

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, May 11, 2015

CALL TO ORDER: Following due call and notice thereof, Mayor Gran called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Joshua Gran, Council Members: DeWayne Schroeder, Bob Lemke, Bob Burns and Paul Fisch. City Staff Present: City Clerk/Administrator Ted Schoonover, Guests present: County Commissioner Steve Schuldt, Chuck Schulte, Andy Allen, Amanda and Jeremiah Ninneman. Caledonia Argus reporter: Daniel McGonigle

AGENDA: Motion by Member Fisch, second by Member Burns to approve the agenda. All present voted in favor and the motion was declared carried.

CONSENT AGENDA APPROVAL: Motion by Member Lemke, second by Member Schroeder to approve the consent agenda, which consisted of the regular meeting minutes from the April 27, 2015 regular meeting. Roll call of votes: Yes. Mayor Gran, Members Schroeder, Lemke, Fisch. No. None. Abstain: Member Burns.

VISITORS AND COMMUNICATIONS: None.

CITY CLERK/ADMINISTRATOR: Administrator Schoonover presented the council with an estimate to patch some areas in town from Mathy Construction Company. One of these would be recouped through a special tax assessment and the others are for water main breaks. No action taken.

Schoonover presented the council with the 2015 Tri-County Electrical rates. It appears that they were reduced overall by -0.9% which if calculated out would be approximately a \$20,000 annual reduction if the city chose to reduce our rates by that amount. No action taken.

Caledonia resident Chuck Schulte was present and wanted to inform the council that in his opinion transferring monies from the electrical fund to fund other projects outside of the electrical department is bad business and should be avoided at all costs. He also believes the city should be thinking long term and in alternative energy solutions such as wind and solar and if we have that much surplus we should lower the rates versus paying for other projects. Member Burns commented that we have done some larger transfer in the past to ensure we had a balanced budget but in reality most cities are size use what is known as a tax in lieu of to pay for capital projects so it is not unheard of for cities to do this. No action taken.

Amanda and Jeremiah Ninneman were present and asked the council to consider allowing them to place some small tables on the sidewalk up against their building for a "bistro" type of setting where the customers could enjoy an ice cream cone or coffee or just conversation. The tables would be brought in nightly and they would monitor the placement and ensure it was well maintained. They also would like the city to consider placing a bike rack there as well for the kids to park their bikes. Motion by Mayor Gran, second by Member Fisch to approve the use of tables and chairs as presented. All members present voted in favor and the motion was declared carried.

Houston County Commissioner Steve Schuldt was present to answer any questions the city had concerning the new County Highway Maintenance building. Member Burns asked him would there be excess storage of used culverts, pipes, and assorted items and would they be blocked or fenced to ensure an esthetic look for the complex. Commissioner Schuldt stated that he did not foresee used culverts or junk being stored but they have a plan to screen certain areas to keep the place looking orderly. Schuldt was also asked about Warrior Drive being extended. He said it was in the plans but the county would rather not absorb the entire cost. Member Burns said he could envision the city, county and school partnering and paying for the road as all three entities would gain from the street being completed. Schoonover stated he has received an estimate of \$380,000 for the street to include water and sewer but not storm water or widening of Highway 76. Andy Allen was present and wanted to ensure that a runoff plan and holding areas would be included, he said that was one of his main concerns. His other concern was why are we building this facility in a location that should be residential and are there other areas that can be used. Such as asking the property owners surrounding the current facility to trade with the property by the high school, he also stated that in his opinion this was not been thought of in the long term plan of the city. Daniel McGonigle stated that in his opinion some type of public forum or committee needed to be gathered to get input from the residents on what they want to see and what it would cost. By doing it this way it appears that the county is just building it without any regard to the residents, the school and he feels that is not the correct approach. Commissioner Schuldt stated that a runoff plan will be in place with retaining ponds and that screening would be used where needed to control sand, salt etc... for running away from the storage areas. He also liked the idea of a committee and would take that back to the County Commissioners for consideration. No action taken.

