

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, June 8, 2015

CALL TO ORDER: Following due call and notice thereof, Mayor Gran called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Joshua Gran, Council Members: DeWayne Schroeder, Bob Lemke, Bob Burns and Paul Fisch. City Staff Present: City Clerk/Administrator Ted Schoonover, Administrative Coordinator Mike Gerardy, Fire Chief Charles Gavin, Fireman Mike Meiners, Guests present: Polly Heberlein, Fred Kruckow, Brad Augedahl, Dana Gunn, Ralph Burg and Gail Meyer, Caledonia Argus reporter: Zach Olson.

AGENDA: Motion by Member Fisch, second by Member Burns to approve the agenda. All present voted in favor and the motion was declared carried.

CONSENT AGENDA APPROVAL: Motion by Member Burns, second by Member Lemke to approve the consent agenda, which consisted of the regular meeting minutes from the May 26, 2015 regular meeting. All members present voted in favor and the motion was declared carried.

VISITORS AND COMMUNICATIONS: None.

ADMINISTRATIVE COORDINATOR: Gerardy presented the council with a proposed agreement between the City of Caledonia, A.B.L.E. and Fred Kruckow concerning the placement of a sewer lateral on a proposed new facility. All three parties are in agreement and the agreement would be amended to show the cleanout to be located on A.B.L.E.'s property not the easement or right of way. Also it was agreed to by Fred Kruckow that he would be responsible for returning the street, curb and right of way back to it's original condition. Administrator Schoonover will send the document back to the Attorney and have the changes made before signing it. Motion by Member Burns second by Member Lemke to approve the agreement as presented and amended, with the caveat of Mr. Kruckow repairing the street and right of way back to it's original condition. All members present voted in favor and the motion was declared carried.

Schoonover and Gerardy stated that because we have the Scada system that notifies the water/wastewater employees of problems within the system they felt that the employees should be given a stipend for using their own smart phones versus carrying two phones. This option would be open to those essential employees that could be called on in emergency situations such as the city electrician, water/wastewater employees and administrative coordinator. Motion by Member Burns, second by Member Fisch to authorize the water/wastewater, city electrician and administrative coordinator to receive the stipend and they so choose to use their personal phone versus a city owned smart phone in the amount of \$25.00 per month. All members present voted in favor and the motion was declared carried.

Gerardy presented the council with a zoning application from Tim and Dana Gunn at 703 N. Marshall St that requires an 11' variance from the front (East) side property line. He stated that it has no adverse effects on the neighbors and lines up with other structures in that block and that he recommends approval. Motion by Member Schroeder, second by Member Fisch to approve the 11' variance as presented. All members present voted in favor and the motion was declared carried.

Gerardy then presented the council with a quote for a replacement end loader. The current loader is reaching it's 3 year life cycle and he is proposing a trade in and purchase of a new 2015 John Deere 544K for a total of \$25,538.00 from RDO Equipment in Rochester. That price includes a 3 year warranty and the attachment modifications as needed. RDO is giving the city \$126,000 for the trade in value of the current loader and without it the purchase price would be \$151,538.00 so he feels the city is getting a very good deal and we actually budgeted \$31,000 for the purchase. Motion by Member Burns, second by Member Schroeder to approve the purchase of the 2015 end loader as presented. All members present voted in favor and the motion was declared carried.

CITY CLERK/ADMINISTRATOR: Brad Augedahl was present to ask the city to waive all the fees for using the softball and baseball diamonds at Legion Park for the 1st Annual Miken Diamond Duel Baseball and Softball Tournament. This will be held on June 12th - 14th and they are expecting 24 teams. Brad stated that the half of the proceeds would go to the charity of Mark and Kathy Buttell's named Ring and Run and the other half would be given back to the park and rec board. Member Burns stated his only concern was that if Miken's liability insurance would be covering the tournament. Brad stated he would inform Administrator Schoonover of the coverage in the morning. Mayor Gran and Member Burns stated that they really liked this idea and the fact that Miken is inviting that much business into town is great for all involved. Motion by Mayor Gran, second by Member Burns to waive all fees associated with the tournament and to allow Miken to use the facilities as needed. All members present voted in favor and the motion was declared carried.

Polly Heberlein was present and asked the council to consider allowing Street Scapes to use the city as a pass through for a grant from Carl and Verna Schmidt Foundation to purchase new Christmas lights for Main St. She has

a quote to purchase 24 snow flake lights in the amount of \$9,726.00 and that she is fairly certain that they can receive the full amount from that foundation or a listing of others if needed. Motion by Mayor Gran, second by Member Schroeder to approve Street Scapes to use the city as a pass through for the above mentioned grant(s). All members present voted in favor and the motion was declared carried.

