

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF CALEDONIA, MINNESOTA  
Monday, November 9, 2015

CALL TO ORDER: Following due call and notice thereof, Mayor Gran called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Joshua Gran, Council Members: Bob Lemke, DeWayne Schroeder, Bob Burns and Paul Fisch. City Staff Present: Interim City Clerk/Administrator Steve Schuldt, Administrative Coordinator Mike Gerardy, Guests: Steven Peplinski, Matt Klug and Doug Ely. Caledonia Argus reporter: Zach Olson.

AGENDA: Motion by Member Burns, second by Member Lemke to approve the agenda with amendment to include correspondence from Mike Tornstrom. All present voted in favor and the motion was declared carried.

CONSENT AGENDA APPROVAL: Motion by Member Lemke, second by Member Fisch to approve the consent agenda, which consisted of the regular meeting minutes from the October 26, 2015 regular meeting and two gambling permit applications from St. Mary's School. All members present voted in favor and the motion was declared carried.

VISITORS AND COMMUNICATIONS: Steven Peplinski was present to request clarity in the city's definition of dwelling, a definition of public servant, the reason for reciting the Pledge of Allegiance and what "liberty and justice for all" means. Mr. Peplinski further reiterated his complaints presented at the October 26, 2015 Council meeting regarding water and sewer line repairs conducted on his property. He further complained that an unlicensed contractor had completed the repairs and caused damage to his property. Mr. Peplinski referenced Chapter 23 in the League of Minnesota Cities "Handbook for Minnesota Cities" in which a line reads "Cities may spend money only for authorized purposes" then questioned the City's payment of a bill without authorization by the Council. He stated that contractors must be licensed to work on private property and that contractors and public employees do not have authority to enter into contracts. Only the full council may do so. Mr. Peplinski requested a consumption and display license in that his current license will expire on December 31 and that the cost to renew is too prohibitive for his business. Member Burns stated that such a license has not been requested or issued in the past and he would not be in favor of allowing such a license. Mr. Peplinski queried where his letter from Attorney Murphy is regarding his living at the bowling alley, stating that the Caledonia Argus indicated that he was to receive one. Mr. Peplinski asked for an explanation of grandfather clause regarding his residing at the bowling alley. Mr. Peplinski ended his remarks at 6:37 pm.

Attorney Murphy suggested that council consider litigation in the Steven Peplinski matter. Member Burns moved, second by Member Lemke and the motion passed for Attorney Murphy to send another letter to Mr. Peplinski, notifying him of the ordinance violation he is committing by his residing at the bowling alley and to take the necessary legal steps to bring Mr. Peplinski into compliance with the ordinance.

Caledonia Fire Relief Association President Doug Ely came before the council for approval of an increase in the retirement benefit from \$1,050.00 to \$1,100.00. Relief Association Treasurer Matt Klug explained that the increase had been approved by the Relief Association at their March 3, 2015 meeting and that approval is also required by the City Council. Member Burns moved, second by Member Schroeder and the motion passed to approve the benefit increase from \$1,050.00 to \$1,100.00.

CITY ACCOUNTANT: Stephanie Mann reviewed a recent Lifestyle Fitness EDA loan request in the amount of \$50,000.00. She explained that the EDA fund balance is getting very low and that an additional \$250,000.00 IRP loan is in process. Member Burns moved, second by Member Schroeder and the motion passed to approve the Lifestyle Fitness IRP Loan of \$50,000.00.

NEW BUSINESS: Claims payable were reviewed by Council Members. Several claims were queried for clarity but there were no issues raised to prevent payment. Member Fisch moved, second by Member Lemke and the motion passed to pay all claims as presented.

