshall St. from E. Main St. to E. Lincoln St.
     iii. E. Lincoln St. from N. Marshall St. to N. Pine St.
  d. Approval of zoning permit application by Caledonia Haulers, Inc. for construction of 24’ x 74’ canopy/shed over scale on property at 420 W. Lincoln St. (Parcel ID 210909000)

PUBLIC COMMENT: None.

PRESENTATIONS:
     i. City of Caledonia financial summary for 2016: Mr. Wente reported on the results of the independent audit of the City’s finances for 2016. Wente praised the work of City Accountant Stephanie Mann. Wente reported on the revenues and expenses of the governmental funds, special revenue fund, and enterprise funds. Wente noted that the unassigned fund balance in the General Fund was $1,070,007, which was 56% of the 2016 General Fund expenditures, an increase from 53% in 2015. Wente also noted that the local government aid the City received from the State of Minnesota exceeded the City’s property taxes. Wente reviewed the cash, investments, bonds, and notes for the City’s governmental funds, special revenue fund, and enterprise funds. Wente reported that the profitability of the City’s enterprise funds was reduced by the requirement to account for their respective portion of the Public Employees Retirement Association of Minnesota underfunding.

CLERK-ADMINISTRATOR:
  a. Financial incentives for Tactacam: Clerk-administrator Swann reported that the City had closed on a 10-year, $80,000 loan to JBB Real Estate, LLC to support a renovation and expansion project at 110 N. Sunset Boulevard. Each yearly loan repayment would be forgiven if Tactacam, a lessee of the property, employed 10 full-time employees at a wage of at least $12 per hour.
NEW BUSINESS:

a. Review of public nuisances at 324 W. Main St.: Swann reported that conditions at 324 W. Main St. appeared to constitute a public nuisance under City Code. Members reviewed photos of the property, and based upon observations of Swann and Police Chief Kurt Zehnder, determined that nuisances were present on the property and ordered that the nuisances be eliminated within two weeks (from receipt of notice) or the City would take action to remove the nuisances. Member Burns moved to approve the motion. Member Fisch seconded the motion. All members present voted in favor of the motion, and the motion passed.

b. Ordinance 2017-001: An Ordinance Repealing and Replacing City Code §§ 74.11, 74.12, and 74.13 Pertaining to the Use of Recreational Motorized Vehicles: Council reviewed and discussed Ordinance 2017-001, an ordinance repealing and replacing City Code §§ 74.11, 74.12, and 74.13 pertaining to the use of recreational motorized vehicles in the City. Member Vick moved to amend the ordinance by eliminating § 74.11(D). Member Burns seconded the motion. All members present voted in favor of the motion, and the motion to amend was approved. No further action was taken by the Council.

c. Library survey: Member Fisch reported that the Caledonia Public Library was going to be distributing a survey with public utilities bills in an attempt to better understand the needs of the community and improve the library’s services.

d. Overtime report: Members reviewed the overtime report for the pay period March 13, 2017 through March 26, 2017. No further action was taken by the Council.

