

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Tuesday, May 27, 2014

CALL TO ORDER: Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Bob Burns Council Members: DeWayne Schroeder, Randi Vick, Bob Lemke and Paul Fisch. City Staff Present: City Clerk/Administrator: Ted Schoonover, Administrative Coordinator Mike Gerardy. Guests present: Dave Augedahl, and Caledonia Argus reporter Jordan Gerard.

AGENDA: Motion by Mayor Burns, second by Member Vick to approve the agenda as amended. All present voted in favor and the motion was declared carried.

CONSENT AGENDA APPROVAL: Motion by Mayor Burns, second by Member Vick to approve the consent agenda which consisted of the regular meeting minutes from May 12, 2014. Mayor Burns, Members Lemke, Schroeder and Fisch voted in favor. Member Vick abstained and the motion was declared carried.

VISITORS AND COMMUNICATIONS: Dr. George Frisch was present to request that something be done about the storm runoff at his property located at 528 S. Decorah St. He inquired to the possibility of building a lift-station to move the runoff through the sewer system. After some discussions the Mayor informed Dr. Frisch that he and Coordinator Gerardy would look into it and get back to him.

ADMINISTRATIVE COORDINATOR: Gerardy presented the council with a building permit for 226 E. Main St, Elsie's Bar and Grill. She is planning on a renovation and expansion project that will take the West wall out to where the existing patio is and the East side wall 16'. No variances or other exceptions are required. Motion by Mayor Burns, second by Member Lemke to approve the permit. All members voted in favor and the motion was declared carried.

At 6:15 p.m. the Mayor closed the regular meeting and opened a public hearing for a garage expansion for Glen (Buck) Gavin at 608 N. Sprague St. He is requesting a 5' variance on the West property line, a 6' variance on the South line and an overall area variance of 146 square feet. Discussion followed, Mr. Augedahl was present to represent the property owner and he claims that a neighbor has a deck or other structure that is 26.5' from the curb and he is 1' closer. Mayor Burns and Member Fisch both had issues with the precedent of allowing a setback of less than 7' on the South lot line. Mr. Augedahl was asked if the owner could slide the extension 5' to the East. Mr. Augedahl's response was no the owner has a patio there and didn't want to disturb it and the only reason he was asking for the additional space was to break up the outline of the home. Motion by Mayor Burns, second by Member Fisch to approve a 3' variance on the South side yard for an extension of a garage of 19' x 26'. Roll call of votes. Yes: Mayor Burns, Members Schroeder, Fisch, Lemke. No: Member Vick. Motion was declared carried.

Gerardy brought forward the sign retroreflectivity sign policy proposal. This is a state ordered mandate and that he is proposing that we go with the sign life expectancy aspect as the best option. This would entail the city to maintain a database of all signs and the date of installation and expected replacement date. This policy has to be in place no later than June 13, 2014. Motion by Mayor Burns, second by Member Vick to adopt the policy using the sign life expectancy as the rule to determine when to replace them. All members present voted in favor and the motion was declared carried.

NEW BUSINESS:

Clerk/Administrator Schoonover presented the council with a Statement of Interest from Houston County Emergency Management. This is to allow the City to participate in a multi-jurisdictional hazard mitigation plan rather than having to develop and manage our own plan. This is normal for cities to join up with a larger entity in an effort to develop a better plan and to save overall costs. Motion by Mayor Burns, second by Member Lemke to approve the Statement of Intent. All members present voted in favor and the motion was declared carried.

Motion by Member Lemke, second by Member Fisch to approve the temporary gambling license for St. Mary's Church on August 26, 2014. All members present voted in favor and the motion was declared carried.

Motion by Member Schroeder, second by Member Lemke to approve a temporary on-sale liquor license for the American Legion Post #191 on June 20, 2014 at Legion park. All members present voted in favor and the motion was declared carried.

Motion by Mayor Burns, Second by Member Fisch to waive the liability coverage waiver on the presumption that the city has adequate coverage to protect itself. All members present voted in favor and the motion was declared carried.

Motion by Mayor Burns, second by Member Lemke to advertise for bids for the T.H. Shared-Use Path (S.P. 2804-36) project in Caledonia. Bids will be accepted at city hall until 10:00 a.m. on June 25, 2014. All members present voted in favor and the motion was declared carried.

Fire Chief Gavin has requested that he be allowed to continue a fire hydrant maintenance program. The program is to check as many hydrants as possible and annotate deficiencies and problems back to the council. He further requested that he be allowed to pay the firefighters \$12.00 an hour to perform the task. Motion by Member Fisch, second by Member Lemke to allow the Chief to expend up to \$1,000.00 on fire hydrant maintenance as long as he files a detailed report on his findings and informs the council how the inspectors will be selected and trained. All members present voted in favor and the motion was declared carried.

The head librarian has requested that we hire a temporary part-time librarian to cover the hours that the current part-time librarian cannot cover. Mayor Burns mentioned that a volunteer currently serving is interested in the position and would be great fit. Motion by Member Lemke, second by Member Vick to hire Karen Gran as a temporary part-time librarian. All members present voted in favor and the motion was declared carried.

The employee overtime reports were reviewed and accepted. Member Lemke stated that he had a conversation with Fire Chief Gavin and is concerned with liability coverage for the department when they are on a call outside of the city. It is thought that because the Caledonia Special Fire District is considered it's own entity they may not have adequate coverage in certain situations. Consensus was to table this until our agent can be consulted and we can then look at all our option.

At 7:25 p.m. the Mayor Burns then closed the regular meeting pursuant to Minnesota State Statute 13D.03 for labor negotiations. At 7:41 p.m. the regular meeting was reconvened.

Motion by Mayor Burns, second by Member Lemke to approve the 2014 Police Department Association and City of Caledonia labor agreement. All members present voted in favor and the motion was declared carried.

Motion by Mayor Burns, second by Member Lemke to approve the Memorandum of Understanding between the City and the Local Operating Engineers Local 49 for the hiring of a Water/Wastewater Treatment Plant Supervisor. All members present voted in favor and the motion was declared carried.

Motion by Mayor Burns, second by Member Schroeder to approve the Memorandum of Understanding between the City and the Local Operating Engineers Local 49 adjusting the vacation accrual schedule and adding an additional holiday (the day after Thanksgiving) to the approve list of holidays. All members present voted in favor and the motion was declared carried.

Motion by Member Fisch, second by Mayor Burns to increase the City Clerk/Administrators wage by \$8,000.00 and give him credit for an additional 80 hours of vacation hours based on him dropping his health coverage through the city, effective May 25, 2014, also to increase the Police Chiefs wage \$.60 cents per hour effective January 1, 2014.

The next regular meeting will be on Monday, June 9, 2014, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Mayor Burns, second by Member Schroeder. All voted in favor and the motion was declared carried to adjourn at 8:10 p.m.

Robert Burns

Ted A. Schoonover
Clerk-Administrator