

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, May 12, 2014

CALL TO ORDER: Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Bob Burns, Council Members: DeWayne Schroeder, Paul Fisch and Bob Lemke. Member Randi Vick was absent. City Staff Present: Administrative Coordinator Mike Gerardy, City Electrician Matt Blocker and City Clerk/Administrator: Ted Schoonover. Guests Jim Dierson, Star Energy representatives Chuck Gustafson and Tom Nigon and Caledonia Argus reporter Dianna Hammell.

AGENDA: Motion by Mayor Burns, second by Member Lemke to approve the agenda as amended. All voted in favor and the motion was declared carried.

CONSENT AGENDA APPROVAL: Motion by Mayor Burns, second by Member Fisch to approve the consent agenda, which consisted of the regular meeting minutes from April 28, 2014 and corrected minutes from the Special meeting from April 16, 2014. All members present voted in favor and the motion was declared carried.

VISITORS AND COMMUNICATIONS: Notice of a public hearing regarding a telecommunications tower for ATT to be held at the County Courthouse on May 22, 2014 at 7:45 p.m.

ADMINISTRATIVE COORDINATOR: Mike Gerardy stated that he had received a concern from a local resident about a person raising honey bees within the city limits and our ordinances do not address them as allowed or prohibited. Discussion ensued and the consensus was to watch the situation and if it becomes an issue we can address it at that time. He also brought up the subject of amending the ordinance when it comes to the sizes of garages allowed on certain properties. The consensus was to prepare a draft amendment to the ordinance and bring it back and we can move forward on the adoption process.

Mike Gerardy presented the council with a zoning variance request from Jim Dierson at 213 E. Lincoln St. He is adding onto his carport and enclosing it and requires a variance of 9' on the East property line. Motion by Mayor Burns, second by Member Lemke to approve the variance. All members present voted in favor and the motion was declared carried.

Gerardy then presented the council with a building permit for Gary Kruckow to build a new storage shed at 404 Whose Lane. Motion by Mayor Burns, second by Member Lemke to approve the permit. All members present voted in favor and the motion was declared carried.

Gerardy stated that he has another variance request that would require a public hearing and he requests that be held on May 27, 2014 at 6:15 p.m. Motion by Mayor Burns, second by Member Fisch to set the meeting for that date and time.

Gerardy then mentioned that in working with Davy Engineering regarding the Whose Lane wastewater and sewer issue and feels that we need to move forward with the original plan and develop a new agreement to begin the project moving forward. The consensus of the council was to get a new agreement developed and update the plan and bring it back for formal approval.

Motion by Mayor Burns, second by Member Schroeder to approve the Cooperative Agreement #05680 T.H. 44 Shared Used Path Construction. All members present voted in favor and the motion was declared carried.

CTY ELECTRICIAN: Tom Nigon and Chuck Gustafson were in attendance to present several options for the Wild Turkey Substation project. There are basically three options. One for \$1,000,000 which is the lowest, another mid level option of \$1,300,000 and another for \$1,800,000. Star Energy stated they felt the middle one would allow the city to remain operational and a lower capacity if a widespread outage occurred and gives the city some redundancy. To move forward Dairyland Power would require a 30% down payment for the ordering of the transformer and they would act as the project manager and take care of the bids and specifications. They also mentioned that Caledonia is a high class utility and very reliable and is by far one the better electrical utilities around. Once this substation is completed the city would be set for at least 20 years and possibly up to 50 years. Motion by Mayor Burns, second by Member Lemke to authorized Star Energy to proceed with the planning and process of building the new substation and have Dairyland Power act as the consultant or project manager for the entire project. All members present voted in favor and the motion was declared carried.

NEW BUSINESS: Administrator Schoonover presented the Tri-County electrical rates and the increase was very minimal at .0685. No action taken.

Schoonover presented the council with a proposal to purchase a new switch for city hall and another one for the police department. Both switches are damaged and need to be replaced to be more efficient. Motion by Member Schroeder, second by Member Fisch to approve the purchase. All members present voted on favor and the motion was declared carried.

Motion by Mayor Burns, second by Member Schroeder to approve the 4 day temporary liquor license for Caledonia City Celebrations for June 13-14, 2014. All members present voted in favor and the motion was declared carried.

Motion by Mayor Burns, second by Member Lemke to approve the hiring of lifeguards Thomas Jergenson and Madelyn Strub at \$7.75 per hour and Kayla McCormick at her past wage of \$8.95 if she'll accept that wage. All members present voted in favor and the motion was declared carried.

Motion by Mayor Burns, second by Member Lemke to approve part-time officers hiring of Justin Hesse, Cody Bellock, Zach Swedberg and Mike Rasmusson effective immediately. All members present voted in favor and the motion was declared carried.

An application was present for a firefighter to be hired. This applicant is leaving for the military in June of 2014 and the council felt it would be in the city's best interest to wait until he returns from his military training to hire him. No action was taken.

Motion by Mayor Burns, second by Member Fisch to approve the claims as presented. All members present voted in favor and the motion was declared carried.

