

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF CALEDONIA, MINNESOTA  
Monday, February 11, 2013

CALL TO ORDER: Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Robert H. Burns; Council Members: Tom Murphy, DeWayne Schroeder, Bob Lemke and Randi Vick. City Staff Present: City Clerk/Administrator: Ted Schoonover. Guests present: Greg Weichert, Joel Lidstrom and Caledonia Argus reporter Clay Schulte.

AGENDA: will stand as read.

CONSENT AGENDA APPROVAL: Motion by Mayor Burns, second by Member Vick to approve the consent agenda, which consisted of the regular meeting minutes from January 28, 2013. All voted in favor and the motion was declared carried.

VISITORS AND COMMUNICATIONS: Greg Weichert asked about the public hearing that was to be held this evening. He was informed that because of a delay in the official publication the hearing will actually be held on February 25, 2013.

ADMINISTRATIVE COORDINATOR:

Joel Lidstrom was present and wanted to ask the council for special permission to allow him and his son to practice pitching in the auditorium. Lidstrom stated we are not playing baseball, only pitching. We do not bat the ball or run any drills or bases, just throwing to keep him in shape. Mayor Burns understands the difference but it is hard to set a precedent that we allow him to throw pitches, where do we draw the line and how do we define the usage. Lidstrom assured the council that he would be supervising his son and has a lot of respect for the facility, and maybe that part of the problem with others using the facility is a lack of supervision and respect. The overall consensus of the council was to allow the usage, and to have the city develop a usage policy on the facility with an emphasis on supervision and care of the building.

City Clerk/Administrator Schoonover presented the board with bids for new lighting at the water/wastewater treatment plant. Four bids were received; Becker and Stemper Electric - \$945.00, Hoskins Electric - \$1,195.00, Pete's Electric - \$1,290.30 and Brad's Electric - \$1,428.00. Motion by Member Schroeder, second by Member Lemke to approve the low bid of Becker and Stemper with the caveat that it included removal and disposal of the old lights. All voted in favor and the motion was declared carried.

City Clerk/Administrator Schoonover informed the council that the interim use permit that was issued to Mike Rogish would be expiring soon. And that the public hearing that was to be held this evening could not be done as we failed to meet the publication timelines, therefore he asked the council to set another hearing for the next meeting. Motion by Mayor Burns, second by Member Murphy to set the time and date for February 25, 2013 at 6:15 p.m. All voted in favor and the motion was declared carried.

Schoonover informed the council that Administrative Coordinator and himself have met with the County Engineer and believe we would be looking at an estimated \$15,000 - \$20,000 increase to complete the Highway 5 project this year because we would not have county inspectors available, he also reminded them that this does not include any increase in materials or other costs. It was the consensus to have Schoonover and the Coordinator to meet with the Engineer and then the County Commissioners to discuss possible funding assistance.

NEW BUSINESS:

The council reviewed the Tri-State Vehicle Maintenance Agreement after the City attorney had reviewed it. The Attorney did want several changes in the wording and the agreement was amended as such. There was discussion as to why not use local merchants to perform routine maintenance and allow Tri-State to complete the maintenance that the local merchants could not perform. The agreement was tabled until we could get clarification from Tri-State if they would be willing to agree to a compromise such as that.

Discussion ensued regarding the Caledonia Townships refusal to pay their share of the ambulance surcharge for services for 2012. Mayor Burns stated that we have several options. The first would be to charge a subsidy to each call to that township to recoup the estimated \$4,000 in fees. The other option would be to set up an arrangement with all participants to refund township funding that was in excess of the operating costs and capitol project costs. The downfall to the latter would be if the number of calls and revenue fell short the city would be held accountable for the difference. This would be discussed at the upcoming Ambulance meeting.

The hourly wage for the Ambulance Director and Tree and Debris Site were tabled until we can get the township issue resolved.

Motion by Mayor Burns, second by Member Vick to approve the JP Morgan Certificate & Trading Authorization Agreement as amended by the City Attorney. All members present voted in favor and the motion was declared carrier.

Motion by Mayor Burns, second by Member Lemke to approve the Claims Payable. All members present voted in favor and the motion was declared carried.

