CALL TO ORDER: Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Bob Burns, Council Members: DeWayne Schroeder, Bob Lemke, Randi Vick and Paul Fisch. City Staff Present: Administrative Coordinator Mike Gerardy, City Clerk/Administrator Ted Schoonover. Guests: Carolyn Medin, Marge Birkland and Theresa Lauden.

AGENDA: Motion by Mayor Burns, second by Member Vick to approve the agenda as amended. All voted in favor and the motion was declared carried.

CONSENT AGENDA APPROVAL: Motion by Mayor Burns, second by Member Lemke to approve the consent agenda, which consisted of the regular meeting minutes from August 25, 2014 Regular meeting. All members present voted in favor and the motion was declared carried.

VISITORS AND COMMUNICATIONS: None.

ADMINISTRATIVE COORDINATOR: Gerardy presented the council with a Supplemental Agreement Change for the County 5/Winnebago Street project. There were some unforeseen costs that amounted to an additional $1,377.50. Motion by Member Lemke, second by Member Fisch to approve the agreement and pay the additional costs. All members present voted in favor and the motion was declared carried.

Gerardy presented the council with a request for a new business that will require an Interim Use Permit (IUP) and a public hearing. He requested that it be held on September 22, 2014 at 6:15 p.m. Motion by Mayor Burns, second Member Vick to set that as the date for the public hearing. All members present voted in favor and the motion was declared carried.

Gerardy then presented the council with a proposed amendment to Ordinance #153 adding additional uses for parcels located in agricultural districts. He proposed this one to be set on the same date but at 6:20 p.m. Motion by Mayor Burns, second by Member Vick to set that as the date and time. All members present voted in favor and the motion was declared carried.

Gerardy also presented the council with a proposal to build a new facility located in the agricultural district from A.B.L.E. He recommends it be held at 6:30 p.m. on the same date. Motion by Mayor Burns, second by Member Vick to set the time and date as presented. All members present voted in favor and the motion was declared carried.

Gerardy presented the council with a proposal for engineering on the walking pathway from YEH Yaggy in the amount of $23,200. He mentioned that was what was planned for and had been added to the cost of the project and the bond that will be taken out to cover this and another project. Motion by Mayor Burns, second by Member Fisch to approve the proposal and move the project forward. All members present voted in favor and the motion was declared carried.

Gerardy presented the council with a Change Order #7 from Griffin Construction for a time extension. This was actually formally approved in the manner of a memorandum from Davy Engineering, however the state requires that all Change Orders be on the actual CO forms so this is more of formality and not an actual extension of time. Motion by Member Fisch, second by Member Vick to approve Change Order #7. All members present voted in favor and the motion was declared carried.

Gerardy then mentioned that he had located a blinking speed limit sign that was solar powered, it showed what the posted limit was. The council felt they would rather see one that showed the actual speed of the vehicles. Member Lemke mentioned the Fire department is looking into purchasing one as well for the city, so we could actually have two and have them be mobile so we can re-locate where needed. No action taken.

Gerardy then mentioned that the Arborist that was at the Emerald Ash Bore meeting held at the county has proposed that we do a study of the amount of Ash trees that city the has in it’s Right-of-Ways/Boulevard’s the cost varies depending on the number of trees. Mayor Burns suggested that we get a good estimate on that number before we commit to a survey. No action taken.

NEW BUSINESS: Schoonover presented the council with a proposal for a tax abatement for Caledonia Veterinary Clinics new facility with a language change requiring them to create at least 2 new full-time employment positions. Motion by Mayor Burns, second by Member Vick to approve the Tax Abatement for the Caledonia Veterinary Clnic. All members present voted in favor and the motion was declared carried.
Motion by Mayor Burns, second by Member Vick to approve Resolution 2014-010 Accepting a donation from the American Legion Post 191 in the amount of $400.00 for the Caledonia Green Program. All members present voted in favor and the motion was declared carried.

Schoonover presented a question to the council in regards to the Head Librarian and Assistant regarding the method they accrue vacation and sick time. Currently they are only allotted a set amount of hours per year and do not accrue at the same rate as other city employees. However these are the only part-time employees who accrue this time with the exception the permanent part-time police officers. Motion by Member Fisch, second by Member Vick that effective October 1, 2014 these employees should accrue vacation and sick time hours based on the amount of worked during that time period using the same method as is used with the permanent part-time officers. Roll call of votes: Yes. Members Schroeder, Fisch, Vick and Lemke. No. None. Abstain: Mayor Burns. The motion was declared carried.

Motion by Mayor Burns, second by Member Lemke to approve the Annual Membership in the Minnesota Mayors Association. All members present voted in favor and the motion was declared carried.