A-1 Precision Pumping, Inc.	Inspect Line	375.00
Abrams & Schmidt LLC	Consulting Attorney	486.00
Airgas USA, LLC	Oxygen/Acetylene	123.80
American Legal Publishing	Ordinance/Publishing	2,197.00
American Lock & Key	Legion Shelter – Keys	7.00
Artic Glacier USA, Inc.	Ice	53.34
Beacon Athletics	Rec Park – Misc.	49.24
Blackburn Mfg Co.	Location Flags	181.66
Bonanza Grain, Inc.	Maint. Materials	1,402.40
Caledonia Haulers, Inc.	Repair Parts	5.61
Caledonia Implement Co.	Repair Parts	11.40
Caledonia Oil Company	Trailer Hitch/Maintenance	385.10
Caledonia Wheel Alignment	Repairs/Maintenance	629.85
Carquest Auto Parts Store	Parts	190.41
City of Caledonia	Utilities	9,646.03
Dahl Automotive	Squad #20 Repairs	659.81
Dakota Supply Group	Inventory	6,444.56
Davy Engineering	Engineering Costs	447.72
Davy Laboratories	Lab	1,704.42
E O Johnson Company	Copier Agreement	506.03
ECM Publishers, Inc.	Advertisements	481.66
Ellingson Motors	Van Maintenance	224.38
Expert T Billing	Contracted Billing	572.00
Fastenal Company	Parts	24.50
First Supply LLC	Hydrant Markers, Repairs Parts	205.95
Gopher State One-Call	Location Notifications	47.95
Hammell & Murphy, PLLP	General Matters & Prosecution Matters	3,565.00
Hawkin's, Inc.	Repair Parts, Misc.	820.34
Heiman Fire Equipment, Inc.	Boots	185.30
Hoskins Electric Co.	Well & Lift Station Repairs	227.09
Innovative Office Solutions	Office Supplies	120.34
Ken's Small Engine	Repair/Maintenance	137.80
LaCrosse Truck Center, Inc.	Sales Tax	25.94
Lackore Electric Motor Repair	Boiler Repair, Motor Repair	657.27
Meisch, Jane	Reimbursement Misc. Supplies	48.49
Menard's	Door, 100' Tape Measure	329.59
Metering & Tech Solutions	Meters/Conn	577.40
Midwest Leak Detection	Locate Break	375.00
Mike Schwirtz Repair	Snow Blower Repair	66.00
MN Pipe & Equipment	Red Marking Paint	241.40
Moss & Barnett	Franchise Renewals	580.00
NBS Calibrations	Service/Calibration Equipment	164.00
Northern Beverage Distribution	Liquor Store Inventory	727.75
Quillin's	Dare Graduation	167.40
Richard's Sanitation, LLC	Refuse Disposal	153.18
Resco	Light Inventory	181,942.73
Sandry Fire Supply, LLC	Equipment Testing	1,637.82
Schilling Supply Company	Liquor – Bags	130.38
Schott Distributing Co, Inc.	Liquor Store Inventory	6,234.30
SEMA Equipment, Inc.	Sweeper Parts	83.79
SEMLM	Membership Dues	35.00
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	197.00
Star Energy Services	Engineering	3,912.50
Titan Machinery, Inc.	Street Equipment – Repair Parts	314.94
Total Register Systems	Additional Cash Drawer	66.80

Tri-County Electric Co-op	Electric Energy	154,001.60
Tri-State Ambulance, Inc.	Intercept Fee	250.00
United Auto Supply, Inc.	Repair Pars, Misc.	123.60
Verizon Wireless	Communication Expense	203.79
Water Systems Company	Drinking Water	7.11
Winona Controls, Inc.	Maintenance / Labor	<u>178.00</u>
		\$ 385,551.47

Motion by Mayor Burns, second by Member Schroeder to approve the pre-paid claims as presented. All members present voted in favor and the motion was declared carried.

