

SPECIAL MEETING OF THE CALEDONIA CITY COUNCIL
CITY COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
Thursday, December 27, 2018

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the Council Chambers of City Hall.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council and City staff in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Robert Burns, Paul Fisch, Robert Lemke, and Randi Vick. City staff present: Casey Klug, public works and zoning director; Adam Swann, clerk-administrator. Visitor(s) present: None.

CONSENT AGENDA: Member Burns moved to approve the consent agenda. Member Vick seconded the motion. All members present voted in favor of the motion. The motion passed, and the consent agenda was approved. The consent agenda comprised the following items:

- a. Approval of minutes from December 10, 2018 regular City Council meeting
- b. Approval of MN Dept. of Commerce utility deposit interest rate of 2.7% for 2019

PUBLIC COMMENT: None.

CLERK-ADMINISTRATOR:

a. Updates:

i. Preliminary report Caledonia water system: Clerk-Administrator Swann reported that Davy Engineering, Inc. had prepared the preliminary report on Caledonia’s water system and had reviewed the report with Mayor Tank Schroeder and City personnel including Swann, Craig Nelson, Dan Boesen, and Casey Klug. Swann reported that following the meeting with Michael Davy he had asked Davy Engineering for a proposal to provide engineering services for the new well at a fixed cost, but Davy had only provided an estimate.

NEW BUSINESS:

a. Consideration of recommendation to hire Eli Craig as water/wastewater operator for Water and Sewer Divisions: Swann reported that an interview panel comprising Member Burns, Member Fisch, Public Works and Zoning Director Casey Klug, Water/Wastewater Supervisor Dan Boesen, and Swann had interviewed four applicants on December 21, 2018. Based on the application materials and the interviews, it was their recommendation that the City hire Eli Craig as the new water/wastewater operator. Swann further reported that if Eli Craig was approved by the Council, he was tentatively scheduled to start full-time on January 14, 2019. Member Burns moved to approve the hiring of Eli Craig as the new water/wastewater operator at a starting wage of \$21.03, which was the minimum step for pay grade 6. Member Vick seconded the motion. All members present voted in favor of the motion, and the motion passed.

b. Consideration of City land use permit and water/sewer connection fees for 2019: Council reviewed and discussed the list of land use permit and water/sewer connection fees for 2019. Member Fisch moved to approve the list of fees as presented with the addition of a \$100 fee for connecting properties to temporary power. Member Lemke seconded the motion. All members present voted in favor of the motion, and the motion passed.

c. Consideration of salaries and wages for non-union employees in 2019: Swann presented Council with a proposed list of salaries and wages for non-union employees in 2019. Council reviewed and

discussed the proposed salaries and wages. Member Fisch moved to approve the wages and salaries for non-union employees in 2019 as presented with an amendment that Nance Steele, assistant liquor store manager, receive an increase from \$14 to \$14.60 per hour rather than \$14.50. Member Lemke seconded the motion. All members present voted in favor of the motion, and the motion passed.

d. Consideration of SCDP Grant contract between State of Minnesota and City of Caledonia: Council reviewed and discussed a proposed contract between the State of Minnesota, acting through the Department of Employment and Economic Development, and the City of Caledonia for the Small Cities Development Program Grant the City had been awarded in the amount of \$824,698.00. Swann reported that he had raised concerns about the contract language with the Minnesota Department of Employment and Economic Development and they had made some changes, but they were not willing to make further changes to the contract. Member Burns moved to approve the grant contract despite the apparent problems in the contract. Member Fisch seconded the motion. All members present voted in favor of the motion, and the motion passed.

e. Overtime report: Members reviewed the overtime report for the pay period December 3, 2018 – December 16, 2018. No action was taken by the Council.

ANNOUNCEMENTS:

a. The next regular Council meeting was scheduled for January 14, 2019, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Burns, seconded by Member Lemke. All members present voted in favor, and the motion was declared carried to adjourn at 7:13 p.m.

DeWayne "Tank" Schroeder
Mayor

Adam G. Swann
Clerk-Administrator