Schoonover informed the council and residents present that he had talked to the County Auditor and was informed that by law we had to give her 75 days notice to hold a special election. Discussion ensued and the consensus was to prepare the resolution for the earliest possible date. No action taken.

Schoonover presented the council with a proposal from the Argus for its annual “Heart of Houston County” publication. Discussion followed and they would like to see some different pictures in the add, Schoonover will inform them of that. Motion by Mayor Burns, second by Member Vick to approve a ¼ page add in color at a cost of $205.00. All members present voted in favor and the motion carried.

Motion by Mayor Burns, second by Member Vick to approve the hiring of Zachary Swedberg to the 70 hour permanent part-time police officer position and the hiring of Trent Price and Shawn Marlowe to part-time officers. All members present voted in favor and the motion was declared carried.

Motion by Member Fisch, second by Member Vick to approve Ordinance 113 Granting a Franchise to ACENTEK to construct, operate and maintain a cable system within the City of Caledonia. All members present voted in favor and the motion was declared carried.

Motion by Member Fisch, second by Member Vick to approve the claims as submitted. All members present voted in favor and the motion was declared carried.

| Ability Building Center, Inc. | Groundkeeping Crew | 131.25 |
| Alico Stores, Inc. | Misc. Supplies, 1st Aid Supplies | 18.36 |
| American Safety Utility Corp. | Light – Raingear/Tools & Equip. | 602.13 |
| Artic Glacier USA, Inc. | Ice | 416.95 |
| Baker & Taylor Books | Library Books | 684.81 |
| Becker & Stemper Electric | Miscellaneous | 266.40 |
| Blocker, Matt | 2014 Uniform Allowance | 125.00 |
| Blue Cross Blue Shield of MN | Health Insurance | 1,430.87 |
| Bound Tree Medical, LLC | Supplies | 1,053.25 |
| Caledonia Implement, Co. | Misc. Repair Parts, Tires | 653.28 |
| Caledonia Oil Company | Gator Repairs, #1440 Maint. | 331.50 |
| City of Caledonia | Water, Sewer & Electric | 12,517.97 |
| Crystal Valley Hardwoods Inc. | Chips | 144.00 |
| Davco | Cleaning Supplies | 364.24 |
| Davy Engineering | Engineering Fee’s | 2,399.42 |
| Davy Laboratories | Lab’s | 2,333.24 |
| EO Johnson Company | Copier Agreement | 506.03 |
| Earl F. Andersen | Sign Posts & Brackets | 630.50 |
| ECM Publishers, Inc. | Advertisements | 631.23 |
| Family Circle | Library Book | 4.80 |
| Farmer’s Coop Elevator Co. | Storm Sewer Materials | 292.36 |
| Farwest Line Specialties | Equipment | 2,498.52 |
| Fastenal Company | Miscellaneous Items & Tool | 643.84 |
| Gopher State One-Call | Location Notifications | 85.55 |
| Hammell & Murphy | General & Prosecution Matters | 4,391.41 |
| Hawkins, Inc. | Chemicals | 1,429.97 |
| Houston County Treasurer | 2014 Fluorescent Bulb Collection | 844.61 |
| Innovative Office Solutions | Office Supplies | 537.09 |
| JP Cooke Company | Animal Control – License Tags | 134.48 |
| Jack Neumann Trucking | Freight Expense | 100.00 |
| Johnson Brothers Liquor Co. | Liquor Store Inventory | 2,566.15 |
| Karian Peterson Power Line | 2014 Project | 179,654.00 |
| Ken’s Small Engine | Pump Repairs & Weed Eater Parts | 82.70 |
| LaCrosse Glass & Overhead | Door Repair | 205.00 |
| Lee Auto | Towing Expense | 100.00 |
| Mathy Construction | Patching Materials | 21,055.69 |
| Mayo Clinic Health System | MCHS Consortium | 99.00 |
| MN Department of Commerce | 2nd Quarter Fiscal Year 2015 | 541.47 |
| MN Department of Health | Water Service Connection Fee | 1,809.00 |
| MN Pipe & Equipment | Hydrant Repair Parts | 958.32 |
| Moss & Barnett | Ace Franchise Renewal | 1,995.00 |
| Phillips Wine & Spirits Co. | Liquor Store Inventory | 996.00 |
Resco Light Inventory 5,019.57
Ronco Engineering Sales, Inc. Meter Valve Repair Part 168.20
Safe-Fast, Inc. T-Shirts 67.45
Schilling Supply Company Bags, Copy Paper 310.59
Schott Distributing Co, Inc. Liquor Store Inventory 3,306.25
Schulze Plumbing & Heating Dig Sewer Line for Repair 160.50
Scott Construction, Inc. Seal Coating 26,608.00
SE Libraries Cooperating Auto Fee's 439.22
SEMINT Tech Services 340.00
Servocal Instruments Inc. Sampler Repair 432.97
St. Mary Auto Body Shop Tow’s 165.00
Steele Construction & Landsc 2014 Project & Diseased Tree Removal 7,650.00
Storlie’s Portable Pit Stops Project Expenses 96.19
Streicher’s PD – Misc. 140.90
Taste of Home Books Library Books 31.98
Tri-County Electric Co-op Electric Energy 196,963.45
United Auto Supply, Inc. Shop Supplies, Strobe Light, Misc. 286.54
United Laboratories Cleaning Supplies 373.47
United Parcel Service UPS Fee 24.46
USA Bluebook Miscellaneous Items 139.17
Verizon Wireless Communication Expense 196.12
Wiemke Tire & Exhaust Tire Repair 20.00
Zenke Incorporated West Main Street Project 36,524.17