B & M Service Center	Fuel	296.80
Kohnen, Jessica	2014 Clothing Allowance	60.00
Four Seasons Comm. Center	EDA Event	-150.00
Barnes & City, Tiffany	Refund – Auditorium Rent	32.06
Fire Safety USA, Inc.	Gloves	85.90
Fleet Paint & Body Repair, LLC	Truck 1470 Repairs	496.00
Houston Co. Treasurer	W. Main & Richard's Road	103.52
Mayo Clinic Health System	Health Cards	120.00
MN State Fire Dept. Assn.	2014 Membership Dues	50.00
Northern Beverage Distribution	Liquor Store Inventory	1,952.80
Pioneer Manufacturing Co.	Marking Chalk	877.02
Principal Life	Life/Ad&d/STD	440.91
Sandry Fire Supply, LLC	Equipment Repair	153.42
Schott Distributing Co, Inc.	Liquor Store Inventory	5,415.29
Smith Schaffer & Associates	Annual Audit 2013	5,470.00
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	36.50
Tri-County Firefighter's Assn.	2014 Dues	50.00
Ashbacher, Randall	Reimbursement Fuel Expense	42.52
Babler & City, Elsie	Meter Deposit Refund	250.25
Baker & Taylor Books	Library Books	551.08
Clayton & City, Blake	Meter Deposit Refund	250.22
Creative Product Sourcing, Inc.	Dare Program Supplies	374.76
Ditch Witch of MN, Inc.	Equipment Repairs	510.54
Esch & City, Richard & Jane	Meter Deposit Refund	250.25
Jack Neumann Trucking	Freight Expense	80.00
Johnson & City, Jennifer	Meter Deposit Refund	250.25
Johnson & City, Kalyssa	Meter Deposit Refund	125.37
Johnson Brothers Liquor Co.	Liquor Store Inventory	2,021.12
Koch & City, John & Lisa	Meter Deposit Refund	250.25
Midwest Tape	Library – DVD	22.99
Olson & City, Larry	Meter Deposit Refund	250.25
Phillips Wine & Spirits Co.	Liquor Store Inventory	1,084.53
Sam's Club	Membership Renewal	332.32
SE Libraries Cooperating	Desktop, Auto Fees	1,179.22
Showcases	Library – Misc.	78.70
Shukis & City, Ed	Meter Deposit Refund	250.25
Starlite Lanes & City	Meter Deposit Refund	500.50
Caledonia Conv & Tourism	Tourism	231.15
Chief Supply Corporation	PD – uniform badges	424.49
Hometown Liquor	Additional Change Fund	100.00
Northern Beverage Distribution	Liquor Store Inventory	1,324.25
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	251.80
Commissioner of Revenue	State Withholding	1,413.56
Gerardy, Michael	Reimbursement DOT Physical Fee	35.00
ING Institutional Plan Services	TSA – payday 4-29-14	550.00
Merchants Bank	Federal/FICA/Medicare	7,154.02
Rask, Nicholas	Animal Control	75.00
Business Financial Planning	Cafeteria Plan	192.30
Buttell's Lighting	Ballasts/Bulbs	206.60
Coulee Region Sports League	Summer 2014 League	360.00
Houston Co. Treasurer	Ho. Co. Collection Site	4,011.00
MN Child Support Payment	Case ID 001470764201	223.81
Public Emp. Retirement Assn.	PERA Payday 4-29-14	6,092.51
Schott Distributing Co., Inc.	Liquor Store Inventory	3,206.50
Tri-State Ambulance, Inc.	Intercept Fee Run	250.00
Ziebell's Hiawatha Foods, Inc.	Liquor Store Inventory	18.75
Fruechte, Emma	Credit Balance on Acct. After Final	51.49
Houston Co. Treasurer	Recording Fee – Gavin	46.00
Kraus Oil Co. Inc.	Diesel	1,850.00
MN Dept. of Revenue	Sales/Use Tax	18,367.00
Modern Marketing	Drug Testing Supplies	399.83
Richard's Sanitation, LLC	Recycling - Collections	6,990.60
SEMNT	Tech Services	460.00
Commissioner of Revenue	State Withholding	186.77
Houston County Treasurer	Recording Fee – Steele	-46.00
Public Emp. Retirement Assn.	PERA – payday 5-1-14	714.18
Acentek Ascending Technology	Communication Expense	1,100.91
Davy, Jean	Ambulance – Refund	100.00

Klug, Anthony	Consulting Services	800.00
Kraus Oil Co, Inc.	Unleaded	1,620.00
Kwik Trip Stores	Scrip	900.00
Merchants Bank	Federal/FICA/Medicare	1,194.92
MN Municipal Beverage Assn.	Registration Fee	514.00
Northern Beverage Distribution	Liquor Store Inventory	1,854.20
Resco	Light – Inventory	102,552.60
VISA	STP – Travel Expense, Library Books	609.41
G & F Distributing	Liquor Store Inventory	482.05
IUOE Local 49 Benefit Fund	Health Insurance	17,929.00
Jack Neumann Trucking	Freight Expense	168.00
Johnson Brothers Liquor Co.	Liquor Store Inventory	4,493.45
Johnson, Allan	2014 Uniform Allowance	302.00
MN Energy Resources	Natural Gas	4,230.00
Phillips Wine & Spirits Co.	Liquor Store Inventory	1,343.93
Schott Distributing Co, Inc.	Liquor Store Inventory	1,158.10
Southern Wine & Spirits of MN	Liquor Store Inventory	1,993.32
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	46.75
Wine Merchants	Liquor Store Inventory	140.00
		<u>\$ 222,818.84</u>

Motion by Mayor Burns, second by Member Lemke to move the regular meeting scheduled for Monday May 26, 2014 to Tuesday May 27, 2014 due to the Memorial Day holiday. All members present voted in favor and the motion was declared carried.

Employee time sheets were reviewed as well as the monthly law enforcement summary.

The next regular meeting will be on Tuesday, May 27, 2014, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Mayor Burns, second by Member Schroeder. All voted in favor and the motion was declared carried to adjourn at 8:02 p.m.

Robert H. Burns

Ted A. Schoonover
Clerk-Administrator