Fire Chief Gavin and firefighter Mike Meiners presented the Council with a proposal to purchase a used rescue fire truck. The vehicle is located in McKenna, Illinois. Chief Gavin has personally inspected the vehicle and it is still in use to this day and would be a good fit for the department. It can haul 8 firefighters and all the equipment that is currently in the truck we have but in addition it also has a 500 gallon tank and pump unit so that increases our firefighting capabilities as well. The total purchase costs inspected and delivered would be \$87,450.00 with the Rural Fire District agreeing to pay for 1/2 of the purchase price. Motion by Member Burn, second by Mayor Gran to approve the purchase of the vehicle using a loan from fund 352 (Capitol Improvement Fund) for 3 years at 2% interest. All members present voted in favor and the motion was declared carried.

Schoonover presented the Council with a 2015 budget amendment for the ambulance fund. This was necessary as we pulled it out away from the general fund and now it will operate much like any other enterprise fund. Motion by Member Fisch, second by Member Lemke to approve the amendment. All members present voted in favor and the motion was declared carried.

Schoonover informed the council that Eitzen Bank and New Albin Bank are requesting that we create a new Corporate Authorization Resolution to open accounts, deposit into accounts or to withdraw from any accounts that the city has with their institutions. Motion by Member Burns, second by Member Lemke to authorize Mayor Joshua Gran, City Clerk-Administrator Ted Schoonover and City Accountant to open accounts, make deposits, make withdraws from the City Accounts from Eitzen State Bank and New Albin Bank. All members present voted in favor the motion was declared carried.

Motion by Member Fisch, second by Member Burns to approve the 2015 Workers Compensation Premium in the amount of \$52,021.00. All members present voted in favor and the motion was declared carried.

Schoonover informed the Council that the Minnesota League of Cities dues are increasing for 2015 and 2016. The increase is 5% for each year. No action taken.

Motion by Member Schroeder, second by Member Lemke to approve joining the Minnesota Rural Water Association for 2015 in the amount of \$1,175.40. All members present voted in favor and the motion was declared carried.

Motion by Member Burns, second by Member Lemke to hire Joshua Meyer as an EMT as long as when he is scheduled for a shift he can meet the response time requirements of the Ambulance Department. All members present voted in favor and the motion was declared carried.

Schoonover presented the council with a proposal from Police Chief Zehnder asking the council to increase the parking violation fines. Schoonover stated that this would require a public hearing but we could adjust the language now and then conduct the hearing in July. Member Burns would like to see the 48 hour parking limit be increased to 72 hours. Mayor Gran showed an interest in alternate side parking enforcement only when there is snow on the ground. They then went through the schedule of fines and will be making the following recommendations at the public hearing. Section 72.03 Change the 48 consecutive hours to 72 consecutive hours. Section 72.07 Alternate Side Parking Effective December 1 through March 31. Section 72.09 Schedule of fines, 1) Excess of 2 hours \$20.00 2) Double parking \$40.00. 3) Parking in driveways \$40.00. 4) Parking in the wrong side of the street \$20.00. 5) Parking in areas delineated with yellow curbs \$40.00 6) Parking to close to an intersection \$40.00. 7) Parking in front of fire hydrants \$40.00. Adding subsection 8) Alternate side parking violation \$20.00. Motion by Mayor Gran, second by Member Burns to set the public hearing for July 13, 2015 at 6:15 p.m. All members present voted in favor and the motion was declared carried. Schoonover stated he would have an amendment prepared and sent out before the next meeting for the council to review prior to the public hearing.

Motion by Member Burns, second by Member Lemke to approve the claims as presented. All members present voted in favor and the motion was declared carried.

Artic Glacier USA, Inc.	Ice	248.36
Auto Value Parts Store	Street equip – fluids	41.79
Baker & Taylor Books	Library – books	520.20
Blackburn MFG Co	Light – location flags	92.13
Bonanza Grain, Inc.	Storm sewer and water – mtl	774.60
Bound Tree Medical, LLC	AMB – supplies	233.63
Buttall's Lighting	City hall – bulbs	119.52
Caledonia Haulers, Inc.	AMB – labor/parts	122.38
Caledonia Implement Co.	Street equip – oil/filter/maint/ext	71.25
Caledonia Lumber Co, Inc.	Misc	40.55
Caledonia Oil Co	PD & street equip maint, repairs & labor	614.45
Carquest	Street – safety glasses	8.35
City of Caledonia – Utilities	Electric, water, sewer	7,560.51
Communications Serv WI LLC	AMB – pager repair	152.75
Dakota Supply Group	Light – equipment	267.19
Davy Engineering	Water – eng fees	1,169.59
Davy Laboratories	STP – lab	1,947.11
ECM Publishers	Publishing-ads	733.80
Everest Emergency Vehicles	AMB – parts & repairs	195.97
Farmers Coop Elevator Co	Chemicals	84.01
Farrell Equipment & Supply Co	Ballpark – first aid kit	19.99
First Supply LLC	Strom ,sewer & water –repairs	366.36
Gopher State One Call	Light – location notifications	101.60