CLAIMS PAYABLE

Ability Building Center, Inc	Rec Park – Groundkeeping Crew	18.00
Abrams & Schmidt LLC	Consulting Attorney – Labor/Svces	27.00
American Safety Utility Corp	Light – Misc	190.19
Artic Glacier USA, Inc	Ice	90.24
Auto Value Parts Store	Street Equip – Maint Parts	89.23
Bellboy Corporation	Liquor Store Inventory	273.07
Blue Cross Blue Shield of MN	PD – Health Ins (M Coffield)	1,525.42
Bonanza Grain, Inc	Street – Maint Mtls	101.10
Burroughs Equipment	Light/Street – Repairs/Maint	2,614.49
Buttell's Lighting	City Hall – Ballasts/Bulbs	221.32
Caledonia Implement Co	Stp – Gear Oil	46.33
Caledonia Oil Co	PD/Light – Maint & Diesel	1,745.60
Caledonia Ready Mix, Inc	Pathway Light Project – Mtls	194.00
Central Cable Contractors Inc	Pathway Lighting Project – Bore	765.00
City of Caledonia-Utilities	Mult – Electric, Water, Sewer	14,694.72

CLIA Laboratory Program	Ambulance – Lab User Fee	150.00
Communications Service WI	Amb – Battery Pack	37.00
E O Johnson Comapy	Copier Agr	468.47
Earl F. Anderson	Traffic Eng – Sign Brackets	189.20
ECM Publishers, Inc	Farrell Equipment & Supply Co	294.10
Farrell Equipment & Supply Co	Path Lights – Misc	99.22
Gopher State One Call	Light – Location Notifications	92.80
Great River Water Treatment	City Hall – Boiler Water Treatment	137.50
Hammell & Murphy, PLLP	Prosecution & General Matters	3,316.25
Hawkins, Inc	Stp – Chemicals	630.00
Henry Schein, Inc	Amb – Misc	133.86
Innovative Office Solutions	Mult – Office supplies	230.19
Interstate Roofing	Liquor Store – Roof Repair	259.01
Ken's Small Engine	Light – Fuel/Additives	9.97
Mayo Clinic	Amb – Heartsaver CPR Cards	30.00
Milestone Materials	Waterway MTLs	15.00
Minnesota Pipe & Equipment	Water/Light– Inventory/Red Marking Paint	496.20
Mississippi Welders Supply Co	Amb – Oxygen	128.58
Moss & Barnett	Mediacom Franchise Renewal	524.00
NBS Calibrations	Stp – Service/Calibrate Equipment	167.00
Ness, Paul	Personnel Administration	333.00
OK Tire Stores – Motley	FD – 6 Tires 1450 Rescue Pumper	3,572.84
Olsen Chain & Cable, Inc	Light – Osha Required Crane	280.00
Oxmoor House	Library	42.91
Paustis Wine Company	Liquor Store Inventory	740.25
PT Welding & Driveshaft Repair	Street Lighting – Xmas décor	625.00
Richard's Sanitation, LLC	Refuse Disposal – Oct 2015	174.00
Schilling Supply Company	Mult – Paper, Towels	296.42
Schmitz Refrigeration, H& A	Liquor Store – Beer Cooler Repair	2,236.74
Schuldt, Steven W.	Interim Clerk Oct. 27-Nov. 8, 2015	1,426.25
Sema Equipment	Mult – Repair, Svce Call, Cleaning Sup	400.48
Semnit	Mult – Tech Svces	983.99
Southern Wine & Spirits of MN	Liquor Store Inventory	2,436.97
Star Energy Services	Light – Eng Fees	1,881.25
Strub, Duane	Street – Haul Blacktop Jefferson	1,820.00
TJ's Auto Glass Inc	Street Equip – Sweeper Windshield	281.00
Tri County Electric Co-Op	Light, Green Acres Lighting, Tree Site	155,369.75
United Parcel Service	Crosswalk – Freight Exp	73.74
Water Systems Company	Clerk's Office – Drinking Water	13.72
Wiebke Fur Company	PD – Ammo	456.77
Wiebke Tire & Exhaust, LLC	Street Equip – Tire Repair	15.00
Grand Totals:		<u>203,470.77</u>

Prepaid claims were reviewed by Council with several payments being queried for clarity with no issues noted that would prevent payment. Member Burns moved, second by Member Lemke and the motion passed to approve the prepaid claims as presented.

