

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, March 25, 2013

CALL TO ORDER: Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Robert H. Burns; Council Members: DeWayne Schroeder, Bob Lemke, Randi Vick and Tom Murphy. City Staff Present: City Clerk/Administrator: Ted Schoonover, Mike Gerardy, Ryan Skilling and Dan Schwartz. Guests present: Caledonia Argus reporter Clay Schuldt.

AGENDA: Motion by Member Schroeder, second by Member Murphy to approve the Agenda. All voted in favor and the motion was declared carried.

CONSENT AGENDA APPROVAL: Motion by Mayor Burns, second by Member Murphy to approve the consent agenda, which consisted of the regular meeting minutes from March 11, 2013. All voted in favor and the motion was declared carried.

VISITORS AND COMMUNICATIONS: Dan Schwartz asked the council to consider a request from the American Legion to close off Marshall St. from Main St. to Grove St. on April 13, 2013 for a fundraiser. Motion by Mayor Burns, second by Member Lemke to authorize the street closure for the fundraiser for Mike and Shirlee Lenser from 10:00 a.m. – 11:00 p.m. Pending the approval of the Police and Fire Departments. All voted in favor and the motion was declared carried.

ADMINISTRATIVE COORDINATOR:

Administrative Coordinator Gerardy presented the council the 2013 Electrical Project Contract with Karian Peterson. Motion by Mayor Burns, second by Member Lemke to approve the contract as presented. All voted in favor and the motion was declared carried.

In addition to the contract Gerardy presented the council with the Contractor's bond for approval. Motion by Mayor Burns, Second by Member Vick. Discussion ensued and it was determined that we should only accept the bond not approve it. An amended motion was made to accept the Contractor's bond. A vote was taken on the amended motion and all voted in favor and the amended motion was declared carried, a roll call vote was taken on the original motion. Yes: None. No: Mayor Burns, Members Schroeder, Murphy, Vick and Lemke. The motion failed.

A request for payment to Visu-Sewer was presented. Motion by Mayor Burns, second by Member Vick to approve Payment Request #3 in the amount of \$42,940.01 to Visu-Sewer. All voted in favor and the motion was declared carried.

Coordinator Gerardy presented the council with several smaller projects that will need to be completed this spring and summer; N. Sprague St. manhole addition, E. Lincoln and Winnebago St. needs an additional fire hydrant and E. Lincoln St. and N. Pine St. needs a storm inlet replaced. These will be formally approved by change orders in the near future.

A proposed amended agreement between the City and Verizon was presented for review. A copy will be presented to the City Attorney. No action taken.

Caledonia Care facility has requested a zoning change, they are currently planning on changing the signage at the facility. Motion by Mayor Burns, second by Member Vick to approve the change pending a legal search of the naming rights and other agreements that may be in existence. All voted in favor and the motion was declared carried.

NEW BUSINESS: Mayor Burns informed the council that the Police Committee met last week and discussed several issues. The first being the attendance of the Police Chief and SGT at the Annual Police Chiefs Meeting. It is the only time it is held and proves to be a good tool for the other officers to gather information and managerial experience and training. Motion by Member Vick, second by Lemke to allow both Chief Zehnder and SGT Stemper to attend the meeting. Roll call: Yes; Mayor Burns, Members Schroeder, Vick and Lemke. No: Murphy. Motion was declared carried.

Motion by Mayor Burns, second by Member Schroeder to approve the purchase of up to 5 Bullet Proof Ballistic Vests for the police department as presented and to the lowest bidder, One Stop Public Safety in the amount of \$740.00 per vest.

Motion by Mayor Burns, second by member Vick to approve the gambling permits for the Caledonia Rod and Gun Club on April 13, 2013 and June 29, 2013. All voted in favor and the motion was declared carried.

Park and Recreation Committee recommended to the City Council that Kody Moore be hired as the Director at 11.50 an hour for 300 hours and Josh Gran be hired as the Field Manager at \$10.50 per hour for 250

hours. All members voted in favor and the motion was declared carried. In addition the committee also asked the council to consider trading in the current tractor and replace it with a more conducive piece of equipment such as a gator or sand trap rake. This was tabled for further research.

A request from the Liquor Store Manager Patty Gavin to hire another part-time employee was tabled until the Liquor Store Committee could meet with the manager and ensure the position is warranted and needed.

Dave Jergensen confirmed that he intends to return as the 2013 Pool Manager and would like to set up interviews for 2 assistant managers. Administrator Schoonover will set up a time and place for those interviews.

The position of Water/Wastewater Operator was discussed. The top applicant has submitted his salary and benefit requirements to the City of Caledonia. There was in depth and detailed discussion on the position and whom should be offered the position. It was determined that Administrator Schoonover should send the applicants request to the Local 49 and get their perspective, input and approval before a decision is made.

Motion by Mayor Burns, second by Member Vick to donate \$35.00 to the Minnesota Park and Trail Council for 2013. All voted in favor and the motion was declared carried.

Clerk/Administrator Schoonover informed the board that he requests to keep the meeting open and not enter into closed session to discuss his performance review.

The personnel committee stated several points that were discussed in the evaluation. These included but were not limited to; including more detailed information with the council packets. Getting more acquainted with the Local 49 and Police Department contracts, and sending the Mayor and members an evaluation form to fill out and return. The consensus was to allow the probationary period to expire.

The council was presented the employee overtime report.

The next regular meeting will be on April 8, 2013 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Member Schroeder, seconded by Member Murphy. All voted in favor and the motion was declared carried to adjourn at 8:12 p.m.

Robert H. Burns

Ted A. Schoonover
Clerk-Administrator