Abrams & Schmidt LLC	Consulting Attorney	702.00
Affordable Tech. Solutions	Tech Services & Office Supplies	1,350.33
Airgas North Central	Cylinder Rent	116.83
Alco Discount Store	Miscellaneous Items	18.64
Banyon Data Systems, Inc.	Meter Device Support	299.06
Bonanza Grain, Inc.	Main Break Materials	115.96
Bound Tree Medical, LLC	Ambulance Supplies	1,865.04
Buttett's Lighting	Street Lighting Bulbs	596.36
Caledonia Oil Company	#20 Maintenance & #1470 Tanker Repairs	1,077.65
Carquest Auto Parts Store	Wiper Blades	113.45
City of Caledonia Utilities	Electric, Water & Sewer	12,791.72
Clarey's Safety Equipment	Gas Monitor's	1,362.43
D S Electric Supply	Light Inventory	518.32
Davy Laboratories	Lab	1,556.25
EO Johnson Company	Copier Agreement	152.00
ECM Publishers, Inc.	Advertisements	200.50
Electric Pump	Lift Station Maintenance	11,408.22
Express Pressure Washers, Inc.	Touch Free Soap/Wash/Wax	117.46
Farrell Equipment & Supply Co.	Traffic Engineering	63.30
Fastenal Company	Parts	121.08
G & F Distributing	Liquor Store Inventory	257.00
Gopher State One-Call	Location Notifications	17.60
H & L Mesabi	Truck 01 Plow Blade	292.45
Hawkins, Inc.	Chemicals	1,256.60
Hoskins Electric Company	Lift Station Repair	350.00
Innovative Office Solutions	Office Supplies	177.75
Jack Newman Trucking	Freight Expense	70.00
Johnson Brothers Liquor Co.	Liquor Store Inventory	1,464.29
Kwik Trip Stores	Propane Exchange	19.36
Lackore Electric Motor Repair	Pump Repairs	210.47
LaCrosse Glass & Overhead Dr.	Door Repair	67.00
Law Enforcement Systems, Inc.	Office Forms	92.00
Menard's	Door Latch	120.99
Merchants Bank	ACH Fee	31.07
Minnesota Pipe & Equipment	Meter Gaskets	266.71
Mississippi Welders Supply Co.	Oxygen	15.24
Morton Salt, Inc.	Winter Maintenance Salt	5,382.93
News Publishing Company, Inc.	Water / WWTP Operator	72.00
Northern Safety Co, Inc.	Misc.	946.39
Phillips Wine & Spirits	Liquor Store Inventory	535.03
Precision Office Machines	Register Ribbon	10.69
Printy Quik	Notary Stamp (Kohnen) & Door Sign	46.97
Quillin's IGA	Liquor Store Inventory	11.99
Richard's Sanitation	Refuse Disposal	155.84
Rippe, Hammell & Murphy	Prosecution Matters	2,382.75
River Valley Newspaper Group	Employment Ad	438.12
Ronco Engineering Sales	Parts for Truck	250.54
Ronco Machine Inc.	91 Digger Derrick Repairs	476.38
Schilling Supply Company	Perf Paper, Bags	337.63
Schulze Plumbing & Heating	Toilet Repairs, Main Break	718.20
SEMA Equipment, Inc.	Filters, Motor Oil	155.13
Seven Rivers Surplus LLC	Misc.	149.63
Sheehan Sales	Chains 004 Plow Truck	275.00
Smith Schafer & Associates Ltd	Annual Audit 2012	4,000.00
St. Mary Auto Body Shop	Towing 2001 Merc Sable	64.13
Star Energy Services	Light Projects	12,038.78
Titan Machinery Inc.	Snow Blower Parts	515.58
Tri-County Electric Co-op	Electric Energy	194,604.13
Tri-State Ambulance	EMT Refresher Course	1,120.00
United Laboratories	Cleaning Supplies	345.31
Wiebke Tire	Dismount/Mount Tires	100.00
World Point ECC, Inc.	Training Supplies	117.55
		<u>\$268,174.11</u>

Motion by Mayor Burns, second by Member Lemke to approve the Prepaid Claims. All members present voted in favor and the motion was declared carried.