#### PREPAID CLAIMS

E O Johnson Company	Copier Agr	468.47
Hammell & Murphy, PLLP	City of Cal – Prosecution & General	2,869.75
Kraus Oil Co Inc.	Diesel, Fuel	948.00
Louks, Seth	PD – 2015 Uniform Allowance	650.00
Mayo Clinic	Amb – Health Care Provider	450.00
Mcallister & City, Erin	Meter Deposit Refund	250.12
Schumacher Elevator Co	City Hall – Elevator Maint Agr	798.39
Star Energy Services	Light – Projects	733.33
Zenke Incorporated	Water & Sewer – Repairs/Labor	11,428.47
Dalco	City Hall – Rugs/Mats	530.32
Northern Beverage Dist	Liquor Store Inventory	1,188.20
Northern Safety Co, Inc	Mult – Safety Sweatshirt	141.58
Schott Distributing Co. Inc	Liquor Store Inventory	2,033.50
Spring Grove Soda Pop, Inc	Liquor Store Inventory	129.10
Tri-State Ambulance, Inc	Intercept Fee Run	1,000.00
B & M Service Center	Fuel	170.00
Caledonia True Value	Misc – Misc	573.43
Communications Service WI	FD – Truck 1430 Mobile Unit	262.50

Iowa League of Cities	City Clerk – Employment Ad	65.00
Ken's Small Engine	FD – Parts Truck	197.27
Meyer's Lawn Service	Mow/Clean Up	280.00
Houston County Treasurer	Recording Fee – Mult.	92.00
Jack Neumann Trucking	Liquor – Freight Exp	80.00
Johnson Brothers Liquor Co	Liquor Store Inventory	2,063.40
Phillips Wine & Spirits Co	Liquor Store Inventory	672.10
Stuart C Irby Co	Light – Equip & Testing Exp	1,096.91
Brownells, Inc	PD – Equipment	553.73
Chief Supply Corporation	PD – Badge (N. Pearson)	90.18
Power Monitors Inc	Light – Equip Repairs	47.08
Principal Life	Misc – Life/AD&D/Dep Life	448.35
Baker & Taylor Books	Library – Books	1,058.07
Boesen, Dan	Water & Sewer – Uniform Allowance	125.00
Bonanza Grain, Inc	Street & Diseased Trees – Misc	82.55
Buege, Kristin	Amd – Mileage Reim	23.81
Demco	Library – Misc Supplies	16.69
Houston County Treasurer	Ho Co Coll Site Nov 2015	4,011.00
Klug, Anthony J	Water & Street - Consulting Services	800.00
Meredith Books	Library – Christmas Cooking	33.91
Milestone Materials	Street – Maint Mtls	103.27
Nelson, Craig	Personal Phone Stipend Oct 2	25.00
Northern Beverage Dist	Liquor Store Inventory	1,391.50
Rask, Nicholas D	Animal Control – Rent/Misc Exp	75.00
Schott Distributing Co, Inc	Liquor Store Inventory	3,314.00
SE Libraries Cooperating	Library – Auto Fees (Oct 2015)	916.34
Sentimental Productions	Library – DVD(s)	125.00
Spring Grove Soda Pop, Inc	Liquor Store Inventory	575.50
Commissioner of Revenue	State W/H –Payday	1,656.40
Merchant's Bank	Fed/FICA/Med	8,752.76
Business Financial Planning	Café Plan Payday	384.60
MN Benefit Association	MBA Payday	45.77
MN Child Support Payment Ctr	1 case	200.73
MN State Retirement System	MNDCP/Roth – Payday	595.00
NCPERS Minnesota	NCPERS Payday	48.00
Public Emp Retirement Assn	Pera Payday	7,071.48
Caledonia Conv & Tour Bureau	Tourism	501.47
Chippewa Valley Tech College	Light – Lineworker/Books	722.57
Elsie's Bar & Grill	Defective Sidewalk Program	216.25
Law Enforcement Tech Group	PD – Printers/Mounts	2,201.49
Mayo Clinic	Amb – CPR Cards	100.00
Southern Wine & Spirits of MN	Liquor Store Inventory	1,551.54
Tactical Solutions	PD – Cert (3) Radar Units	93.00
Wirtz Beverage Minnesota	Liquor Store Inventory	325.91
Meiners, Harley	Reim – Defective Sidewalk	766.25
Minnesota Dept of Commerce	Light/Liquor – Unclaimed Funds	69.45
Chippewa Valley Tech College	Light – Lineworker/Books	350.00
MN Dept of Revenue	Sales/Use Tax	19,185.00
Northern Beverage Dist	Liquor Store Inventory	879.65
Richard's Sanitation, LLC	Recycling – Collections	6,820.35
Schott Distributing Co, Inc	Liquor Store Inventory	4,055.80
Spring Grove Soda Pop, Inc	Liquor Store Inventory	89.60
Ziebell's Hiawatha Foods, Inc	Liquor Store Inventory	116.43
Merchant's Bank	Fed/FICA/Med – Payday	2,004.05
Acentek Ascending Technology	Comm Exp	1,138.96
Commissioner of Revenue	State W/H – Payday	289.00
Emblem Enterprises, Inc	PD – Uniform Dept/Misc Patches	366.45
IUOE Local 49 Benefit Fund	Health Insurance	18,580.00
Jack Neumann Trucking	Liquor – Freight Exp	136.00
Kinneberg, Myron O	Aud – 2015 Uniform Allowance	125.00
Minnesota Energy Resources	Nat'l Gas	905.99
Public Emp Retirement Assn	Pera Payday	1,181.97
Verizon Wireless	Comm Exp	214.18
Visa	Misc	1,564.61
Dept of Public Safety	Liquor Store Retailer's Card	20.00

