

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF CALEDONIA, MINNESOTA  
Monday, July 13, 2015

CALL TO ORDER: Following due call and notice thereof, Mayor Gran called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Joshua Gran, Council Members: DeWayne Schroeder, Bob Lemke, Bob Burns and Paul Fisch. City Staff Present: City Clerk/Administrator Ted Schoonover, Administrative Coordinator Mike Gerardy. Guests present: Fred Kruckow, Ralph Burg and Gail Meyer County Commissioner Justin Zmyewski, Brian Guthrie – Vantage Architects, Dave Eisberner, Matt Schuldt, Yvonne Krogstad, Randi Vick, Todd Lemke and Caledonia Argus reporter: Zach Olson.

AGENDA: Motion by Member Burns, second by Member Lemke to approve the agenda as amended. All present voted in favor and the motion was declared carried.

CONSENT AGENDA APPROVAL: Motion by Member Schroeder, second by Member Burns to approve the consent agenda, which consisted of the regular meeting minutes from the June 22, 2015 regular meeting. Roll call of votes. Yes: Mayor Gran, Members Schroeder, Lemke, Burns. No: None. Abstain: Member Fisch. Motion was declared carried.

VISITORS AND COMMUNICATIONS: None.

ADMINISTRATIVE COORDINATOR: Architect Guthrie was present and presented the proposed layout and site plan for the new A.B.L.E. facility to be constructed South of the High School. He will not be able to attend the public hearing on July 27, 2015 so he wanted to present the plan that evening and answer any questions or concerns the Council had. They will require a 59' variance on the North property line and a 25' variance on the West line. The proposed site will be on top of the crest of the hill to better control runoff and make better use of the contours and reduce excavation costs. The site will have 3 retainage ponds to hold back storm water runoff. He did not have the actual capacity of the ponds but will have it for the next meeting. No further action was taken.

Member Lemke stated that he has some concerns about the storm water ditch that runs behind the pool, it is really causing a large rut within the property and we should look at using some rip rap to control the erosion. Gerardy stated he will go and look at the property and see what we can do. No action taken.

CITY CLERK/ADMINISTRATOR: Mayor Gran wanted to hear what the other council members feel about the County approving the building of the new highway shop on the property they own North of the High School? Member Burns stated that he understands the counties position and that of those who opposed it, but he is more concerned about the ascetics and outdoor storage of culverts, misc. equipment et setera. Mayor Gran also stated that he has that concern as well because of the fact that they are proposing this facility in an area that should be used for residential development. He is also upset that not one County Commissioner has spoken to the any member of the school board and they are very concerned about the facility being there. County Commissioner Zmyewski feels very strongly that this is not the best place to build, but a couple of Commissioners have blinders on and have ignored what others think and feel. He also has an issue with building in an area that should be used for future residential neighborhoods rather than industrial. He also feels strongly that Spring Grove would be a better fit both financially and logistically. They could have a satellite shop here in Caledonia, and the main shop in Spring Grove. He also feels like we need to conduct at least one public hearing to inform the residents of why that decision is being made. Commissioner Schuldt informed the Commissioners that he was forming a committee to research alternatives but to his knowledge he doesn't know who is on it or if they have input. Mayor Gran stated he spoke to a member of the committee and he was surprised when the decision was made to move forward, as it was not the feeling of the committee to move forward at this point.

Motion by Mayor Gran, second by Member Lemke, to present a formal letter to the County Commissioners encouraging them to look at alternate sites in the best interest of the economic development of the city to request that they hold a public meeting to inform and receive feedback from the residents of Caledonia. Discussion: Member Burns stated that he feels it's not our place to tell the County how to run their organization and how to do their jobs. Member Fisch stated he has a problem approving a letter he has yet to see. Mayor Gran feels that we can still deny the building permit, Administrator Schoonover stated that he doesn't think that's an option as it's a permitted use and if no variances are required we have no choice but to allow it to be built. Schoonover can inquire with the City Attorney and get his opinion and report back to the council. Roll call of votes: Yes: Mayor Gran, Member Lemke. No: Members Burns, Schroeder, Fisch. The motion failed to carry. The Mayor and Schoonover will draft a letter and have it for the next meeting.

