

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF CALEDONIA, MINNESOTA  
Monday, December 14, 2015

CALL TO ORDER: Following due call and notice thereof, Mayor Gran called the meeting to order at 6:00 p.m. in the Council Room of City Hall.

ROLL CALL: Members present: Mayor Joshua Gran, Council Members: Bob Lemke, DeWayne Schroeder, Bob Burns and Paul Fisch. City Staff Present: Interim City Clerk/Administrator Steve Schuldt, City Accountant Stephanie Mann, and Administrative Coordinator Mike Gerardy, Guests: Steven Peplinski, Kenneth Rask, and Matt Klug. Caledonia Argus reporter: Zach Olson.

AGENDA: Motion by Member Burns, second by Member Schroeder and the motion passed to approve the agenda with amendment to add utility deposit interest rates.

CONSENT AGENDA APPROVAL: Member Burns moved, second by Member Lemke and motion passed to approve the consent agenda, which consisted of the minutes from the November 23, 2015 regular meeting as amended and December 5, 2015 special meeting, Smith-Schafer audit engagement letter, Insurance coverage changes/rates for 2016 and Utility deposit interest rates.

PUBLIC HEARING convened 6:05 pm: Truth in Taxation. Mayor Gran called anyone in attendance wishing to address city real estate taxes at this time. There being no one, the public hearing was closed at 6:10 pm.

VISITORS AND COMMUNICATIONS: Ken Rask addressed Council regarding collection of delinquent utility accounts. He is suggesting to have the city attempt collection for at least one year before certifying to taxes. Discussion was held regarding best practice for collection such as collection agencies and small claims judgments. Accountant Mann will look into other cities processes prior to shut-off and report back to Council.

Liquor Store Manager Patty Gavin came before council to discuss store hours with the possibility of shortening them. Daily sales by hour were presented and discussed. Ms. Gavin commented that in prior years store hours were adjusted seasonally, reducing them during winter months. Ms. Gavin commented that if hours are too short, hiring and retaining part time help is very difficult. Mayor Gran requested that Ms. Gavin study daily sales by hour for each month and report back to Council in January.

Matt Klug was called forward to address misunderstandings in the Caledonia Implement purchase order for a CaseIH tractor. The City accepted delivery on November 20, 2015. Mr. Klug states the tractor was ready October 11, 2015 and not subject to the additional \$800.00 in penalty. Mr. Klug stated that the tractor was ready in early October but the trade-in tractor was needed so that controls for the salt spreader could be transferred to the new tractor. There was further discussion about resetting the rims to narrow the tractor so that the wheels would be within the width of the mower. Width of the snow plow was discussed. Sales tax was discussed and agreed that the City is exempt. Mr. Klug also commented that the trade-in had been damaged prior to delivery. Member Lemke moved, second by Mayor Gran and the motion passed with Member Schroeder voting in the negative, to pay the purchase order as presented after deducting sales tax.

PUBLIC HEARING: Steven Peplinski appeared before the council to discuss certification of his bill to real estate taxes for unpaid waterline repairs. He questioned when the City went into the tax collection business for Randy Steele. Mr. Peplinski claimed to have paid \$240.00 for damages to his property due to improper backfilling by Randy Steele Construction. Mr. Peplinski stated that he offered Randy Steele \$54.00 in full settlement of the account due to having spent \$240.00 to backfill the depression. Peplinski stated that Steele told him to keep the \$54.00 and that he did not want to have anything more to do with him. Peplinski stated that Mr. Steele threatened him. Peplinski continued to claim that Steele damaged his property by improperly backfilling the repair area. Member Burns questioned when the repair was conducted and when Peplinski incurred the cost of \$240.00 to repair the damage. Peplinski asserts that Kruckow graded the repair area in addition to himself working to restore the repair area. Peplinski calculated by percentage Kruckow's share of the cost for the repair. He stated that the entire bill from Kruckow was greater than \$240.00 due to having his parking graded in addition to the repair. Peplinski was asked what he charged per hour for his share of the work. He asked what Randy Steele charged per hour, then stated that he charged \$50.00 per hour. Member Burns requested a statement from Peplinski to which Peplinski stated that he sent a bill to the city. Council members questioned ever receiving a bill. Peplinski states that the repaired line belongs to his neighbor, Kevin Haas and should not have been divided by those sharing the line. Peplinski commented that the City and he had appeared in court earlier which was continued until a later date because there will be further investigations conducted by Fillmore County into corruption, conspiracy, discrimination and malfeasance. Peplinski states that he is being discriminated against because the ordinance violation charge does not apply to him.

