

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
CITY COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
Monday, May 11, 2020

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the Council Chambers of City Hall.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Paul Fisch, David Fitzpatrick, Brad Rykhus, and Randi Vick. City staff present: Casey Klug, public works and zoning director; and Adam Swann, clerk/administrator. Visitor(s) present: Craig Moorhead, *Caledonia Argus*.

CONSENT AGENDA: Member Vick moved to approve the consent agenda. Member Fitzpatrick seconded the motion. All members present voted in favor of the motion, and the motion passed. The consent agenda comprised the following items:

- a. Approve minutes from April 27, 2020 regular City Council meeting
- b. Approve minutes from May 4, 2020 special City Council meeting
- c. Approve hiring Jerry Holter as firefighter for City of Caledonia
- d. Approve payment application no. 7 (final) from Zenke, Inc. in the amount of \$4,000 for 2018 E. South St. and S. First St. Public Improvement Project
- e. Approve paying EMRs and EMTs an extra \$1/hr. for standby time during the months of April and May, using the Minnesota Dept. of Health COVID-19 Response Grant funds
- f. Choose not to waive the monetary limits on municipal tort liability, established by Minnesota Statutes, Section 466.04, for period July 1, 2020 through June 30, 2021

PUBLIC COMMENT: None.

PUBLIC WORKS/ZONING DIRECTOR:

- a. Updates:
 - i. Wastewater treatment plant outfall pipe: Public Works/Zoning Director Casey Klug reported that the outfall pipe for the wastewater treatment plant required more extensive repairs than previously anticipated. The City hired Zenke, Inc. to replace 60 feet of pipe.
 - ii. Site visits for new wastewater treatment plant: Klug reported that Donohue & Associates had scheduled visits for City staff to tour wastewater treatment plants in the area with oxidation ditches similar to the one proposed for the City’s new wastewater treatment plant. The visits were scheduled for Friday, May 15, 2020 and would include visits to Stewartville, Dover-Eyota, Chatfield, St. Charles, and Rushford.

CLERK/ADMINISTRATOR:

- a. Updates:
 - i. Music in the Park: Clerk/Administrator Adam Swann reported that Music in the Park had been canceled for the summer due to COVID-19. The decision had been made after consultation with members of the Music in the Park Committee. Swann reported that the Music

in the Park Committee might schedule a concert later in the summer if the health concerns regarding the COVID-19 pandemic eased.

ii. 2020 Census: Clerk/Administrator Swann reported that the City's Census response rate was 72.9% as of May 9, 2020. Swann encouraged the community to complete the 2020 Census if they hadn't already done so.

iii. Minnesota Department of Health approval of Production Well No. 8: Swann reported that the Minnesota Department of Health had approved the plan and specifications for Production Well No. 8.

iv. Minnesota Public Facilities Authority funding for wastewater treatment plant engineering fees: Swann reported that the PFA had notified the City that if the City received PFA Clean Water Revolving Loan funds for the wastewater treatment project, the City could use those funds to pay off short-term financing for the engineering design and bidding fees.

v. Application to Minnesota Rural Water Association for Midi-loan: Swann reported that the City had submitted an application to the Minnesota Rural Water Association for a Midi-loan in the amount of \$714,765 to pay the engineering design and bidding services being provided by Donohue & Associates.

vi. Request to place new wastewater treatment facility on Minnesota Public Facilities Authority Clean Water Revolving Fund Intended Use Plan for 2021: Swann reported that the City had submitted a request to the PFA to place the City's new wastewater treatment facility on the Clean Water Revolving Fund Intended Use Plan for 2021.

vii. Status of Production Well No. 8: Swann reported that construction of Production Well No. 8 had been delayed for a few weeks because of COVID-19 and the Minnesota Department of Health's environmental review of the project, which was required for PFA funding. Swann reported that the City was working on scheduling a pre-construction meeting with Traut Companies as well as a public informational meeting. Swann reported that he had been told by Ray Theiler of WSB Engineering, Inc. that the delay shouldn't prevent the project from meeting the contract substantial completion date of November 30, 2020 and the contract final completion date of December 18, 2020.