Motion by Mayor Gran, second by Member Fisch to appoint Member Burns to the Economic Development Authority to replace Mayor Gran who can't attend meetings due to his work schedule. All members present voted in favor and the motion was declared carried.

Motion by Mayor Burns, second by Member Lemke to approve the \$75,000 Revolving Loan to Elsie's bar and grill. Per the recommendation by the EDA. All members present voted in favor the motion was declared carried.

The EDA also recommended the council to approve a \$50,000 Revolving Loan to Lifestyle Fitness pending a financial review and approval, this has not occurred as of yet so this is on hold pending that action.

The EDA also recommended that council purchase a parcel of land for a proposed business locating here through a 1% loan on a 20 year note, which will be forgivable after 10 years of sustained operations and any other stipulations that city would have. Schoonover recommended that this action be tabled as well until we have a complete incentive package completed and then see if it would be in the best interest of both parties. No action taken.

Motion by Member Burns, second by Member Fisch to contract with CEDA to develop an incentive package for a potential new business wanting to relocate to Caledonia in an amount not to exceed \$1,500.00. All members present voted in favor and the motion was declared carried.

Motion by Member Schroeder, second by Member Lemke to approve a gambling permit for the Caledonia Fire Department for a benefit for Fire Chief Gavin on September 12, 2015. All members present voted in favor and the motion was declared carried.

Mayor Gran closed the regular meeting and opened a public hearing to discuss the amending of the Code of Ordinances relating to Parking #72 at 7:45 p.m. There were no public comments or written comments. Member Schroeder feels that we need to leave the alternate side parking commencing November 1 – March 31 as we already have most people trained to move during that time and because the signs would all have to be replaced. Consensus was to leave that section as it was. At 8:05 the Mayor closed the public hearing and reconvened the regular meeting. Motion by Member Fisch, second by Member Burns to Approve the Amendment to Ordinance #72, changing the time limit to 72 hours from 48, leaving the alternate side dates as they are, and adjusting the fines as recommended by the council. All members present voted in favor and the motion was declared carried.

Motion by Member Burns, second by Member Schroeder to approve a 10% increase to ALS intercept rates, ALS2 intercept rates and the BLS non-emergency rates. All members present voted in favor and the motion was declared carried.

Motion by Member Schroeder, second by Member Lemke to approve the hiring of Dan Albert as an EMT as he meets the response time requirements. All members present voted in favor and the motion was declared carried.

Our TIF manager recommended the city decertify TIF 1-1 (Williams Hotel) as the administrative costs are now above 10% and the state could force the city to pay for the overages from another fund. The consensus of the council was to have the TIF agent come to the next meeting and give them a better explanation and what the impacts would be. No action taken.

Motion by Member Fisch, second by Member Lemke to approve the purchase of the Quick Ship Unit Modified 1 (playground equipment) for Gazebo Park using a grant from Arlin Falck in the amount of \$2,500.00 and the remaining from the general fund. Roll call of votes. Yes: Members Burns, Lemke, Fisch, Schroeder. No: Mayor Gran. The motion was declared carried.

Mayor Gran and Member Burns stated that they may attend the Southeast Minnesota League of Municipalities meeting on July 30, 2015.

Motion by Mayor Burns, second by Member Schroeder to approve the support for Relay for Life event to be held on August 7, 2015 at St. John's Lutheran Church and allow them to hang banners and ribbons for the event. All members present voted in favor and the motion was declared carried.

Motion by Member Fisch, second by Member Burns to approve Resolution 2015-009 Granting an Extension to the Franchise Agreement with Mediacom until October 31, 2015. All members present voted in favor and the motion was declared carried.