Affordable Tech. Solutions	Computers	1,611.44
Dakota Supply Group	Water Meters	104,226.87
Houston County Recorder	Recording Fee	92.00
Kid's Corner Daycare	Tax Abatement	1,025.51
Streicher's	A. Johnson 2012 Uniform Allowance	149.98
Visu-Sewer, Inc.	2012 Sanitary Sewer Rehab	93,982.55

Winona Controls, Inc.	Tax Abatement	771.73
Witt Real Estate, LLC	Tax Abatement	543.73
B & M Service Center	Truck #91 Battery	143.95
Baker & Taylor Books	Library Books	456.76
Becker & Stemper Electric, LLC	Fire Barn – Repair Light	46.39
Civic Systems, LLC	Semi-Annual Support	2,396.00
DEMCO	Library – DVD Cases	24.91
Hoskins Electric	Replace Starter	605.22
Midwest Tape	DVD's	111.90
Printy Quik	Nameplate	12.83
Schott Distributing Co, Inc.	Liquor Store Inventory	2,478.15
SE Libraries Cooperating	Patron Cards, Auto Fees, Overdrive	1,429.42
Tri-State Ambulance, Inc.	Vehicle Fluids	142.01
Commissioner of Revenue	State Withholding	1,388.72
Merchants Bank	Federal/FICA/Medicare	6,977.71
Public Emp. Retirement Assn.	PERA payday 1-22-13	5,633.90
Business Financial Planning	Cafeteria Plan	233.80
Houston County Sheriff	File No. 1040	427.31
ING Institutional Plan Services	TSA Payday 1-22-13	480.00
MN Benefit Association	MBA Payday 1-22-13	97.59
NCPERS Minnesota	NCPERS Payday 1-22-13	80.00
Baker & Taylor Books	Library Books	304.83
Caledonia Conv & Tourism	Tourism	395.54
Family Circle	Annual Recipes 2012	36.24
Metro Sales, Inc.	PD – Copier Agreement	56.08
Principal Life	Life/Ad&dDep Life	304.56
US Postal Service	Postage Stamps	145.00
Winning Traditions, LLC	Library – DVD	108.00
Ziebell's Hiawatha Foods	Liquor Store Inventory	33.09
Affordable Technology Sol.	Office Supplies, Computer & Equipment	2,352.55
Houston Co. Recorder	Recording Fee	20.00
IUOE Local 49 Benefit Fund	Health Insurance	16,764.00
Kwik Trip Stores	Scrip	1,485.00
Ness, Paul	Personnel Administration	333.00
Northern Beverage Distribution	Liquor Store Inventory	3,942.65
Schott Distributing Co, Inc.	Liquor Store Inventory	7,983.25
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	58.75
Four Seasons Comm. Center	Event Damage Deposit Refund	-150.00
League of MN Cities	Registration Fee	80.00
Schiltz, Mark	Travel Expense	14.80
State of MN	Chemical Fee	400.00
Treasury Division	Vehicle Forfeiture File	92.50
Tri-State Ambulance, Inc.	Intercept Fee	500.00
Jack Neumann Trucking	Freight Expense	220.00
Johnson Brother Liquor Co.	Liquor Store Inventory	3,785.62
MN Comprehensive Health	PD/Health Insurance – M. Coffield	2,345.33
Phillips Wine & Spirits Co.	Liquor Store Inventory	1,815.66
Wine Merchants	Liquor Store Inventory	160.00
Ziebell's Hiawatha Foods, Inc.	Liquor Store Inventory	34.75
Affordable Technology Sol.	PD – Monthly Maint. Feb. 2013	150.00
Agedahl & City, BJ	Meter Deposit Refund	250.25
Bauer & City, Andy	Meter Deposit Refund	250.50
Bowen & City, Shannon	Meter Deposit Refund	250.00
Meiners & City, Brandon	Meter Deposit Refund	250.50
MN Comprehensive Health	PD/Health Ins. – M. Coffield	4,690.66
Preston & City, Sequita	Meter Deposit Refund	250.50
Renk & City, Michael	Meter Deposit Refund	125.25
Snodgrass & City, Ed	Meter Deposit Refund	250.50
Summers & City, Janice	Meter Deposit Refund	125.25
Houston Co. Treasurer	Ho. Co. Collection Site	4,008.00
Klug, Anthony	Consulting Services	1,552.50
Kraus Oil Company Inc.	Diesel	1,917.50
MN Department of Revenue	Sales/Use Tax	17,343.00
Rask, Nicholas	Animal Control	75.00
Richard's Sanitation, LLC	Recycling – Collections	6,568.80
Schott Distributing Co, Inc.	Liquor Store Inventory	2,823.15
Southern Wine & Spirits of MN	Liquor Store Inventory	1,158.97
US Postal Service	Stamped Envelopes	1,390.25
Ace Link Telecommunications	Communication Expense	1,123.55
Commissioner of Revenue	State Withholding	307.39
Merchants Bank	Federal/FICA/Medicare	1,846.86
Public Emp. Retirement Assn.	PERA Payday 2-1-13	1,120.85
VISA	Printer, Office Supplies, Registration Fee	1,942.24
Crescendo Consulting, LLP	Pool Project	3,799.50
Merchants Bank	Federal/FICA/Medicare	7,587.46
Business Financial Planning	Cafeteria Plan	233.80
Caledonia Police Association	PD Association Dues	85.00
Commissioner of Revenue	State Withholding	1,514.36
G & F Distributing	Liquor Store Inventory	20.25