Johnson Brothers Liquor Co	Liquor Store Inventory	3,110.60
Kraus Oil Co Inc	Unleaded	977.50
Phillips Wine & Spirits Co	Liquor Store Inventory	2,669.17
Schott Distributing Co, Inc	Liquor Store Inventory	5,230.65
Spring Grove Soda Pop, Inc	Liquor Store Inventory	366.75
Vinocopia, Inc	Liquor Store Inventory	189.00
Wirtz Beverage Minnesota	Liquor Store Inventory	<u>1045.19</u>
Grand Totals:	140,152.51	

A City Auditorium key request was presented for review by the Council. Member Schroeder moved, second by Member Fisch and the motion passed to approve the key being issued. The vote being 4 aye and 1 no.

The employee overtime report was reviewed by Council with no action taken.

Council discussed an issue of loitering at City Hall. Persons napping outside of the library have been reported. It was decided to contact Attorney Murphy to determine what can be done about loitering on City property.

The November police schedule was reviewed. Members discussed a recent accident in which the Ford Taurus was damaged. Officer shortage was discussed and the question arose whether hours of coverage could be cut somewhere. Member Burns will meet with Chief Zehnder and report back to Council.

A request from Polly Heberlein representing Caledonia Green/Streetscapes for grant funds through the Arlin Falck Foundation payable to the City was discussed. The grant request is in the amount of \$7,600.00 and is to be used for LED Holiday decorations in the City. Member Fisch moved, second by Member Lemke and the motion passed to approve the grant request and subsequent pass-through of funds to Caledonia Green/Streetscapes.

Participation in the Winter Wonderland parade was discussed. Council members in the past have walked in the parade and handed candy to children along the route. Mayor Gran suggested that Council Members purchase the candy rather than the City. No action was taken on the suggestion.

Council discussed a proposal by Mike Tornstrom for daytime coverage by the Caledonia Ambulance Service. Members Burns and Schroeder will meet with Mr. Tornstrom for discussion, then report back to Council.

CLOSED SESSION: Member Fisch moved, second by Member Burns and the motion passed to go into closed session to discuss pay equity reports and review applications received by persons interested in the Clerk/Administrator position.

Interim Clerk/Administrator Schuldt was dismissed for the remainder of the meeting.

The next regular meeting will be on Monday November 23, 2015, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Member Burns second by Member Schroeder. All voted in favor and the motion was declared carried to adjourn at 9:05 p.m.

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Steve Schuldt  
Interim Clerk-Administrator

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Joshua D. Gran  
Mayor