Motion by Member Burns, second by Member Fisch to approve the 2015-2016 liability insurance premiums as presented. All members present voted in favor and the motion was declared carried.

Motion by Member Burns, second by Member Schroeder to approve the Liability Coverage Waiver. Waiving the monetary limits. All members present voted in favor and the motion was declared carried.

Motion by Member Lemke, second by Member Burns to approve the Accident plan for City Volunteers renewal quote. All members present voted in favor and the motion was declared carried.

Motion by Member Schroeder, second by Mayor Gran to approve the personally retained keys for the Auditorium to Kathy Lawson, Kimberly Rommes and Mike and Nicole Ott. All members present voted in favor and the motion was declared carried.

Motion by Member Fisch, second by Member Schroeder to approve the claims as presented. All members present voted in favor and the motion was declared carried.

A1 Precision Pumping, Inc.	Sewer-sewer line inspect	250.00
Ability Building Center, Inc.	Rec park-ground keeping crew	57.75
Abrams & Schmidt LLC	Consulting Attorney-Labor	3,656.00
Aigras USA, LLC	Street-oxygen/acetylene	131.00
All Star Engines, LLC	Street Equip-pressure wash	88.50
Al's Concrete Products, Inc.	Rec park-water shut off cover	39.00
Artic Glacier USA, Inc.	Ice	307.16
Auto Value Parts Store	Misc	272.28
Baker & Taylor Books	Library-books	465.15
Bonanza Grain, Inc.	Misc	899.27
Caledonia Haulers, Inc.	Amb-labor/parts	136.75
Caledonia Implement Co	Rec park-misc	947.38
Caledonia Lumber Co, Inc.	Rec park-misc	13.10

Caledonia Wheel Alignment	Amb-257 tires	591.00
Central Cable Contractors Inc.	Light-pole bore	980.00
City of Caledonia-Utilities	Misc	8,261.18
County Materials Corp	Storm sewer-catch basin	110.78
D S Electric Supply Inc.	Light-misc	194.04
Dalco	Misc	250.13
David Drown Associates	TIF consulting svces	2,500.00
Davy Engineering	Misc	428.09
Davy Laboratories	Stp-lab	1,623.98
Demco	Library-misc supplies	28.73
Ditch Witch of Minnesota, Inc.	Light-parts for mud sucker	2,299.44
E O Johnson Company	Copier Agr	480.38
ECM Publishers, Inc.	Misc	1,211.68
Edwards Investments	T half 2015	5,217.82
Eitzen State Bank	Cert of indebt	13,251.58
Expert T Billing	Amb-contracted billing	780.00
Farmers Coop Elevator Co	Light-muckboots	129.95
Fastenal Co	Light-misc	37.49
Fist Supply LLC	Water-repair part	204.34
Hammell & Murphy, PLLP	City of Cal-prosecution & general	2,830.50
Hawkins, Inc.	Sewer-chemicals	1,206.94
Hoskins Electric Co	Stp-labor repairs	136.00
Houston County Treasurer	Refuse Disposal	10.00
Innovative Office Solutions	Misc	23.24
Jack Neumann Trucking	Liquor-freight exp	175.00
Johnson Brothers Liquor Co	Liquor store inventory	3,310.39
K Properties	Tax abatement	2.44
Kemske	Clerk's office-receipt books	321.99
Kids Corner Daycare	Tax abatement	1,148.62
Lee Auto	PD-towing exp	75.00
Mathy Construction Co	Streets-patching mtl	399.97
MC Sports #172-LaCrosse	Summer rec-ball program	121.28
Meredith Books	Library-hometown cooking vol	31.44
Meyer Brothers, Inc.	Curb Repair	2,656.00
Miken Sports	Tax abatement	2,125.68
Minnesota Dept of Commerce	Light-1 <sup>st</sup> qtr fiscal yr 2016	526.22
Moss & Barnett	Mediacom franchise renewal	131.00
Northland Trust Services, Inc.	Go ref bds, series 2010a	5,319.00
Phillips Healthcare	Amb-heart saver upgrade	9,329.60
Phillips Fencing Inc.	Rec park-chain link repairs	23.00
Phillips Wine & Spirits Co	Liquor store inventory	2,046.95
Printy Quik	Clerk's office-notary stamp	30.95
Resco	Light-inventory	1,620.70
Richard's Sanitation, LLC	Refuse disposal-June 2015	354.80
Rochester Ford	Amb-repairs	2,777.98
Schilling Supply Company	Misc	233.84
Schmitz Refrigeration Htg & A	Repairs	209.83
Schulze Plumbing & Heating	Pool-misc	429.30
Sema Equipment	Street-misc	201.23
Semnit	Tech svces	680.00
Showcases	Library-dvd cases	112.32
Sno Pac Foods Inc.	Tax abatement	6,359.56
Star Energy Services	Light-eng fees	2,205.00
Total Register Systems	Liquor-annual support/updates	1,063.41
Tri County Electric Co-Op	Light-elec energy Green Acres light	181,845.99
Tri-State Ambulance, Inc.	Intercept fee run	500.00
USA Bluebook	Stp-tools/equip	425.16
Verizon Wireless	Comm exp	215.05
Vinocopia, Inc.	Liquor store inventory	430.00
Water Systems Company	Clerk's office-drinking water	14.72
West Main Townhomes of Cal	Tif payment	4,162.10
Wine Merchants	Liquor store inventory	70.00
World Point Ecc, Inc.	Amb-training supplies	246.95
Grand Totals:		282,420.90