Motion by Member Fisch, second by Member Lemke to approve the transfer of up to \$250.00 from the Liquor Store Fund to Music in the Park. All members present voted in favor and the motion was declared carried.

Schoonover presented the council with a quote for a new DVR at the Liquor Store the current one is not operational and needs to be replaced. Motion by Member Fisch, second by Member Schroeder to approve the purchase of a DVR in the amount of \$515.00. All members present voted in favor and the motion was declared carried.

Motion by Member Burns, second by Member Lemke to approve the claims payable. All members present voted in favor and the motion was declared carried.

Ability Building Center, Inc.	Street Dept – shop rags	40.00
Airgas North Central	Oxygen/Acetylene	128.80
Alex Air Apparatus, Inc.	FD – Batteries	182.86
Applied Concepts, Inc.	PD – Radar System Squad #22	2,450.00
Artic Glacier USA, Inc.	Ice	147.25
Auto Valve Parts Store	Street and Parks Misc	231.14
Baker & Taylor Books	Library Books	1,127.81
Bellboy Corporation	Liquor Store Inventory	667.01
Bonanza Grain, Inc.	Maint and Equip	1,479.85
Bound Tree Medical, LLC	Ambulance – Misc	297.93
Caledonia Implement Co	Street Equip	251.55
Caledonia Oil Co	PD – Tire FD – unleaded	78.00
City of Caledonia Utilities	Electric, Water, Sewer	7,878.38
Communications Service WI	AMB – Radio Batteries	51.00
Davy Engineering	Water – Eng Fees	61.15
Davy Laboratories	LAB	1,848.61
E O Johnson Company	Copier Agr	480.38
ECM Publishers, Inc.	Council – Ad Sponsor and Misc	603.77
Everest Emergency Vehicles Inc.	AMB – Vehicle Bulbs	245.64
Farm & Home Publishers	Library – Plat Book & Dir	43.60
Farmers Coop Elevator Co	Light – Gloves	52.00
Fire Safety USA, Inc.	FD – Part for 1460 Tanker	240.00
First Supply LLC	Water – Repair Parts	83.58
Gopher State One Call	Light – Location Notifications	161.05
Hammell & Murphy, PLLP	City of Cal – Prosecution & General	4,932.25
Hawkins, Inc.	Water – Repair & Chemicals	1,462.57
Hoskins Electric Co	STP – Labor/Repairs	171.41
Houston County Treasurer	Street – Tire Disposal	28.00
In the Swim	Pool – Chemicals	210.93
Innovative Office Solutions	Office Supplies, Batteries, ext.	245.86
Jahnke & City, Jamie	Meter Depots Refund and Interest	125.10
Ken’s Small Engine	Light – Fuel Street- Misc Equip	31.96
Koch & City, Mike	Meter Deposit with Interest	125.03
Meredith & City, Mike	Meter Deposit Refund and Interest	250.20
Meyer Brothers, Inc.	Culvert – North Park	2,650.00
Millennium Credit Consultants	AMB Payments	220.38
Minnesota Energy Resources	Nat’l Gas	2,937.96
Mississippi Welders Supply Co	AMB – Oxygen	136.67
Moss & Barnett	Mediacom Franchise Renewal	466.00
Phillips & City, Lakieta	Meter Deposit Refund and Interest	250.06
Printy Quik	Meter Door Hangers	164.08
Richard’s Sanitation, LLC	Refuse Disposal	151.00
Riverland Community College	FD – FFI Training (4 Firefighters)	3,600.00
Rogich, Mike	PD – Storage Unit Rent May	550.00
Sandry Fire Supply, LLC	FD – Air Pak Parts Trks	201.58
Schilling Supply Company	Liquor – Bags	486.40
Schleich & City, Kathryn	Meter Deposit Refund and Interest	250.25
Schott Distributing Co, Inc.	Liquor Store Inventory	3,071.45
Schultz Plumbing & Heating	Pool – Leak Repairs North Park – Culvert	343.35
SE Libraries Cooperating	Library – Auto Fees & Patron Cards	499.42
Sema Equipment	Street Equip – Sweeper Parts	34.17
SEMLM	Membership Dues	35.00
Semnit	Tech Svces	1,155.00
Southern Wine & Spirits of MN	Liquor Store Inventory	1,226.13
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	83.90
St Mary Auto Body Shop	PD – Tow Toyota & PD-Tow GMC	200.00
Star Energy Services	Light – Eng Fees/Mapping	5,880.00
Tri County Electric CO-OP	Lighting	146,496.24
Verizon Wireless	Comm Exp	217.33
Water Systems Company	Clerk’s Office – Drinking Water	7.36
Winona Controls, Inc.	AUD – Repairs & City Hall Backflow Test	499.58
Wirtz Beverage Minnesota	Liquor Store Inventory	1,450.56
Zarnoth Brush Works, Inc.	Street Equip – Sweeper parts	764.50
		200,500.13