Hammell & Murphy, PLLP	City of Cal – prosecution & gen matters	2,495.75
Hawkins, Inc.	STP & water – chemicals	1,768.58
Houston County Treasurer	Legal fees – file	1,893.40
Innovative Office Solutions	Office supplies	693.98
Law Enforcement Tech Group	PD – hardware/software/svces	9,891.92
MC Sports #172 – LaCrosse	Summer rec – ball program sup	345.93
Menard's	Small tools, pump part, spreader	123.26
Meredith Books	Library – book	33.91
Meyer Brothers, Inc.	Street & water repairs	982.00
Minnesota Dept of Health	Water svc conn fee 2 nd qtr 2015	1,809.00
Minnesota Pipe & Equipment	Marking paint and repair parts	1,117.03
Mississippi Welders Supply Co	AMB – oxygen	165.58
Moss & Barnett	Mediacom franchise renewal	156.50
Nelson Flag & Display, Inc.	Parks areas – flagpole rope/misc	33.60
Oxmoor House	Library – 2015 Xmas w/sl	36.91
Paradise Pool & Spa	Pool – testing chemicals	13.98
Printy Quik	Clerk's office – desk sign	14.00
Resco	Light – inventory	1,375.46
Richard's Sanitation, LLC	Refuse disposal	151.00
Sandry Fire Supply, LLC	FD – gloves	488.17
Schilling Supply Company	Misc	253.72
Schuldt, Terry	Street dept – mailbox repair	40.00
Schulze Plumbing & Heating	Pool – faucet repairs	184.57
Se Libraries Cooperating	Library – auto fees	459.02
SELCO	Library – barcodes	8.20
Sema Equipment	Street equip – maint parts	84.92
Servocal Instruments Inc.	STP – flow meter calibration	400.00
Tri County Electric Co-Op	Light – elec energy	144,275.53
United Parcel Service	Light – UPS fee	10.85
US Bank Na	STP – interest	3,646.25
Verizon Wireless	Comm exp	211.60
VISA	Misc	1,480.32
Zep Sales & Service	Park areas – can liners	211.20
Grand Total:		190,342.23

Motion by Member Burns, second by Member Schroeder to approve the pre-paid claims as presented. All members present voted in favor and the motion was declared carried.

Business Financial Planning	Café plan payday	384.60
Caledonia Police Association	PD assn dues	95.00
Commissioner of Revenue	State w/h – payday	1,528.87
ING Institutional Plan Svces	TSA – payday	500.00
IUOE Local #49	Union dues	396.00
MN Child Support Payment	Two cases	817.25
Public EMP Retirement System	PERA payday	6,950.19
All Star Engines, LLC	Tree disp site – weed eater	65.00
Bound Tree Medical, LLC	AMB – misc	14.50
Caledonia True Value	Misc	519.41
D S Electric Supply Inc.	Light – inventory	2,530.91
Ditch Wich of Minnesota, Inc.	Misc	316.85
Ellingson Motors	Street equip – trk 05 repairs	72.00
Expert T. Billing	Ambulance – contracted billing	650.00
Mathy Construction Co	Streets – patching mtl	238.09
Northern Beverage Dist	Liquor store inventory	1,382.15
Schott Distributing Co, Inc.	Liquor store inventory	4,822.90
Semnit	Clerk's office – tech services	180.00
Spring Grove Soda Pop, Inc.	Liquor store inventory	108.50
A1 Precision Plumbing, Inc.	Sewer –line inspect Lincoln	250.00
B & M Service Center	Fuel & maint	309.91
Bearing Distributors Inc.	STP – repair parts	416.14
Hohensteins	Liquor store inventory	119.00
Jack Neumann Trucking	Liquor –freight exp	108.00
Johnson Brothers Liquor Co	Liquor store inventory & credit	2,872.00
La Crosse Tribune	Library – 52 wk subscription	174.24
Midwest Leak Detection	Water – locate break Lincoln	365.00
MN Bureau of Crim App	PD – annual CJDN remote access	540.00
Tri State Doors	City hall reinstall two doors	934.00
Central Cable Contractors Inc.	Water/light – inventory	1,575.00
Meyer Brothers, Inc.	Street/water – repairs	1,056.00
Miken Sports Diamond Duel	Rec – reg fee (two teams)	300.00
MN Secretary of State	Notary application – Allison Wagner	120.00
Principal Life	Life/AD&D/DEP life	456.54
Caledonia Oil Co	Diesel	1,031.15
Houston County Treasurer	Ho Co coll site June 2015	4,011.00
J-Line Design	PD – squad #22 graphic kit/inst	1,680.00
Klug, Anthony J	Consulting services	800.00
Merchants Capital	FD -2008 Alexis Pumper	30,664.35
MN Fire Svc Cert Board	FD – four recert app	80.00
Rask, Nicholas D	Animal control – rent, misc	75.00
Schulze Plumbing & Heating	Water – main break (Lincoln/Pine)	306.35
G & F Distributing	Liquor store inventory	583.05
Kraus Oil Co Inc.	Fuel	1,028.00
Northern Beverage Dist	Liquor store inventory	1,643.50

