CALL TO ORDER: Following due call and notice thereof, Mayor Gran called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Joshua Gran, Council Members: Bob Lemke, DeWayne Schroeder, Bob Burns and Paul Fisch. City Staff Present: City Clerk/Administrator Ted Schoonover, Administrative Coordinator Mike Gerardy, Guests: Dan Stemper, Scott Betz, Matt Klug, Drew Hammell, Dan and Helen Olson, Clark and Christine Meyer and Caledonia Argus reporter: Zach Olson.

AGENDA: Motion by Member Fisch, second by Member Lemke to approve the agenda. All present voted in favor and the motion was declared carried.

CONSENT AGENDA APPROVAL: Motion by Member Lemke, second by Member Schroeder to approve the consent agenda, which consisted of the regular meeting minutes from the September 28, 2015 regular meeting. All members present voted in favor and the motion was declared carried.

VISITORS AND COMMUNICATIONS: None.

ADMINISTRATIVE COORDINATOR: Mike Gerardy presented the council with the bid speculation sheet from last summer when the city approved the purchase of a Case IH Tractor for mowing. He has concerns about the wheel base being outside the mowing deck and feels that the wheels need to be reduced. Matt Klug from Caledonia Implement was present and stated that he can have the wheels cut and welded again making the base 4” smaller which should alleviate the problem. He also stated it comes with a 4 year, 4,000 hour warranty with a zero deductible. Member Schroeder asked how soon can we get it fixed? Klug stated within days he can have it back. Mayor Gran asked if Caledonia Implement would cover the cost of fixing the problem and Klug answered yes they will cover that cost. Member Burns asked Mike Gerardy what he thought, Gerardy stated that if the council feels comfortable with it then I guess we have to accept it. Motion by Member Burns, second by Member Lemke to accept the delivery and purchase of the Case IH Tractor Mower that was approved back in May 2015. All members present voted in favor and the motion was declared carried.

Gerardy presented the Council with a variance request from 616 E. Grant St. Drew Hammell has a rather large lot and is requesting to build a 36 x 30 garage on his property. He will require a variance on the size as it is 250 sf over the allowed size. Motion by Member Schroeder, second by Member Lemke to approve the variance as presented. All members present voted in favor and the motion was declared carried.

Dan and Helen Olson were present to request a variance for a garage they want to construct on their property and will require a 4’ set back variance from the North line and a 12’ variance from the east line. Clark and Christine Meyer’s were present and objected to having the building so close to their home, and said that if allowed it would reduce their value of their home and they would have to look out of their picture window and see a wall. Dan Stemper was present and stated that we could move the garage 5’ to the South therefore this would place it in a position that would not interfere with their view, he also could build it as a 32 x 30 versus a 30 x 32 allowing even more room for the Meyer’s. Because of that there is no longer a need for the 4’ variance. Motion by Member Burns, second by Member Lemke to approve the variance as presented and discussed. All members present voted in favor and the motion was declared carried.

Gerardy presented the council with a zoning permit for a lighted sign at the Caledonia Vet Clinic. It meets all requirements and poses no traffic or other dangers. All members present voted in favor and the motion was declared carried.

Scott Betz was present to discuss his salvage operations. Mayor Gran and Member Schroder stated that he has made some progress and that he needs to keep doing more to get the fence completed and the remainder of the items into the lot rather than in the yard and driveway. No action taken.

CITY CLERK/ADMINISTRATOR:

Schoonover presented the council with the utility procedures and needed clarification. When the previous billing clerk was here she would never charge the landlord a reconnect fee for a service that was disconnected. Our policy states there is a reconnect fee, so we need clarification moving forward on who should pay it. It is not fair to ask a new tenant to pay for another person’s reconnection along with a deposit so does the landowner pay the reconnect fee? Discussion ensued. Consensus of the council was to have the landowner pay the reconnect fee not the tenant.

Schoonover presented the council with a letter of resignation from Ambulance Director Donn Hager. Donn did state he would stay at least until the end of the month or until a replacement is located and hired. The council regretfully accepted the resignation and wanted to thank Donn for his professionalism and his dedication to the
service. Member Burns gave the council an update from a committee meeting with Tri-State Ambulance. Because we are having trouble filling up the day shift we asked them to propose some option to have them cover the day shifts and possibly manage the service. It would cost more money but legally we can’t keep operating without coverage or we face fines or having or license revoked or suspended. Burns did state that we need to get input from the Townships as well prior to making a decision and we will be setting up that meeting very soon. No action taken.

Schoonover presented the council with a request from Virgie Rud to retain a key for the Auditorium. Motion by Mayor Gran second by Member Lemke to approve the request. All members present voted in favor and the motion was declared carried.

Schoonover presented the council with a request from Virgie Rud to retain a key for the Auditorium. Motion by Mayor Gran second by Member Lemke to approve the request. All members present voted in favor and the motion was declared carried.

Schoonover stated that two liquor store clerks have quit and we need to place an ad in the Argus. He stated that he has already placed and no further action was taken.

Schoonover informed the council that he has sent in a letter for a safe routes to school grant to put up traffic control signals at Highway 44 and Esch Drive. No further action was taken.

Motion by Member Fisch, second by Member Lemke to approve the purchase of an I-Pad for the library. Roll of votes: Yes. Mayor Gran, Members Fisch and Schroeder. No. None. Abstain: Member Burns. Motion carried.