Mayor Gran continued the public hearing with questions in regard to lawn mowing conducted by the City on property where the owners failed to do their own maintenance. Member Burns questioned the cost for a single mowing but it was explained that the grass was 12" tall and required a great deal of additional work in addition to mowing.

PUBLIC HEARING CLOSED.

Member Burns questioned that four other waterline users were billed for their share of the cost and paid with no disagreement. Peplinski reiterated his complaint regarding an unlicensed contractor doing the repairs. Member Fisch moved, second by Mayor Gran and the motion passed to certify to taxes unpaid bills by Merchlewitz and Becker. By consensus, the Council agreed to postpone action on the Peplinski matter until he provides further documentation of the repairs done by Kruckow and himself.

PUBLIC HEARING: Mayor Gran called the public hearing to Rezone Residential 2 to Industrial 1. Mike Gerardy used maps to explain the property being rezoned. There were no objections from neighbors. PUBLIC HEARING CLOSED: Member Lemke moved, second by Member Fisch and the motion passed to approve the rezoning.

PUBLIC HEARING: Mayor Gran called the public hearing to order to consider a variance for Caledonia Haulers to build a shed addition. Members discussed the location and setbacks from neighbors of the proposed addition. There were no objections from neighbors. PUBLIC HEARING CLOSED. Mayor Gran moved, second by Member Lemke and the motion passed to approve the variance application submitted by Caledonia Haulers.

Mike Gerardy presented Council with a revised water plan for the City to adopt. The Plan was prepared by Davy Engineering and needs to be adopted in 2015 or 2016. Council questioned and commented on the plan and requested copies. By consensus, Council decided to wait until the January 2016 meeting to vote on the plan.

Gerardy presented a bid of \$5,450.00 from Allen Construction to roof the 3 pool area shelters which are in very poor condition. \$6,000.00 had been budgeted for the project. Member Fisch moved, second by Member Burns and the motion passed to approve the roofing project.

Gerardy presented a proposal by Allen Construction to roof the Organizational Sign near Kwik Trip for \$750.00. Members discussed alternative ideas to having the work being done. Member Fisch moved, second by Member Burns and the motion passed to approve Allen Construction for roofing the sign.

Gerardy reported a complaint regarding a sign owned by Smooth Toe being in the right-of-way of Maralouis Court. Gerardy commented that he explained the situation to Greg Hoscheit, the owner, who plans to install a new highway sign in the spring. He explained that Hoscheit will remove the sign after the new sign is in place next spring. Council speculated that the sign may have been constructed prior to the City Ordinance and would be legitimate due to grandfathering. By consensus the Council took no action on the matter and will wait until an application is received to construct a new sign in the spring.

Gerardy presented a proposal to Council to either crack fill streets or repair curb and gutter with a budget of \$13,000.00. Member Burns commented that this is a bad time of year for crack filling. Member Burns felt that curb and gutter repair would be a better option if weather permits. By consensus, Council decided to move forward with curb and gutter repair if weather permits.

Gerardy explained that the public school has requested “No Parking” signs along the east side of Sprague Street at the St. Mary Body Shop property. Members expressed concern that the owner of St. Mary’s Body Shop be contacted and give his approval before placing the signs. Member Schroeder moved, second by Member Lemke and the motion passed, with Mayor Gran voting in the negative, to install the “no parking” signs if consent is given by the property owner, Steven Peterson.

