

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
November 14, 2022

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member Robert “Bob” Klug, Member Amanda Ninneman, Member Brad Ryhkus and Member Dave Fitzpatrick. City staff present: Jake Dickson, City Clerk/Administrator, Casey Klug, Public Works/Zoning Director. Visitor(s) present: Rachel Stock, *Caledonia Argus*, Charlene Selbee, *Fillmore County Journal*, Robbie Sobczak, ISD#299, and Carol Hood.

APPROVAL OF MINUTES: Motion made by Member Ninneman to approve the October 24, 2022 Meeting Minutes, Seconded by Member Ryhkus. Motion passed 4-0, motion carried.

CONSENT AGENDA: Member Fitzpatrick moved to approve the consent agenda. Member Klug seconded the motion. All members present voted in favor of the motion, and the motion passed. The consent agenda comprised the following item:

- a. Approve Payments and Disbursements
- b. Approve Pay Application No. 10 from Wapasha Construction for Work Performed on the Wastewater Treatment Plant in the Amount of \$469,508.85

PUBLIC COMMENT: None.

PUBLIC WORKS/ZONING DIRECTOR

- a. Updates
 - i. Public Works/Zoning Director Casey Klug updated the City Council on the projects carried out by City Staff. Klug updated the Council on Wellhouse No. 8, the Wastewater Treatment Plant, Municipal Auditorium, Wellhouse No. 6, the West Adams Street Stormwater Outfall, Holiday decorations, and Sewer Department Operations.

CITY CLERK/ADMINISTRATOR

- a. Updates
 - i. City Clerk/Administrator Dickson updated the City Council on an Active Transportation Grant, Election Canvassing at the Houston County Courthouse, Information Technology Upgrades, an upcoming meeting with regional Ambulance Directors, a meeting with the Houston County EDA Director regarding the 2023 Street and Utility Project, and the upcoming MiEnergy Annual Meeting in Rushford.

NEW BUSINESS:

- a. Public Hearing and Resolution 2022-20 Certifying Delinquent Utility Bills and Special Assessments. Member Klug made a motion to open the Public Hearing at

- 6:04PM, seconded by Member Rykhus. Motion passed 4-0, motion carried. No members of the public spoke to the proposed resolution. Member Klug asked about a property on the delinquent utility roll, the property was included in error and removed in a current resolution. Motion made to close the public hearing by Member Fitzpatrick, seconded by Member Ninneman. Motion passed 5-0, motion carried and the Public Hearing was closed at 6:05PM Member Klug made a motion to approve Resolution 2022-20 Certifying Delinquent Utility Bills and Special Assessments, seconded by Member Fitzpatrick. Motion passed 5-0, motion carried.
- b. Resolution 2022-21 Certifying Results of November 8, 2022 General Election. City Clerk-Administrator Jake Dickson presented the report of election results from the November 8, 2022 General Election. Dewayne “Tank” Schroeder received 914 votes for the office of Mayor. Brad Rykhus received 304 votes for City Council, Ryan Stenzel received 620 votes for City Council, and David Fitzpatrick received 726 votes for City Council. Motion made by Member Klug to approve the results of the November 8, 2022 General Election, seconded by Member Rykhus. Motion approved 5-0, Motion Carried. Motion made by Member Ninneman to Approve Resolution 2022-21 Certifying Results of November 8, 2022 General Election, seconded by Member Klug. Motion passed 5-0, Motion Carried. Mayor DeWayne “Tank” Schroeder was elected to a 2-year Mayoral term commencing January 9th, 2023. David Fitzpatrick and Ryan Stenzel were elected to 4-year City Council terms commencing January 9th, 2023.
- c. Non-Union Pay Rates 2023. City Clerk-Administrator Jake Dickson presented an updated Pay Structure for non-represented City Employees with a cost of living adjustment of 3% to match the 3% adjustments made to the Local 49 and Police Union contracts. Member Klug asked about Library Department pay rates, Dickson stated that those adjustments were made in July and included 3% adjustments. Motion made by Member Rykhus to approve 2023 Pay Rate Adjustments, seconded by Member Ninneman. Motion passed 5-0, motion carried.
- d. Sprague Woods School Forest Discussion. City Clerk-Administrator Jake Dickson introduced a proposal from Robbie Sobczak of ISD #299 to consider a School Forest Program in the Sprague Woods. Sobczak stated he was seeking the City’s blessing to move forward with the application process for a School Forest in the Sprague Woods sponsored by the Minnesota Department of Natural Resources School Forest Program. Sobczak stated that the program would create an outdoor classroom in the city-owned property and that the application and program would be part of a student-led classroom program to promote school and community education. Member Klug asked about retaining ownership of the property and improvements. Mayor Schroeder asked for clarification about the involvement of the Department of Natural Resources and if it was necessary to bring another level of government into the relationship. Member Ninneman stated that the program would help provide funding for education programs in the woods. Dickson said he felt that more information was necessary to make a decision. Member Klug stated that he would like to see an agreement between a school and a city for this purpose. Sobczak stated he would contact the DNR and return with more information, Dickson stated he would collect information from other cities. No action was taken.
- e. Overtime Report October 17th through October 30th. The City Council reviewed the Overtime Report from October 17th – October 30th. No action was taken.

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, November 28, 2022, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Klug, seconded by Member Fitzpatrick. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 7:02 p.m.

DeWayne "Tank" Schroeder
Mayor

Jake Dickson
Clerk/Administrator