Houston Co. Sheriff	File No. 1040	428.01
ING Institutional Plan Services	TSA Payday 2-5-13	480.00
IUOE Local #49	Union Dues	357.50
Public Emp. Retirement Assn.	PERA Payday 2-5-13	5,984.89
Caledonia Implement Co.	Misc. Repair Parts	28.25
Caledonia Oil Company	Unleaded	1,688.45
Caledonia Police Reserves	Pass Thru Contribution From Am. Legion	100.00
Galls, Inc.	Uniforms – Zehnder	25.88
Heiman Fire Equipment, Inc.	Set of Jaws of Life	9,922.65
IUOE Local 49 Benefit Assn.	Health Insurance	17,104.00
Kraus Oil Company, Inc.	Diesel	85.00
Mayo Clinic Health System	Health Cards	250.00
MN DNR Water	Water Pumping Permit	630.00
MN Pollution Control Agency	2012 Annual Permit Fee	1,450.00
Rippe, Hammell & Murphy	Legal Matters	210.00
TDS Media Direct, Inc.	Liquor – Brochure Ad	384.00
United Auto Supply, Inc.	Misc. Supplies	145.79
Verizon Wireless	Communication Expense	203.72
Geske, Dave	Arboviral Control 2012	1,995.00
MN Public Facility Authority	Debt Service / MN PFA Loan	5,628.44
Northern Beverage Distribution	Liquor Store Inventory	2,586.30
Schott Distributing Co, Inc.	Liquor Store Inventory	4,711.30
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	35.50
		<u>\$ 386,592.10</u>

Motion by Mayor Burns, second by Schroeder to approve the tobacco permit for Dollar General for FY 2013. All members present voted in favor and the motion was declared carried.

Motion by Mayor Burns, second by Member Vick to approve the purchase of a computer for the Police Department as budgeted and planned. All members voted in favor and the motion was declared carried.

Motion by Mayor Burns, second by Member Vick to approve payment request #2 to Visu-Sewer in the amount of \$64,158.72 for services completed. All members voted in favor and the motion was declared carried.

Administrator Schoonover presented the council with the employee overtime report and the monthly police reports. In other items to come before the council. Member Vick presented a letter from a concerned resident about a dog that was not being properly cared for. Administrator Schoonover would ensure that it received immediate attention.

The next regular meeting will be on February 25, 2013 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Mayor Burns, seconded by Member Schroeder. All voted in favor and the motion was declared carried to adjourn at 8:00 p.m.

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Robert H. Burns

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Ted A. Schoonover  
Clerk-Administrator