e. Prepaid claims: Members reviewed the prepaid claims for the period March 15, 2017 through April 7, 2017. Mayor Schroeder moved to approve the prepaid claims listed below. The motion was seconded by Member Lemke. All members present voted in favor of the motion, and the motion passed.

```
Business Financial Planning       Cafè Plan Payday 3/14/17       311.53
Caledonia Police Association      PD Assn Dues – March 2017    110.00
Commissioner of Revenue          State W/H – Payday          1,783.42
IUOE Local #49                    Union Dues – March 2017     442.00
Merchants Bank                   Fed/Fica/Med – Payday       9,358.79
MN Child Support Pmt Center       1 Case ID                   203.04
MN State Retirement System       MNDCP/Roth – Payday        745.00
Public Emp Retirement System     Pera Payday 3/14/2017        7,731.40
BDS Laundry Systems              Fire Dept – Gear Washer     7,796.00
Bearbower Painting               Tree Removal                  1,800.00
Caledonia Oil Co                  Mult – Fuel                 1,167.40
Hazel Street Creative            Bal on Cal Website Re-Deign 1,100.00
Kraus Oil Co Inc                 Intercept Fee Run            1,087.75
Tri-State Ambulance, Inc         Intercept Fee Run            250.00
Boesen, Dan                      Personal Phone Stipend      25.00
Bound Tree Medical, LLC          Ambulance – Misc Supplies  8.49
Caledonia Fire Dept Relief Assn  Relief Assn                  600.00
Crisco & City, Elaine            Meter Deposit Refund & Interest 196.36
Cirso & City, Timothy            Meter Deposit Refund & Interest 250.54
Fastenal Co                      Street – Misc Parts          38.86
Groves & City, Corey             Meter Deposit Refund & Interest 250.84
Houston County Treasurer         Ho Co Coll Site April 2017    4,686.50
Nelson, Craig                    Personal Phone Stipend March 25.00
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<tr>
<th>Description</th>
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<th>Amount</th>
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<td>Phillips Wine &amp; Spirits</td>
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<td>Rask, Nicholas D</td>
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<td>Light Dept – Boom Inspec Truck</td>
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<td>Johnson Brothers Liquor Co</td>
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<td>Watchguard Video</td>
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<td>Baker &amp; Taylor Books</td>
<td>Library – Books</td>
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<td>Burns, Robert H</td>
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Schott Distributing Co, Inc  Liquor Store Inventory 2,367.45
Tri-State Ambulance, Inc  Intercept Fee Run 500.00
United Parcel Service  Light – UPS Fee 148.94
Verizon Wireless  Mult – Comm Exp 193.87
Visa  Mult – Misc 1,129.46
Wine Merchants  Liquor Store Inventory 60.00
Acentek Ascending Tech  Mult – Comm Exp 1,079.89
B & D Sealcoating MFG  Park Areas – Equip Rental 125.00
Coffield, Mark  PD – Health Insurance 450.00
Commissioner of Revenue  State W/H – Payday 251.23
IUOE Local 49 Benefit Fund  Mult – Health Ins 24,485.00
Jacobson, Kevin  FD – Reim Travel Exp 551.40
League of MN Cities Ins Trust 1 Claim 1,000.00
Merchant’s Bank  Fed/Fica/Med – Payday 1,381.56
Minnesota Energy Resources  Mult – Nat’l Gas 3,887.48
Public Emp Retirement Assn  Pera Payday 875.39
Sam’s Club  Membership Renewal 225.00
Breakthru Beverage MN  Liquor Store Inventory 734.27
G & F Distributing  Liquor Store Inventory 221.60
MN Pollution Control Agency  Stp – C Nelson Cert Exam Fee 55.00
Northern Beverage Dist  Liquor Store Inventory 2,015.00
Schott Distributing Co, Inc  Liquor Store Inventory 4,117.50
Spring Grove Soda Pop, Inc  Liquor Store Inventory 54.75
Ziebell’s Hiawatha Foods, Inc  Liquor Store Inventory 18.75
Houston County Treasurer  JBB/Tactacam – Recording Fee 230.00
JBB Real Estate LLC  Notes Receivable 80,000.00
Pearson, Nathan  PD – Reim Gas for Squad 20.00

Total: $262,108.99

f. Claims payable: Council reviewed the claims payable for April 2017. Member Burns moved to approve payment of the claims listed below. The motion was seconded by Member Fisch. All members present voted in favor of the motion, and the motion passed.

ABDO-Spotlight-Magic-Wagon  Library – Books 199.50
Abrams & Schmidt LLC  Consulting Attorney – Labor/Svcs 391.50
Artic Glacier USA, Inc  Ice 24.20
Auto Value Parts Store  Mult – Misc 69.75
Bearbower Painting  Grind Stumps 650.00
Becker & Stemper Electric  City Hall – Firebarn Fixture Repair 87.63
Bonanza Grain, Inc  Forr/Nurs – Black Dirt 32.50
Bound Tree Medical, LLC  Amb – Misc 131.99
Caledonia Oil Co  PD & Amb – Car Maint 324.10
Carquest Auto Parts Store  Mult – Misc 1,009.70
City of Caledonia – Utilities  Mutlt – Misc 9,920.69
Clarey’s Saftey Equipment  Fd – Led Lights 315.00
Dahl Automotive  PD – Extra Keys Squad #24 209.52
Dairyland Power Cooperative  Light – Substation Maint 227.49
Dalco  Mult – Can Liners/Hand Soap 196.60
Davy Engineering  Mult – Misc 1,935.55
Davy Laboratories  Stp – Lab 89.25
E O Johnson Company  Mult – Misc 468.47
Earl F Anderson  Traffic Eng – Signs  183.60
ECM Publishers, Inc  Mult – Misc  422.80
Expert T. Billing  Ambulance – Contracted Billing  972.00
FISDAP  Amb – EMT Comprehensive Tests  210.00
Gopher State One Call  Light – Location Notifications  24.30
Hawkins, Inc  Mult – Misc  1,587.04
Hoskins Electric Co  Stp – Parts  460.96
Houston County Treasurer  Misc – MSHA Refresher  336.00
Innovative Office Solutions  Mult – Office Supplies & Garbage Cover  365.71
Kwik Trip Stores  Mult – Misc  32.92
Macqueen Equipment Group  Street Equipment – Sweeper Parts  302.82
Mayo Clinic  Amb – Heartsaver CPR Cards  50.00
Mcmaster-Carr Supply Co  Water – Repair Parts  46.96
Menard’s  Water – Repair Parts  11.97
Meyer’s Lawn Service  Grind/Clean Up Stumps North Park Clean  310.00
Mienergy Cooperative  Light – Elec Energy (March 2017)  169,418.99
Municode  Code of Ordinances  148.24
Resco  Light – Misc  1,507.64
Richard’s Sanitation, LLC  Refuse Disposal  141.57
Schilling Supply Company  Mult – Bags, Copy Paper  302.94
SE Libraries Cooperating  Library – Auto Fees  576.54
Semnit  Mult – Tech Svc’s  1,000.00
Severson Oil Company  Street Equip – Fuel Additive  48.75
Southern Glazer’s of MN  Liquor Store Inventory  1,377.27
Star Energy Services  Light – Substation Project  170.00
Stryker Sales Corporation  Amb – Cot Batteries  957.51
Water Systems Company  Clerk’s Office – Drinking Water  14.70
World Point ECC, Inc  Amb – Training Dept Supplies  73.95

Total:  $197,338.62

g. Condition of property at 119 S. Kingston St.: The members discussed the condition of the property at 119 S. Kingston St. No further action was taken by the Council.

ANNOUNCEMENTS: The next regular Council meeting was scheduled for Monday, April 24, 2017 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Fisch, seconded by Member Burns. All members present voted in favor, and the motion was declared carried to adjourn at 7:30 p.m.

________________________
DeWayne “Tank” Schroeder
Mayor

_____________________
Adam G. Swann
Clerk-Administrator