Resco	Light – inventory	1,375.46
Spring Grove Soda Pop, Inc.	Liquor store inventory	105.25
Buttell’s Lighting	Street lighting – bulbs	416.76
Commissioner of Revenue	State w/h – payday	1,726.29
ING Institutional Plan Svces	TSA – payday	560.00
Merchant’s Bank	Fed/FICA/Med – payday	8,921.46
MN Benefit Association	MBA payday 5-26-15	45.77
MN Child Support Payment	Two cases	817.25
NCPERS Minnesota	NCPERSERS payday	80.00
Nelson Auto Center	PD – 2015 Ford 4 dr utility	31,361.95
Northern Beverage Dist	Liquor store inventory	1,891.95
Public EMP Retirement Assn	PERA payday	7,764.49
Schott Distributing Co, Inc.	Liquor store inventory	7,725.90
Southern Wine & Spirits of MN	Liquor store inventory	2,074.00
Tri-State Ambulance Inc.	Intercept fee run	250.00
US Postal Service	Clerk’s office – stamps & annual fee	293.00
Winona Controls, Inc.	Aud – maint/labor	1,622.55
Wirtz Beverage Minnesota	Liquor store inventory	775.65
Ziebell’s Hiawatha Foods, Inc.	Liquor store inventory	73.04
Augedahl, Brad	Rec park – ball program equip	1,826.10
Blue Cross Blue Shield of MN	PD – health ins	1,525.42
Caledonia Conv & Tour Bureau	Tourism	371.74
Resco	Light – misc	602.48
Kohnen, Jessica J	Clerk’s office – 2015 clothing	60.00
MN Dept of Revenue	Sales/use tax – May 2015	16,215.00
Richard’s Sanitation, LLC	Recycling – collections	6,612.40
Schott Distributing Co, Inc	Liquor store inventory	5,378.65
Spring Grove Soda Pop, Inc.	Liquor store inventory	224.80
Caledonia True Value	Liquor store – equipment	515.00
Commissioner of Revenue	State w/h – payday	287.90
IUOE Local 49 Benefit Fund	Health Ins	19,640.00
Jack Neumann Trucking	Liquor – freight expense	86.00
Johnson Brothers Liquor Co	Liquor store inventory	1,926.22
Johnson, Kayla	Pool – recertify 9 lifeguards	268.00
Mayo Clinic Health System	AMB – health cards	70.00
Meisch, Leona	Reim life is premiums	44.24
Merchant’s Bank	Fed/FICA/med – payday	1,951.00
MN Pollution Control Agency	Stp – D Boesen certification	23.00
Phillips Wine & Spirits Co	Liquor store inventory	595.50
Prince, Trent	PD – uniforms	163.97
Public Emp Retirement Assn	PERA payday	1,116.83
Acentek Ascending Technology	Comm exp	1,169.72
Schieber, Katie	Reim – misc pool supplies	30.68
Steele Construction & Landscp	Tree removal (two) S Winnebago	850.00
Houston County Treasurer	Recording fee – Kwik Trip	92.00
G & F Distributing	Liquor store inventory	212.75
Northern Beverage Dist	Liquor store inventory	1,302.05
Schott Distributing Co, Inc.	Liquor store inventory	2,518.20
Spring Grove Soda Pop, Inc.	Liquor store inventory	188.30
Wirtz Beverage Minnesota	Liquor store inventory	2,639.23
Grand Total:		209,843.00

Schoonover proposed setting the new lifeguard rates as follows in order to meet the new minimum wage rates. Justin Inglett \$9.35 per hour, Samantha Colleran \$9.15 per hour (pending WSI certificate), Alison Goergen \$9.15 per hour, Thomas Jergensen \$9.00 per hour (pending WSI certificate), Ella Piper \$9.15 per hour, Megan Sheehan \$9.15 per hour, Madelyn Strub \$8.00 per hour, Eric Meyer \$9.00 per hour (pending WSI certificate). Motion by Member Fisch, second by Member Burns to approve the wages as presented. All members present voted in favor and the motion was declared carried.

Schoonover presented the employee overtime report and the police June shift report. No action taken.

The next regular meeting will be on Monday June 22, 2015, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Member Schroeder second by Member Burns. All voted in favor and the motion was declared carried to adjourn at 8:15 p.m.

Joshua D. Gran
Mayor

Ted A. Schoonover
Clerk-Administrator