Motion by Member Fisch, second by Member Burns to approve the pre-paid claims as presented. All members present voted in favor and the motion was declared carried.

Airgas USA, LLC	Street-oxygen/acetylene	132.37
Bernie Buchner, Inc.	Stp-line repair	2,634.16
Blue Cross Blue Shield of MN	PD-health ins.	1,525.42
Bound Tree Medical, LLC	Amb-Misc supplies	548.63
E O Johnson Company	Multi-copier agr	480.38
Gajdoski & City, Joe	Meter deposit refund	250.20
Great Eastern Management, Inc.	Light-broker fee	601.10
Houston County Treasurer	Clerk's office-notary fee	66.00
IOD Incorporated	PD-medical records	30.16
Kwik Trip Stores	Adm Cord-phone minutes	39.51
Northern Beverage Dist	Liquor store inventory	127.60
Rud & City, Chelsey	Meter deposit refund	250.08
Schumacher Elevator Co	City hall-elevator repairs	2,185.75
Snodgrass, Norman	Refund-water meters	957.03
Star Energy Services	Light-projects & eng fees	1,698.63

Swedberg, Zachary L	PD- 2015 uniform allowance	242.27
Water Systems Company	Clerk's office – drinking water	7.36
Welscher & City, Russell	Meter deposit refund	250.25
Wieser Septic & Excavating	Sewer-sewer dig	10,659.73
Yohe & City, Derrick	Meter deposit refund	200.20
Miken Sports Diamond Duel	Rec-reg fee 10U baseball	175.00
Becker & Stemper Electric	Civil defense-install siren	85.18
Coca-Cola Bottling Company	Liquor store inventory	168.48
Independent School Dist 299	City share x-ing guard Jan-June	1558.46
Inglett, Justin	Pool – Reim lg re-cert training	30.00
Mayo Clinic Health System	Amb-health care cards	130.00
Northern Beverage Dist	Liquor store inventory	1,462.80
Schott Distributing Co, Inc.	Liquor store inventory	4,518.55
Semnit	Tech services	440.00
Short Elliot Hendrickson, Inc.	Shared use path- Caledonia	318.71
Tri County Electric Co-Op	Lighting and tree disp site elec energy	82.14
Tri-State Ambulance, Inc.	Intercept fee run	500.00
Advertising Concepts	Rec park shirts/caps exp.	2,542.00
Communications Service WI	Radio batteries	203.00
Jon & Amy Hauser	Refund-utility bill payment	137.99
Miken Sports Diamond Duel	Rec-reg fee 10u baseball	175.00
Minnesota Energy Resources	Nat'l gas	1,474.70
Expert T. Billing	Amb-contracted billing	962.00
Jack Neumann Trucking	Liquor-freight exp	140.00
Johnson Brothers Liquor Co	Liquor store inventory	3,203.51
Phillips Wine & Spirits Co	Liquor store inventory	1,186.06
Stars of Tomorrow, Inc.	Reg fee-12/under classic	300.00
Wine Merchants	Liquor store inventory	70.00
Yaggy Colby Associates	Eng fees	9,500.95
Caledonia True Value	Misc	372.94