Motion by Member Burns, second by Member Fisch to approve the prepaid claims as presented. All members present voted in favor and the motion was declared carried.

Blue Cross Blue Shield of MN	Health Insurance (M. Coffield)	1,525.42
Hammell & Murphy, PLLP	General Matters & Prosecution	4,421.50
MN Energy Resources	Nat’l gas	4,905.10
Resco	Light –Inventory	186.59

Schroeder, De Wayne A	Replace Defective Sidewalk	240.00
Streicher's	PD-Squad #22 Siren	429.99
Thomson Reuters	Clerk's Office - Tech support	22.00
Wieser Septic & Excavating	Sewer-sewer Dig	1,606.70
Caledonia True Value	STP Equipment and Misc	139.02
Do It Yourself	Library	19.97
Gerardy, Michael	Reim- Tracphone/min/card	77.63
League of Minnesota Cities	Reg Fee - Schoonover	325.00
Mike Rogich	Tree Removal	225.00
Sandry Fire Supply, LLC	FD Equip testing and repair parts	1,443.20
Smith Schafer & Associates	Annual Audits 2014	5,970.00
Northern Beverage Dist	Liquor Store Inventory	3,069.10
Pioneer Manufacturing Co	Ballpark - Marking Chalk	820.60
Print Quik	Clerk's Office - Stamp	30.95
Sam's Club	Membership Renewal	284.85
Schott Distributing Co, Inc.	Liquor Store Inventory	2,250.10
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	112.00
Mayo Clinic Health System	AMB - Health Cards	110.00
MN Municipal Beverage Assn	Reg Fee - Patty Gavin	530.00
Principal Life	Life/AD&D/Dep	456.54
All Star Engines, LLC	Street Equip Trimmer/Blower	288.00
Hohensteins	Liquor Store Inventory	148.00
Jack Neumann Trucking	Liquor - Freight Exp	140.00
Johnson Brothers Liquor Co	Liquor Store Inventory/Credits	4,216.16
Phillips Wine & Spirits Co	Liquor Store Inventory	1,494.65
Schwaab, Inc	Liquor Store - Detector Light	37.38
Ziebell's Hiawatha Foods, Inc	Liquor Store Inventory	92.48
Equipment Management Co	FD - End 1420 (Jaw of Life)	575.00
Fire Instruction Rescue Edu.	FD - Live Burn 615 Washington	1,500.00
Fire Safety USA, Inc.	FD - Equip and Adapter	60.00
Glass Service Center, Inc.	City Hall - Replacement Window	27,561.00
Ashbacher, Randall	FD - Reim Fuel Exp	58.09
Body Shop Supply, Inc.	FD - Gloves	148.56
Boys & Girls Clubs	Rec Park - Reg Fee 9U Lower	175.00
Coca-Cola Bottling Company	Liquor Store Inventory	90.72
G & F Distributing	Liquor Store Inventory	161.71
Houston County Treasurer	Ho Co Coll Site May 2015	4,008.00
Klug, Anthony J	Water & Stp - Consulting services	800.00
Kraus Oil Co Inc.	Diesel	1,104.75
Northern Beverage Dist.	Liquor Store Inventory	1,498.30
Rask, Nicholas D	Animal Control - Rent/Misc	75.00
School Distributing Co, Inc.	Liquor Store Inventory	2,291.60
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	84.40
Wirtz Beverage Minnesota	Liquor Store Inventory	1,109.65
Merchant's Bank	FED/FICA/MED - Payday	8,061.74
Business Financial Planning	Café Plan Payday	384.60
Commissioner of Revenue	State W/H - Payday	1,556.06
Coulee Region Sports League	Rec Park - Summer 2015 League	380.00
Digital Ally, Inc.	PD - Camera System Squad #22	4,620.00
Ing Institutional Plan Svces	TSA - Payday	500.00
Kraus Oil Co Inc.	Unleaded	1,007.25
MN Benefit Association	MBA Payday	45.77
MN Child Support Payment CTR	Case ID	817.25
NCPERS Minnesota	NCPERS Payday	96.00
Public Emp Retirement Assn	PERA Payday	7,149.78
Stemper, James	PD - Travel Exp	61.84
Zehnder, Kurt	PD - Travel Exp	65.05
Bearbower Painting & Tree Trim	Tree Removal - 3 Diseased	1,075.00
Boys & Girls Clubs	Rec Park - Reg Fee 10U/Lower	175.00
Schmitz, Rob	PD/AMB - Garage Door Repair	220.00
Taser International	PD - Sales Tax on Equip Purch	84.83
MN Dept of Revenue	Sales/Use Tax - April 2015	16,074.00
Richard's Sanitation, LLC	Recycling - Collections April	6,716.10
Caledonia Conv & Tour Bureau	Tourism	283.37
Hager, Donn C	AMB - Mileage Reim	238.37
Northern Beverage Dist	Liquor Store Inventory	6,951.20
Schott Distributing Co, Inc.	Liquor Store Inventory	6,951.20
Spring Grove Soda Pop, Inc	Liquor Store Inventory	117.30
Commissioner of Revenue	State W/H - Payday	248.67
Merchant's Bank	FED/FICA/MED - Payday	1,772.17
Public Emp Retirement Assn	PERA Payday	1,066.62
Acentek Ascending Technology	Comm Exp	1,097.10
Extreme Beverage, LLC	Liquor Store Inventory	69.80
Hohensteins	Liquor Store Inventory	83.50
IUOE Local 49 Benefit Fund	Health Insurance	17,520.00
Jack Neumann Trucking	Liquor - Freight Exp	138.00
Johnson Brothers Liquor Co	Liquor Store Inventory	2,607.37
Phillips Wine & Spirits Co	Liquor Store Inventory	635.87
Visa	Light Ext	1,241.61