Motion by Member Fisch, second by Member Lemke to approve the purchase of an I-Pad for the library. Roll of votes: Yes. Mayor Gran, Members Fisch and Schroeder. No. None. Abstain: Member Burns. Motion carried.

Schoonover presented the council with a request from Virgie Rud to retain a key for the Auditorium. Motion by Mayor Gran second by Member Lemke to approve the request. All members present voted in favor and the motion was declared carried.

Ability Building Center, Inc. Rec Park – Ground Keeping Crew 115.50
Abras & Schmidt LLC Consulting Attorney – Labor/Svcs 418.50
Advent Design Corporation Light – Testing Equipment 692.58
Airgas USA, LLC Street – Misc 203.76
All Star Engines, LLC Sewer – Pipe Roder Repair 268.50
Amaril Uniform Company Light – RF Clothing 1,586.10
American Public Power Assn Light – Dept Safety Manuals 110.25
American Safety Utility Corp Light – Raingear 194.39
Artic Glacier USA, Inc Ice 222.54
Ashbacher, Randall FD – Reim Fuel Exp 98.03
Auto Value Parts Store Street Equip – Misc 28.97
Betz, Jean Refund Ambulance Duplicate Pay 90.16
Blue Cross Blue Shield of MN PD – Health Insurance (M Coffield) 1,525.42
Bound Tree Medical, LLC Ambulance – Misc Supplies 65.00
Caledonia Lumber Co, Inc. Street – Misc 8.00
Caledonia Oil Co PD – #21 Maint/Mult – Unleaded 1,256.68
Caledonia Ready Mix, Inc. Park Area – Playground Install 83.63
Carquest Auto Parts Store Park Areas/Street – Misc 32.08
City of Caledonia – Utilities Misc – Electric, Water, Sewer 11,852.51
Communications Service WI Water/Sewer – Radio Antenna 35.75
Compass Minerals America Street – Winter Maint Mtls 7,311.95
D S Electric Supply Inc. Stp/Light/Pathway Lighting – Misc 1,718.01
Davy Engineering Cal/Stp – Swim Pool, MPCA, Misc 13,145.79
Davy Laboratories Stp – Lab 126.32
Dawson Truck Parts, Inc. FD – Truck 1430 Repairs/Maint 1,649.77
ECM Publishers, Inc. Misc 1,790.30
Ellington Motors Water/Sewer – Van Battery 104.94
Emergency Apparatus Maint Inc. FD – Repair Parts 92.24
Employee Data Forms of Mo LLC Employee Data Calendar 23.00
Expert T. Billing Amb – Contracted Billing 546.00
Farmers Coop Elevator Co Light – Gloves/Boots 77.00
Farrell Equipment & Supply Co Street Equip – Saw Blades 113.99
Fastenal Street/Light – Misc 82.13
First Supply LLC Water/STP – Hydrant Install/Repair/Parts 451.51
Gopher State One Call Light – Location Notifications 55.20
Hammell & Murphy, PLLP City of Cal – General Matters 1,517.13
Hawkins, Inc. Stp – Chemicals 5.00
Henry Schein, Inc. Amb – Supplies 24.96
Hoskins Electric Co Liquor/Stp – Cooler Repairs/labor/Misc 566.26
Innovative Office Solutions Misc – Planner, supplies, ext 96.91
Konkel Forest Products, Inc Park Ares – Wood Chips 80.00
Menard’s PD/Park Area – Misc 18.66
Meyer Brothers, Inc. Curb, Sidewalk, Storm Drainage Repairs 4,966.50
Milestone Materials Street – Maint Mtls 458.06
Minnesota Pipe & Equipment Light – Hydrant Extension 585.32
MN Dept of Labor & Industry Aud – Elevator Operator Permit 100.00
MN Fire SVC Cert Board FD – Cert Exam 200.00
Moss & Barnett Mediacom Franchise Renewal 290.50
Northwest Lighting Systems Co Pathway Lights 5,915.00
Reed, Jessie Light – Refund Acct Overpayment 16.85
Resco Light – Inventory 1,022.44
Richard’s Sanitation, LLC Refuse Disposal – Sept 2015 264.60
Schilling Supply Company Mult - Misc 444.76
Schmitz Refrigeration, HTG & A City Hall/Library – A/C Repairs 145.00
Sema Equipment Street Equip/FD – Repair Parts 1,912.27
Semnit Tech Svces 560.00
Severson Oil Company Street Equip – Diesel 32.50
Showcases Library – DVD Cases 123.55
St. Mary Auto Body Shop PD – Tow 125.00
Staggemeyer Stave Co Inc Park Areas – Landscaping MTLS 45.00
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Motion by Member Fisch, second by Member Schroeder to approve the pre-paid claims as presented. All members present voted in favor and the motion was declared carried.
Schoonover presented the council with two letters of resignation. The first being from Michele Des Lauriers a part-time liquor store clerk. The second letter was from City Clerk/Administrator Schoonover resigning effective October 24, 2015. The council thanked Administrator Schoonover for his dedication and professionalism and wished him the very best in his new venture with the State of Iowa. The council accepted both letters with regret.

Schoonover presented the employee overtime report and the police October shift report. No action taken.

The next regular meeting will be on Monday October 26, 2015, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Member Burns second by Member Schroeder. All voted in favor and the motion was declared carried to adjourn at 9:05 p.m.

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Joshua D. Gran
Mayor

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Ted A. Schoonover
Clerk-Administrator