Petty Cash	Replenish petty cash	70.46
Schieber, Katie	Reim-misc pool supplies	40.29
Merchant's Bank	Fed/FICA/Med-payday	9,703.42
Business Financial Planning	Café plan payday	384.60
Commissioner of Revenue	State w/h-payday	1,746.92
ING Institutional Plan Svces	TSA-payday	560.00
MN Benefit Association	MBA-payday	45.77
MN Child Support Payment Ctr	2 cases	817.25
NCPERS Minnesota	NCPERS-payday	80.00
Public Emp Retirement Assn	PERA-payday	7,465.09
Tri State Doors	City hall reinstall 2 doors	934.00
Allen Construction	Fire barn-roof replacement	5,026.00
B & M Service Center	Fuel	55.88
Caledonia Oil Co	Unleaded	1,416.69
Caledonia Volunteer Fire Dept	Relief assn-2 <sup>nd</sup> qtr 2015	600.00
G & F Distributing	Liquor store inventory	532.45
Great Eastern Management, Inc.	Water-broker fee	400.55
Great Lakes Pre-Owned	FD-2000 Seagrave Pumper	88,260.00
Houston County Treasurer	Recording fee	92.00
Klug, Anthony J	Consulting services	800.00
Kraus Oil Co Inc.	Diesel	1,043.38
Mark's Electronics	PD-install accessories	3,580.00
Merchant's Bank	Fed/FICA/Med-payday	295.54
Northern Beverage Dist	Liquor Store Inventory	2,046.90
Pine Island Bank	Go tax abatements bds, series	3,678.81
Principal Life	Life/AD&D/dep	469.28
Public Emp Retirement Assn	PERA-payday	225.20
Rask, Nicholas D	Animal control-rent,misc	75.00
Schott Distributing Co, Inc.	Liquor store inventory	5,970.65
Southern Wine & Spirits of MN	Liquor store inventory	1,344.60
Spring Grove Soda Pop, Inc.	Liquor store inventory	160.50
Wiebke Fur Company	PD-ammo	175.00
Johnson, Allan	PD-reim July 2015 ins premium	200.00
Meyer, Eric	Pool-reim WIS course fee	226.83
Holmen Youth Basketball	Reg Fee-9u silver	175.00
Jorgenson, Thomas	Reim WSI course fee	226.83
Northern Beverage Dist	Liquor store inventory	2,909.70
Schott Distributing Co, Inc.	Liquor store inventory	4,741.09
Good, Sandy	Music in the park	400.00
Houston County Treasurer	Ho co coll site July 2015	4,011.00
Jack Neumann Trucking	Liquor-freight exp	35.00
Mama's Senior Dancing Queens	Music in the park	275.00
MN Dept of Revenue	Sales/use tax-June2015	15,937.00
Phillips Wine & Spirits Co	Liquor store inventory	998.04
Prince, Trent	PD-2015 uniform allowance	36.69
RESCO	Light-inventory	6,697.80
Richard's Sanitation, LLC	Recycling-collections June	6,697.80
Schoonover, Ted	City Clerk-reim travel exp	294.40
Vanravenhorst, Daniel	Music in the park	200.00
Visa	Misc	1,240.42
Ziebell's Hiawatha Foods, Inc.	Liquor store inventory	107.83
Caledonia Conv & Tour Breau	Tourism	734.01