2015 Budget amendments were reviewed and discussed. Member Burns moved, second by Member Lemke and the motion passed to approve the amendments.

Holiday pay for ambulance stand-by-time was discussed. Mike Tornstrom is recommending \$3.00 and \$1.50 rates for the entire day (24 hours) except Christmas Eve at 6 hours. The holidays will include New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas Eve (1800-2400 hours) and Christmas Day. Member Fisch moved, second by Member Burns and the motion passed to approve the rate increase.

Accountant Mann was called to answer questions regarding budget. Members discussed departments and various line items in each department. A discussion was held regarding police hours of operation. Mayor Gran suggested that coverage hours be reduced from 32 to 30 hours per day. Members also discussed having Chief Zehnder work regular daily hours at the station. Members Burns and Lemke will have a discussion with Chief Zehnder regarding daily coverage and office hours. Members discussed fire department expenses. Member Burns moved, second by Member Lemke and the motion passed to approve 2015 budget amendments and adjust the final budget. Members discussed medical insurance cost being incurred by a permanently injured police officer. Members discussed street maintenance and replacement. Members discussed the possible need of a replacement ambulance. Members discussed arriving at a suitable surplus. Member Burns moved, second by Member Fisch to set the 2016 tax levy at a 2% increase. Mayor Gran questioned the cost to repair or replace the damaged Ford Taurus patrol vehicle. There was discussion regarding League of Minnesota Cities initial decision to replace rather than repair. Mayor Gran suggested amending the motion contingent upon the decision by LMCIT to repair the Taurus rather than replace it. Member Burns declined to amend his motion. Member Burns called for a roll call vote: Burns: aye, Fisch: aye, Schroeder: aye, Lemke: aye, Gran: nae.

Members discussed a solid waste fee increase in light of the County’s increase from \$3.00 to \$3.50 per household per month. Accountant Mann suggested a City rate of \$3.65. Member Burns moved, second by Member Lemke and the motion passed to adopt the recommended rate of \$3.65.

Pay equity options were discussed by members. Mayor Gran suggested that nonunion employees should receive a pay benefit versus the union employees. He felt that the City rewards union employees much more often than nonunion employees. Accountant Mann countered that doing nothing would take \$35,000.00 out of revenue. Member Burns commented that Option 1 was the least expensive of the options available. Further discussion continued by members and Ms. Mann. Mayor Gran called for a motion. Member Fisch moved, second by Member Lemke to accept Option 1 of the Memorandum of Understanding with Union Local 49. Roll Call vote: Burns, aye; Lemke, aye; Fisch, aye; Schroeder, aye; Gran, nae.

Moving expense reimbursement for the new Clerk/Administrator was discussed along with salary and benefits. Member Burns moved, second by Member Fisch and the motion passed with Member Lemke abstaining to approve salary at \$70,000.00, 5 days of vacation beginning with employment and an additional 5 days after 6 months, sick leave to accrue at 8 hours per month, 12 paid holidays, bereavement up 24 hours, moving expense up to \$2,500.00 with receipts, health insurance with the City paying 85% of premium and contributions to Minnesota PERA, all as detailed in the employment agreement signed and dated December 17, 2015.

Members discussed the USAquatics proposal regarding the cost of plans and other fees. Members questioned whether reproduction costs were offset by selling plan sets to prospective bidders. Mayor Gran was of the understanding that \$5,000.00 was to cover all costs. USAquatics is to be contacted for extending dates for the contractor coordinating meeting and to also have one set of plans available for review by interested contractors.

Prepaid claims were reviewed and discussed. Member Burns moved, second by Member Lemke and the motion passed to approve all prepaid claims.

Claims payable were reviewed and discussed. Member Lemke moved, second by Member Fisch second and the motion passed to approve the claims payable.