NEW BUSINESS:

a. Consideration of application from SE MN Multi-County Housing & Redevelopment Authority to erect 4'0" x 2'6" sign at 608 E. Park St.: Council reviewed an application from SE MN Multi-County Housing & Redevelopment Authority to erect a 4'0" x 2'6" sign at 608 E. Park St. The proposed sign would read "Skyview Apartments" and include a phone number and address for the apartments as well as contact info for SEMMCHRA. Public Works/Zoning Director Casey Klug expressed concern that the application proposed to erect the sign in the northwest corner of the property, which would obstruct views of vehicles traveling on either E. Park St. or S. Winnebago St. Member Fisch moved to approve the proposed sign provided that the sign was located east of the Houston County right of way (a/k/a S. Winnebago St.) and south

of the parking lot. Member Rykhus seconded the motion. All members present voted in favor of the motion, and the motion passed.

b. Consideration of proposed agreement between Donohue & Associates and the City of Caledonia for engineering design and bidding services for wastewater treatment plant: Member Rykhus moved to approve the proposed agreement between Donohue & Associates and the City of Caledonia for engineering design and bidding services for the new wastewater treatment plant, for the amount of \$714,765. Member Fisch seconded the motion. All members present voted in favor of the motion, and the motion passed.

c. Consideration of proposed settlement agreement and mutual release between the City of Caledonia and Neuman Pools, Inc.: Member Fisch moved to approve the proposed settlement agreement and mutual release between the City of Caledonia and Neuman Pools, Inc., contingent on the League of Minnesota Cities Insurance Trust not objecting to the agreement. Member Fitzpatrick seconded the motion. All members present voted in favor of the motion, and the motion passed.

d. Consideration of proposal to pay for COVID-19 antibody testing for Ambulance Department and Police Department employees: Member Rykhus moved to approve the City purchasing two COVID-19 antibody test kits—at a total cost of \$1,199.60—for testing Ambulance Department and Police Department employees. Mayor Schroeder seconded the motion. All members present voted in favor of the motion, and the motion passed.

e. Review of wholesale electric rates implemented by MiEnergy Cooperative for May 1, 2020 – April 30, 2021: Council reviewed the wholesale electric rates implemented by MiEnergy Cooperative for May 1, 2020 – April 30, 2021. Clerk/administrator Swann reported that the net impact of the rate changes was a decrease of 2.9% per kW.

f. Overtime report: Council reviewed the overtime report for the pay period April 20, 2020 – May 3, 2020. No further action was taken by the Council.

g. Prepaid claims: Council reviewed the prepaid claims for the period April 15, 2020 – May 8, 2020, which totaled \$443,743.57. Member Fisch moved to approve the prepaid claims as presented. Member Rykhus seconded the motion. All members present voted in favor of the motion, and the motion passed.

h. Claims payable: Council reviewed the claims payable for May 2020, which totaled \$192,166.06. Member Rykhus moved to approve the claims payable as presented. Member Fitzpatrick seconded the motion. All members present voted in favor of the motion, and the motion passed.

COUNCIL MEMBER CONCERNS:

a. Member Vick requested that City staff work with Chief Zehnder to create guidelines for paying for body armor for part-time police officers based on working shifts.

b. Member Rykhus requested that City staff coordinate with Driftless Region Vector Control to provide Council with a presentation on mosquito control in September 2020.

ANNOUNCEMENTS:

a. Due to the Memorial Day holiday on Monday, May 25, 2020, the next regular City Council meeting was scheduled for Tuesday, May 26, 2020 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Vick, seconded by Member Rykhus. All members present voted in favor, and the motion was declared carried to adjourn at 7:19 p.m.

DeWayne "Tank" Schroeder
Mayor

Adam G. Swann
Clerk/Administrator