

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, February 25, 2013

CALL TO ORDER: Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Robert H. Burns; Council Members: DeWayne Schroeder, Bob Lemke. Members absent Randi Vick and Tom Murphy. City Staff Present: City Clerk/Administrator: Ted Schoonover, Matt Blocker and Mike Gerardy. Guests present: Mike Rogish, Sheri Allen and Caledonia Argus reporter Clay Schulte.

AGENDA: will stand as read.

CONSENT AGENDA APPROVAL: Motion by Mayor Burns, second by Member Lemke to approve the consent agenda, which consisted of the regular meeting minutes from February 11, 2013. All voted in favor and the motion was declared carried.

VISITORS AND COMMUNICATIONS: None.

ADMINISTRATIVE COORDINATOR: City Electrician was present and presented the council with the 2013 Electrical project bids. Five bid packets were sent to area contractors and only two were returned. The bid from Karian Peterson Electrical was the low bid coming in at a total of \$691,936.00. This includes sub contracts with Bell Lumber and Pole and Resco Inc. Motion by Mayor Burns, second by Lemke to approve the low bid in the amount presented. All members voted in favor and the motion was declared carried.

Administrative Coordinator Gerardy presented the council with a training opportunity for himself and WWTP Operator Skillings to attend the annual conference in St. Cloud. This is a very good way for Skillings to get the needed hours for his upgrade and to develop his abilities. Motion by Lemke, second by Schroeder to approve the 3 day training for the Gerardy and Skillings as presented. All members voted in favor and the motion was declared carried.

PUBLIC HEARING: At 6:15 p.m. the Mayor closed the regular session of the meeting and opened a public hearing to consider a Interim Use Permit for Mike Rogish for the property known as the old elementary school. The Mayor asked for any written or public comments. Mr. Rogish did ask for a 5 year permit to allow some stability and the only uses would still remain as cold storage. He also mentioned that he has plans to add electricity to portions of the business and repair one section of the roof. The Mayor questioned the precedent that would be set but understood his concern. With no other information forthcoming the public hearing was closed and regular meeting was reopened at: 6:22 p.m. Motion by Mayor Burns, second by Member Schroeder to approve the Interim Use Permit for the a period of four (4) years, beginning at the expiration of the current permit. Roll call of members: Yes: Burns, Schroeder, Lemke. No: None. Motion carried.

NEW BUSINESS: Administrator Schoonover presented the council with an application for a First Responder/EMT for the Ambulance Department. The personal committee has recommended her hiring effective immediately. Motion by Mayor Burns, second my Member Lemke to approve the hiring of Joyce Knutson as a First Responder/EMT effective immediately. All members voted in favor and motion was declared carried.

The 2013 Houston County Fluorescent/HID bulb Recycling Program was reviewed and discussed. Motion by Mayor Burns, second by Member Schroeder to approve the cities participation as part of our annual CIP program. All members voted in favor and the motion was declared carried.

A mailing from the Greater Minnesota Regional Parks and Trails was disseminated and it was determined that this would not benefit the city at this time to become members. No Action taken.

Administrator Schoonover reviewed a document from the County Assessor, it appears that Mayor Burns and Member Vick were at one time certified to be the City Appeals and Equalization officials but their certifications have since expired. This now means that all appeals and other matters will become "open book appeals" and will be handled at the county level until we can get someone else certified. No action taken.

Administrator Schoonover presented the council with the employee overtime report and the 2013 Financial reports.

The next regular meeting will be on March 11, 2013 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Mayor Burns, seconded by Member Schroeder. All voted in favor and the motion was declared carried to adjourn at 6:40 p.m.

Robert H. Burns

Ted A. Schoonover
Clerk-Administrator