Houston County Treasurer	Recording fee	46.00
Northern Beverage Dist	Liquor store inventory	2,302.90
Prince, Trent	PD-2015 uniform allowance	32.90
Betz, Mary B.	Amb-mileage reim	96.60
Boesen, Dan	Personal phone stipend June	25.00
Commissioner of Revenue	State w/h-payday	233.97
E O Johnson Compay	Clerk's office-tabletop fold	857.00
G & F Distributing	Liquor store inventory	137.50
Hager, Donn C	Amb-mileage reim	94.88
IUOE Local 49 Benefit Fund	Health ins	16,180.00
Merchant's Bank	Fed/FICA/med-payday	1,176.99
Nelson, Craig T	Personal phone stipend June	25.00
Public Emp Retirement Assn	PERA-payday	980.09
Schott Distributing Co, Inc.	Liquor store inventory	4,130.11
Spring Grove Soda Pop, Inc.	Liquor store inventory	266.50
Wirtz Beverage Minnesota	Liquor store inventory	883.70
Acentek Ascending Technology	Comm exp	1,136.74
Augedahl, Chad	Rec park-reim	175.00
Business Financial Planning	Café plan payday	384.60
Caledonia Police Association	PD assn dues-July 2015	70.00
Commissioner of Revenue	State w/h-payday	2,118.50
IUOE Local #49	Union dues-July 2015	435.50
Merchant's Bank	Fed/FICA/Med-payday	11,804.34
MN Child Support Payment Ctr	2 cases	817.25
Public Emp Retirement Assn	PERA Payday	7,140.83
Rural Fire District	Ins payment	400.00
Advertising Concepts	Rec park shirts, ext	731.00
Elsie's Bar & Grill	PD-lunch for Chief's meeting	69.47
League of MN Cities Ins Trust	Annual pay plan	87,260.00
Minnesota Energy Resources	Nat'l gas	2,439.06
MN State Retirement System	MNDCP/Roth-payday	560.00
Northern Beverage Dist	Liquor store inventory	1,455.80
Schott Distributing Co, Inc.	Liquor store inventory	7,098.60
Spring Grove Soda Pop, Inc.	Liquor store inventory	200.55
Ziebell's Hiawatha Foods, Inc.	Liquor store inventory	33.49
Grand Totals:		<u>433,747.99</u>

Motion by Member Fisch, second by Mayor Gran to approve the donation of the 2 quarter barrels of root beer for National Night Out on August 4, 2015. All members present voted in favor and the motion was declared carried.

Motion by Member Fisch, second by Member Burns to regretfully accept the letter of resignation of Police Officer Allan Johnson effective June 29, 2015. They also wanted to thank him for his years of dedicated service to the community and its residents. All members present voted in favor and the motion was declared carried.

Mayor Gran wanted to know why we needed to hire a full-time officer when we could just hire another officer at 70 hours and avoid the insurance costs. Schoonover informed him that Chief Zehnder and SGT Stemper were hoping to get an officer that had some investigative experience and could take those duties over from Officer Johnson. Mayor Gran stated that he did not want to act on this and he would like to have the Chief present to discuss this position and how to proceed forward. No action taken.

Schoonover presented the employee overtime report and the police July shift report. No action taken.

There will be a special meeting on July 20, 2015 and the next regular meeting will be on Monday July 27, 2015, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Member Schroeder second by Member Burns. All voted in favor and the motion was declared carried to adjourn at 9:45 p.m.

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Ted A. Schoonover  
Clerk-Administrator

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Joshua D. Gran  
Mayor