$ 525,729.59

Motion by Mayor Burns, second by Member Vick to approve the prepaid claims as presented. All members present voted in favor and the motion was declared carried.

Becker & Stemper Electric Power to New Door 226.57
Caledonia Bakery Refreshments 18.00
Diersen, Lynette Election Judge 132.00
Dorival, Imogene Election Judge 128.00
Freigo, Ronald Election Judge 92.00
Gensner, Ethelyn Election Judge 216.00
Grippen, Lee Election Judge 175.00
Hayes, Janes Election Judge 132.00
Kaufmann, Patricia Election Judge 80.00
Leary, Mary Election Judge 148.00
Mechtel, Jacolyn Music in the Park 100.00
Noel, Rita Election Judge 196.00
Schoeder, Robert Election Judge 132.00
Schulze Plumbing & Heating Water Main Break 269.00
St. Mary, Lolita Election Judge 175.00
Taser International Replace Taser 855.95
Bonanza Grain, Inc. Maintenance Materials 747.40
MN Valley Electric Cooperative Inventory Light Project 1,158.23
Northern Beverage Distribution Liquor Store Inventory 1,477.30
Resco Inventory 3,630.73
Spring Grove Soda Pop, Inc. Liquor Store Inventory 124.00
Bank of Zumbrout TE Micro Loans 16,830.00
Short Elliot Hendrickson, Inc. Share Use Path 1,399.48
B & M Service Center Fuel 149.55
Business Financial Planning Cafeteria Plan 192.30
Caledonia True Value Miscellaneous Items 334.19
Commissioner of Revenue State Withholding 1,608.47
Houston Co. Treasurer Ho. Co. Collection Site 4,011.00
ING Institutional Plan Services TSA 550.00
Klug, Anthony Consulting Services 800.00
LaCrosse Glass & Overhead Install 2 Doors 4,886.00
Merchants Bank Federal/FICA/Medicare 8,794.66
MN Benefit Association MBA Payday 8-19-14 62.96
MN Child Support Pay. Center Case ID001470764201 223.81
NCPERS Minnesota NCPERS Payday 8-19-14 80.00
Public Emp. Retirement Assn. PERA Payday 8-19-14 6,705.91
Rask, Nicholas Animal Control 75.00
Schott Distributing Co, Inc. Liquor Store Inventory 4,241.07
SEMINT Tech Services 300.00
Southern Wine & Spirits of MN Liquor Store Inventory 3,323.31
Stemper, James 2014 Uniform Allowance 172.96
Caledonia Oil Company Unleaded 1,541.55
MN Pipe & Equipment Hydrant Parts, Marking Paint 416.41
Petty Cash Replenish Petty Cash 59.14
Principal Life Life/Ad&d/STD 494.76
Resco Inventory & Misc. 457.95
Meyer Brothers, Inc. Sidewalk/Curb Repair 4,057.00
Northern Beverage Distribution Liquor Store Inventory 1,453.60
Resco Inventory 340.59
Schott Distributing Co, Inc. Liquor Store Inventory 5,795.17
Spring Grove Soda Pop, Inc. Liquor Store Inventory 191.60
Schoonover presented a request from the Caledonia Public Schools asking for permission to use the Auditorium again this year for a program called “Youth Frontiers”. We approved this request last year at no cost to the school. Motion by Mayor Burns, second by Member Vick to approve the request.

Employee time sheets were reviewed.

The next regular meeting will be on Monday September 22, 2014, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Mayor Burns, second by Member Schroeder. All voted in favor and the motion was declared carried to adjourn at 8:10 p.m.

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Robert H. Burns
Clerk-Administrator