CLAIMS

A. PREPAID CLAIMS

Airgas USA, LLC	Street – Misc	134.57
Bound Tree Medical, LLC	Amb – Supplies	99.98
Business Financial Planning	Café Plan Payday	384.60
Caledonia Oil Co	Misc 0 Diesel	1,191.26
Caledonia Police Association	PD Assn Dues – Nov 2015	95.00
Hawkins, Inc	Water - Chemicals	1,361.29
IUOE Local #49	Union Dues – Nov 2015	435.50
MN Child Support Pmt Ctr	1 Case	200.73
Olson, Dan & Helen	Reim – Defective Sidewalk PRGI	265.00
Public EMP Retirement Assn	Pera Payday	6,777.06

Quillin's	Sewer Plant – Misc	3.29
Reliance Business Forms, LLC	Clerk's Office – Forms W-2 2015	178.40
Winona Controls, Inc	Mult – Boiler Repair Parts	20.04
Burt & City, Jeremy	Meter Deposit Refund & Interest	250.39
Caledonia True Value	Mult – Misc	454.08
Caledonia Volunteer Fire Dept	2015 Fire State Aid	30,970.47
Ellingson & City, Michael	Meter Deposit Refund & Interest	250.37
Erickson & City, Tamara	Meter Deposit Refund	125.00
Hunt & City, Rachel	Meter Deposit Refund & Interest	250.06
Lofton & City, Aniah	Meter Deposit Refund & Interest	250.20
Meyer & City, Joan	Meter Deposit Refund & Interest	250.43
Schott Distributing Co, Inc	Liquor Store Inventory	1,381.70
Skadsen & City, Kelsey	Meter Deposit Refund & Interest	250.41
Spring Grove Soda Pop, Inc	Liquor Store Inventory	78.90
USA Bluebook	Sewer – Misc Supplies	45.34
Washington & City, Latrice	Meter Deposit & Interest	250.62
Davy Engineering	Cal – Misc	8,205.95
Davy Laboratories	Stp – Lab	4,144.53
Gerardy, Michael F	Adm Cord – 2015 Uniform Allowance	125.00
Henry Schein, Inc	Amb – Supplies	104.64
Hohensteins	Liquor Store Inventory	121.00
Houston County Treasurer	Ho Co Coll Site Dec 2015	4,011.00
Jack Neumann Trucking	Liquor – Freight Exp	48.00
Johnson Brothers Liquor Co	Liquor Store Inventory	1,296.10
Klug, Anthony J	Water & Sewer – Consulting Svcs	800.00
Nelson, Craig T	Personal Phone Stipend Nov 2015	25.00
Northern Beverage Dist	Liquor Store Inventory	3,176.75
Phillips Wine & Spirits Co	Liquor Store Inventory	706.49
Rask, Nicholas D	Animal Control – Rent/Misc Exp	75.00
Steele, Nancy	Reim – Misc Wine Tasting Event	58.89
Tri-State Ambulance, Inc	Intercept Fee Runs	1,000.00
B & M Service Center	Street Equip – Fuel	480.93
Bearbower Painting & Tree Trim	Tree Removal	575.00
Meyer Brothers, Inc	Sidewalk & Curb Repair	1,420.00
Midwest Leak Detection	Locate Wa Main Break	372.00
MN Dept of Agriculture	Tree Care Registry – Year 2016	25.00
Northern Beverage Dist	Liquor Store Inventory	3,325.55
Schott Distributing Co, Inc	Liquor Store Inventory	5,335.65
Spring Grove Soda Pop, Inc	Liquor Store Inventory	712.25
Steele Construction & Lands	Tree Removal/Stump Grinding	1,350.00
Steele, Nancy	Reim – Misc Wine Tasting Event	58.93
Zenke Incorporated	Water – Main Repair Grove	1,125.00
Principal Life	Mult – Life/Ad&D/Dep Life	448.35
Schuldt, Steven W	Interim Clerk Nov 9-22, 2015	1,435.00
Southern Wine & Spirits of MN	Liquor Store Inventory	373.21
Wirtz Beverage Minnesota	Liquor Store Inventory	587.48
Business Financial Planning	Café Plan Payday	384.60
Commissioner of Revenue	State W/H – Payday	1,500.37
Emergency Apparatus Maint Inc	FD – Engine 1450 Maint/Repairs	6,344.63
Expert T. Billing	Amb – Contracted Billing	780.00
Merchant's Bank	Fed/Fica/Med – Payday	7,827.26
MN Benefit Association	MBA Payday 11-24-2015	45.77
MN Child Support Payment Ctr	I Case Id	200.73
MN State Retirement System	MNDCP/Roth – Payday	595.00
NCPERS Minnesota	NCPERS Payday 11-24-2015	48.00
Public Emp Retirement Assn	Pera Payday	6,844.41
Galls, LLC	PD – Uniforms	816.88
Prince, Trent	PD – 2015 Uniform Allowance	46.28
Randy Steele Construction, Inc	Repair Water Main Pipe	294.00
Caledonia Conv & Tour Bureau	Tourism	751.17
Jack Neumann Trucking	Liquor – Freight Exp	54.00
Johnson Brothers Liquor Co	Liquor Store Inventory	983.06
Mayo Clinic	Amb – Bls Provider Cards	100.00
MN Dept of Revenue	Sales/Use Tax – Nov 2015	15,735.00
Phillips Wine & Spirits Co	Liquor Store Inventory	1,507.28
Richard's Sanitation, LLC	Recycling – Collections Nov 2015	6,955.65
Schott Distributing Co, Inc	Liquor Store Inventory	3,121.30
Spring Grove Soda Pop, Inc	Liquor Store Inventory	42.20
Tri-State Ambulance, Inc	Intercept Fee Runs	500.00
US Postal Service	2016 Annual Permit 76	225.00
Vinocopia, Inc	Liquor Store Inventory	190.00
Visa	Mult – Misc	290.58
Commissioner of Revenue	State W/H – Payday	795.18
Merchant's Bank	Fed/Fica/Med – Payday 12/2/2015	7,102.72
Public Emp Retirement Assn	Pera Payday	4,633.45
Acentek Ascending Technology	Mult – Comm Exp	1,138.96
Caledonia Oil Co	Mult – Unleaded	896.85
Gerardy, Michael F	Council – Reim 2015 X-Mas Parade	62.18
IUOE Local 49 Benefit Fund	Mult – Health Ins	18,580.00
Northern Beverage Dist	Liquor Store Inventory	2,250.50
Prince, Trent	PD – 2015 Uniform Allowance	16.94

