

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF CALEDONIA, MINNESOTA  
Tuesday, May 28, 2013

CALL TO ORDER: Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Bob Burns, Council Members: DeWayne Schroeder, Randi Vick, Bob Lemke and Tom Murphy. City Staff Present: City Clerk/Administrator: Ted Schoonover, Administrative Coordinator Mike Gerardy, Caledonia Ambulance Director Mike Tornstrom, Pool Manager David Jergenson and City Electrician Matt Blocker. Guests present: Caledonia Argus reporter Clay Schuldt.

AGENDA: Motion by Member Lemke, second by Member Vick to approve the Agenda with the following additions; USAquatics Design Proposal Acceptance. All voted in favor and the motion was declared carried.

CONSENT AGENDA APPROVAL: Motion by Mayor Burns, second by Member Lemke to approve the consent agenda, which consisted of the regular meeting minutes from May 13, 2013. All voted in favor and the motion was declared carried.

VISITORS AND COMMUNICATIONS:

A letter received by City Administrator Schoonover was disseminated to the members regarding the support of the proposed open burning ordinance from Diane Vonderohe. The council appreciated her input and would be discussing that ordinance later in the meeting.

ADMINISTRATIVE COORDINATOR:

Coordinator Gerardy and Administrator Schoonover briefly informed the council of a potential project with Sno-Pac. They were seeking the approval to move forward with the project in an effort to determine the best financing options and ownership of the pipeline after construction. Consensus was to have Gerardy and Schoonover talk to the county about the project and other options.

Coordinator Gerardy presented the council with Change Order #2 from Winona Mechanical adding the SCADA system for the lift stations in the amount of \$87,124.46. Motion by Mayor Burns, second by Member Vick to approve the Change Order #2 contingent upon MPCA/PFA approval. All members present voted in favor and the motion was declared passed.

Motion by Mayor Burns, second by Member Murphy to approve the Substantial Completion Certificate from Visu-Sewer with a completion date of May 16, 2013. All members present voted in favor and the motion was declared carried.

Coordinator Gerardy presented the council with two quotes for a new push mower for city hall and the auditorium. Motion by Member Vick, second by Member Schroeder to purchase a new AWD mower from Chuck Gavin/Kens Small Engine Repair in the amount of \$330.00. All members present voted in favor and the motion was declared passed.

A quote was presented from Mi-Tech for a pole inspection of the light poles at American Legion Park. The company would do the inspection and the cost should not exceed \$550.00. Motion by Mayor Burns, second by Member Schroeder to approve the inspection if it included the entire pole and not just the buried portion. All members present voted in favor and the motion was declared carried.

Coordinator Gerardy presented the council with a proposal for Professional Services from Yaggy Colby and Associates for engineering services for the TH 44 Shared-Use Path (S.P. 2804-36). Motion by Mayor Burns, second by Member Vick to approve the proposal as presented. All members present voted in favor and the motion was declared passed.

A proposed Open Burn Ordinance was presented for discussion. The current City Ordinance prohibits any type of open burning within the city limits, this new ordinance would allow it with some stipulations and rules. The letter received from Diane Vonderohe was discussed as supporting the new ordinance. City Administrator Schoonover stated that we either need to enforce the current ordinance or enact one that we can control. Motion by Mayor Burns, second by Member Lemke to set a public hearing for June 24, 2013 at 6:30 p.m. to further discuss the ordinance. All members present voted in favor and the motion was declared passed.

A zoning application was presented on behalf of Larry Schmidt at 608 N Hokah St. to add an addition to his existing garage. The variance would be to allow him to have a garage 210 square feet above what is allowed for his lot size. Motion by Mayor Burns, second by Member Lemke to approve the variance with the premise that other variances were granted similar therefore the precedent has already been set. Discussion ensued that we need to revise that portion of the ordinance to alleviate the need for variances of this nature as we have seen them over and over again. The Mayor requested that the City Administrator get the members copies of that portion of the

ordinance to review and draft an amendment to it. Roll call of members: Yes: Mayor Burns, Members Schroeder and Lemke. No: Members Murphy and Vick. The motion was declared carried.

Electrician Blocker was present and presented some quotes for a new service panel for the panel at Main St. and Decorah St. and a quote to provide 240 volt service to the ball field complex. Motion by Mayor Burns, second by Member Lemke to approve the quotes with the lowest estimates as follows; Hoskins Electric in the amount of \$207.14 and Becker Electric in the amount of \$332.08. All members voted in favor and the motion was declared carried. He also asked the council to consider the purchase of a John Deere 27D Excavator at a cost of \$30,000.00 from SEMA and a Ditch Witch trencher in the amount of \$45,910 with a trade in value of the old machine in the amount of \$12,500 from Minnesota Ditch Witch. Total cost of both items would be \$63,410.00. Electrician Blocker has budgeted \$85,000.00 for this equipment. Motion by Mayor Burns, second by Member Lemke to purchase the equipment as presented in the quote. All members voted in favor and the motion was declared passed.

#### NEW BUSINESS:

City Clerk/Administrator Schoonover presented the board with five new Emergency Medical Responders/Cadets that were interviewed last week. All did extremely well and would be a good fit for the city and that department. Motion by Mayor Burns, second by Member Vick to approve the hiring of EMR's Nick McGraw, Laura Peter and Heather Gavin and Cadets Devin Schlitz and James Tewes. All members voted in favor and the motion was declared passed.

Pool Manager Dave Jergenson was present and requested that Katie Schieber and Vanessa Rud be hired as Co-Assistant Pool Managers for the 2013 season. He also stated that the interviews were conducted last week and these would be the best fit. He also requested that the following life guards be hired; Trece Frank, Megan Sheehan, Meggan Scanlan, Alison Goergen and Matison Scanlan. Motion by Mayor Burns, second by Member Lemke to approve the request as presented. All members present voted in favor and the motion was declared carried.

The subject of Certified Pool Operators was discussed and the general consensus was to see if the custodian Myron Kinneberg could perform that function and attend the training in the cities upcoming in June. Administrator Schoonover informed the board he would work the issue with the bargaining unit and the employee.

Schoonover presented the council a request from the County Assessor's Office asking who would be attending this years Local Board of Appeals and Equalization Training. It was determined that Members Schroeder and Murphy would be attending.

The issue of pertaining to K Properties and lack of annual reporting was brought up and discussed. It was determined that the best approach maybe to sit down with the owners and discuss the issue. Schoonover will set up a meeting with them and ask Members Schroeder and Murphy in attendance.

Administrator Schoonover presented a contract between the City of Caledonia and Bob Mierau to Operate the Water/Wastewater Treatment Plant until a replacement can be hired and qualified or a another option be put in place. Schoonover reminded the council that the new hire would not be available for full-time until June 18, 2013 and this contract would get us to that point and possibly beyond. Motion by Mayor Burns, second by Member Vick to approve the contract as presented. All members voted in favor and the motion was declared passed.

USAquatics submitted their proposal for aquatic design and engineering services. No action was taken and Schoonover was told to get it the City Attorney for his review and approval as well as to the council members.

Employee Time Sheets and overtime report was submitted for the period of April 29, 2013 – May 12, 2013. No action taken.

The next regular meeting will be on Monday June 10, 2013 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Member Vick, seconded by Member Murphy. All voted in favor and the motion was declared carried to adjourn at 8:07 p.m.

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Robert H. Burns

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Ted A. Schoonover  
Clerk-Administrator