EMS Regulatory Board	AMB – Return Erroneous Ach	2,200.00
G & F Distributing	Liquor Store Inventory	227.25
Johnson, William	AMB – Payment Refund	27.50
Northern Beverage Dist	Liquor Store Inventory	<u>1,797.50</u>
		170,544.04

Motion by Member Fisch, second by Mayor Gran to approve the Temporary Gambling Permit for the Lions Club on October 17, 2015. All members present voted in favor and the motion was declared carried.

Motion by Member Fisch, second by Member Lemke to approve and adopt Resolution 2015-006 Supporting Dedicated State Funding for City Streets. All members present voted in favor and the motion was declared carried.

Schoonover presented the council with a report from our IT expert and he is recommending that we upgrade our internet service to a commercial plan versus a residential plan as the way it is the server is having trouble pushing data to the storage cloud and it has caused some data not to get backed up. The increase would be approximately \$30.00 a month but well worth the investment. Motion by Member Fisch, second by Member Schroeder to approve the upgrade. All members present voted in favor and the motion was declared carried.

Schoonover presented the employee overtime report and the police May shift report. No action taken.

The next regular meeting will be on Tuesday May 26, 2015, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Member Schroeder second by Member Burns. All voted in favor and the motion was declared carried to adjourn at 8:00 p.m.

Joshua D. Gran
Mayor

Ted A. Schoonover
Clerk-Administrator