

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL  
CITY COUNCIL CHAMBERS, CITY HALL  
CALEDONIA, MINNESOTA  
Monday, June 27, 2016

CALL TO ORDER: Following due call and notice thereof, Auxiliary Mayor Robert Lemke called the meeting to order at 6:00 p.m. in the Council Room of City Hall.

PLEDGE OF ALLEGIANCE: Auxiliary Mayor Lemke led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Auxiliary Mayor Robert Lemke, Robert Burns, Paul Fisch, and DeWayne Schroeder. Council member(s) absent: Mayor Joshua Gran. City staff present: Matt Blocker, City line foreman; Stephanie Mann, City accountant; and Adam Swann, clerk-administrator. Visitor(s) present: Shannon Sweeney, David Drown Associates.

AGENDA: Member Burns moved to approve the agenda with one amendment (adding to new business a request to close N. Marshall St. on July 5). The motion was seconded by Member Fisch. All members present voted in favor to approve the agenda, and the motion passed.

CONSENT AGENDA APPROVAL: Member Fisch moved to approve the consent agenda. Member Schroeder seconded the motion. All members present voted in favor to approve the consent agenda, and the motion passed. The consent agenda comprised the following items:

- a. Approval of minutes for June 13, 2016 regular meeting
- b. Accept resignation of Sarah Nelson as employee of City Liquor Store
- c. Approval of ambulance subsidy contract between the City of Caledonia and Sheldon Township
- d. Approval of ambulance subsidy contract between the City of Caledonia and the City of Eitzen
- e. Approval of ambulance subsidy contract between the City of Caledonia and Brownsville Township
- f. Approval of ambulance subsidy contract between the City of Caledonia and Winnebago Township
- g. Approval of ambulance subsidy contract between the City of Caledonia and Mayville Township
- h. Approval of destruction orders for weeds, grasses, and rank vegetation
- i. Approval of application from ABLE Inc. to hold gambling event on 11/10/16
- j. Approval of application for permit to construct pool bathhouse at 521 N. Winnebago St.

PUBLIC COMMENT: None.

PRESENTATIONS: None.

CITY ACCOUNTANT: City Accountant Stephanie Mann reported that the City's cash and investments for all funds totaled \$4,285,692.35 at the end of May 2016. Ms. Mann discussed the financial impact the City's electrical substation upgrades would have on the Light Fund. Ms. Mann also reviewed the City budget and actuals through April and reported that there had been no new significant capital expenditures.

NEW BUSINESS:

- a. Resolution 2016-008: Resolution Providing for the Issuance and Sale of \$1,370,000 General Obligation Tax Abatement Bonds Series 2016A, Pledging Tax Abatements, and Levying a Tax for the Security and Payment Thereof: Council reviewed and discussed the bid results for the City's general obligation tax abatement bonds, series 2016A, for use in financing the Caledonia Aquatic Center.

Shannon Sweeney of David Drown Associates reported that the City had received three proposals for bonds by 11:00 a.m. Proposals were received from United Banker's Bank; Northland Securities, Inc.; and RW Baird & Co., Inc., with net interest rates of 2.0191%, 2.0555%, and 2.0704% respectively. Mr. Sweeney recommended that the City accept the low bid from United Bankers' Bank. The 15-year bond would have a redemption date of February 1, 2025. Member Burns moved to approve Resolution 2016-008, a resolution providing for the issuance and sale of \$1,370,000 general obligation tax abatement bonds series 2016A to United Banker's Bank, pledging tax abatements, and levying a tax for the security and payment thereof. Auxiliary Mayor Lemke seconded the motion. Member Burns requested a roll call vote. Member Burns: YES; Member Schroeder: YES; Member Fisch: YES; and Auxiliary Mayor Lemke: YES. The motion to approve Resolution 2016-008 was approved by a vote of 4-0.

b. Review of bid results for electrical substation conversion project (Contract No. 2016-2): Council reviewed the results of the bids for construction labor for the City's electrical substation conversion project, and Council discussed the project with Matt Blocker, City line foreman. The City received bids from Legacy Power Line, Inc.; Karian Peterson Power Line Contracting, LLC; and Hooper Corporation. Legacy Power Line, Inc. provided the lowest bid of \$81,683.68 and received the highest score based on a best value analysis. Based on these results, Member Burns moved to accept the bid from Legacy Power Line, Inc., and the motion was seconded by Member Fisch. All members present voted in favor of the motion, and the motion passed.

c. Request for donation of pool passes for July 5, 2016 pool fundraiser: The Council discussed a request to donate a family pool pass and individual pool pass as prizes for the July 5, 2016 pool fundraiser. The Council approved a similar request in 2015. Member Fisch moved to approve the donation, and the motion was seconded by Auxiliary Mayor Lemke. All members present voted in favor of the motion, and the motion passed.

d. Adoption of City's Data Practices Policies for Data Subjects and Members of the Public: The Council reviewed proposed data practices policies for data subjects and members of the public. The policies were based on the model policies established by the Minnesota Department of Administration. Member Burns moved to approve the data practices policy for data subjects and the data practices policy for members of the public. Auxiliary Mayor Lemke seconded the motion. All members present voted in favor of the motion, and the motion passed.

e. Overtime report: Council reviewed the overtime report for City employees for the pay period June 6-19, 2016. No further action was taken by Council.

f. Request to close N. Marshall St.: Council discussed a request to close N. Marshall St. (between Main St. and Lincoln Street) for the Party for the Pool on Tuesday, July 5, 2016 from approximately 4-9 p.m. Member Burns moved to approve the request. Member Schroeder seconded the motion. All members present voted in favor of the motion, and the motion passed.

#### ANNOUNCEMENTS:

- a. The City will be having a planned electrical outage on July 7, 2016 from 1:00 a.m.-4:00 a.m. for large portions of the City.
- b. The next regular meeting will be on Monday, July 11, 2016 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Burns, seconded by Member Fisch. All members present voted in favor, and the motion was declared carried to adjourn at 7:45 p.m.

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Robert Lemke  
Auxiliary Mayor

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Adam G. Swann  
Clerk-Administrator