Schott Distributing Co, Inc	Liquor Store Inventory	3,738.10
Spring Grove Soda Pop, Inc	Liquor Store Inventory	382.05
Verizon Wireless	Mult – Comm Exp	217.82
Wagner, Allison	2015 Uniform Allowance	60.00
West Main Townhomes of Cal	Refund Duplicate Payment	280.43
Wirtz Beverage Minnesota	Liquor Store Inventory	2,096.11
Merchant’s Bank	Fed/Fica/Med – Payday	7,535.28
Burnett, Rock L	Amb – EMS Training Instructor	100.00
Business Financial Planning	Café Plan Payday	384.60
Caledonia Chamber of Comm	Hometown Liquor – X-Mas Light	10.00
Caledonia Police Association	PD Assn Dues – Dec 2015	95.00
Commissioner of Revenue	State W/H – Payday	1,467.13
Edwards Investments	TIF 2-2 Interest Payment	3,512.46
Hallisy, Ed	Amb – EMS Training Instructor	150.00
IUOE Local #49	Union Dues – December 2015	435.50
Kester, Susan L	AMB – EMS Training Instructor	200.00
MN Child Support Payment Ctr	One Case	200.73
MN Post Board	Post App – Samantha Lester	90.00
MN State Retirement System	MNDCP/Roth – Payday	595.00
Public Emp Retirement Assn	Pera Payday	6,740.18
Throckmorton, Ryan S	Amb – EMS Training Instructor	150.00
Wendel, Darin	Amb – EMS Training Instructor	150.00
Wirtz Beverage Minnesota	Liquor Store Inventory	6.52
Ziebell’s Hiawatha Foods, Inc	Liquor Store Inventory	34.75
Caledonia Green	Pass Thru From a Falck Found	7,600.00
Schuldt, Steven W	Interim Clerk Nov 23-Dec 8	1,435.00
Grand Totals:		<u>216,804.00</u>

B. CLAIMS PAYABLE

A-1 Fire Protection	FD – Recharge Extinguisher	63.13
Airgas USA, LLC	Street – Misc	348.50
Alexis Fire Equipment Co	FD – Repair Parts 1420	215.84
A-Line Machine Tool Co Inc	Street – Drill Press	4,908.37
Allied Products Corporation	Park Areas – Flags	678.50
Area Map Service	Liquor Store – Advertising	154.50
Artic Glacier USA, Inc	Ice	104.76
Auto Value Parts Store	Mult – Misc	36.34
Baker & Taylor Books	Library – Books (Ho Co Funding)	1,094.69
Batteryship.com	Amb – Cot Battery Replacements	291.58
Blue Cross Blue Shield of MN	Jan 2016 PD – Health Ins (M Coffield)	2,436.69
Bonanza Grain, Inc	Street – Maint Mtls	83.40
Bound Tree Medical, LLC	Amb – Misc Supplies	1,036.90
Burroughs Equip Repair Inc	Mult – Misc	2,187.98
Buttell’s Lighting	City Hall – Bulbs	151.77
Caledonia Ambulance Assn	Amb – Reim ‘I am Responding’	850.00
Caledonia Implement Co	Mult – Misc	562.82
Caledonia Oil Co	FD – Mult	3,751.00
Caledonia Ready Mix, Inc	Water – Fill Sand 3 <sup>rd</sup> /Grove	90.00
Carquest Auto Parts Store	Street Equip – Fuel Additive	28.51
City of Caledonia – Utilities	Mult – Electric, Water , Sewer	10,722.89
Compass Minerals America	Street – Water Maint Mtls	5,508.93
Connie’s Body Shop	PD – Towing Exp	150.00
D S Electric Supply Inc	Pathway Lighting & North Ent Mon-Bulb	4,144.29
Davy Engineering	Water – Eng Fees	1,541.41
Davy Laboratories	Stp – Lab	87.00
E O Johnson Company	Mult – Copier Agr	468.47
ECM Publishers, Inc	Mult – Misc	1,451.80
Expert Billing	Amb – Contracted Billing	936.00
Farwest Line Specialties, LLC	Light – Misc	2,380.82
Fastenal Co	Street Dept – Shop Supplies	48.42
Fire Safety USA, Inc	FD – Used Seat Truck 1450	550.00
First Supply LLC	Water – Misc	184.38
Gavin, Lawrence & Elaine	Meter Deposit Refund & Interest	250.16
Gopher State One Call	Light – Location Notifications	56.55
Hawkins, Inc	Stp – Chemicals/Fees	5.00
Houston County Treasurer	Streets – Maint Mtls	1,137.95
Innovative Office Solutions	Mult – Office Supplies	121.38
Interstate Roofing	Liquor Store – Roof Repair	749.62
Intoximeters, Inc	PD – Misc	47.50
Jack Neumann Trucking	Liquor – Freight Exp	170.00
Ken’s Small Engine, Inc	Stp – Oil Mix	8.99
Kraus Oil Co Inc	Mult – Diesel	824.50
La Crosse Truck Center, Inc	Amb – Repair Parts	38.04
Mathy Construction Co	Streets – 2015 Patching	84,064.25
Mayo Clinic	Water & Sewer – Consortium (Boesen)	51.25
Menard’s	Water – Misc Parts	11.80
Milestone Materials	Stormwater Mtls	15.00
Minnesota Dept of Commerce	Light – 3 <sup>rd</sup> Qtr Fiscal Yr 2016	372.68
Minnesota Dept of Health	Water Svc Conn Fee 4 <sup>th</sup> Qtr 2015	1,809.00
Minnesota Energy Resources	Mult – Nat’l Gas	1,896.15

Minnesota Pipe & Equipment	Light & Street – Marking Paint & Valve	606.06
Mississippi Welders Supply Co	Amb – Oxygen	209.11
MN Ambulance Association	Amb – 2016 MAA Membership	25.00
Moss & Barnett	Mediacom Franchise Renewal	954.50
North Central EMS Cooperative	Amb – 2016 Membership Dues	75.00
Ok Tire Store – Motley	FD – 6 Tires 1450 Rescue Pumper	79.40
Paustis Wine Company	Liquor Store Inventory	120.00
Phillips Wine & Spirits Co	Liquor Store Inventory	2,135.22
Precision Office Machines	Clerk’s Office – Register Repair	75.00
Richard’s Sanitation, LLC	Refuse Disposal	168.00
Rollins & City, Kayla	Meter Deposit Refund & Interest	250.18
Schilling Supply Company	Mult – Towles, Copy Paper, Bags	311.99
Schmitz Refrig, HTG & A	Amb Garage – Furnace Repairs	149.38
Schott Distributing Co, Inc	Liquor Store Inventory	2,400.55
SE Libraries Cooperating	Library – Bar Codes, Auto Fees	478.82
Sema Equipment	Street Equip – Misc	93.07
Semmit	Mult – Misc	1,338.90
Servocal Instruments Inc	Stp – Flow Meter Calabaration/Misc	400.00
Severson Oil Company	Street Equip – Diesel & Tran Fluid	507.20
St. Mary Auto Body Shop	PD – Tow Exp	100.00
Star Energy Services	Light – Project	711.05
Stemper, James	PD – Reim Misc	56.41
Tri County Electric Co-Op	Light/Green Acres- Cont Svcs & Light	158,456.74
USA Bluebook	Stp – Pump Switch	74.20
Water Systems Company	Clerk’s Office – Drinking Water	7.36
Welscher & City, Emily	Meter Deposit Refund & Interest	250.06
Wine Merchants	Liquor Store Inventory	140.00
Winona Controls, Inc	City Hall/Stp – Boiler Repair, Repl	2,074.14
Grand Totals:		311,225.48

Liquor licenses for Good Times, The Ranch, Starlite Bowling Center, Elsie’s and American Legion were reviewed and discussed. Member Burns moved, second by Member Schroeder and the motion passed to approve all liquor licenses.

Tobacco licenses for Quillin’s, Kraus Oil, Kwik Trip #723 and Dollar General were reviewed and discussed by Council. Member Fisch moved, second by Member Schroeder and the motion passed to approve all tobacco licenses.

Acceptance of \$50.00 in gambling funds from American Legion Post 191 for the Caledonia Fire Department was reviewed. Member Burns moved, second by Member Lemke and the motion passed to accept the donation.

The resignation of Librarian Marla Burns was read by Council. Member Lemke moved, second by Member Fisch and the motion passed, with Member Burn abstaining, to accept the resignation of Marla Burns. Member Fisch questioned the process for replacing the librarian position as well as updating the position description. No action was taken.

The resignation of Sheena Steel, liquor store cashier was read by council. Member Burns moved, second by Member Lemke and the motion passed to accept the resignation.

The applications and recommendation for hire of EMT’s Jordan Thomsen, Alyssa Belling and Christine Knutson by Mike Tornstrom for ambulance staff were reviewed. Member Burns moved, second by Member Lemke and the motion passed to accept the recommendation to hire Thomsen, Belling and Knutson.

The resignation of Kristin Buege from the ambulance service was considered by Council. Member Lemke moved, second by Member Burns and the motion passed to accept the resignation of Ms. Buege.

The overtime report was reviewed. Police hours were scrutinized and determined that the overtime resulted from traffic control during the Winter Wonderland Parade

The next regular meeting will be on Monday, January 11, 2016, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, Member Burns moved, second by Member Lemke and the motion passed to adjourn at 11:50 pm.

Steve Schuldts  
Interim Clerk-Administrator

Joshua D. Gran  
Mayor