

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF CALEDONIA, MINNESOTA  
Monday, June 9, 2014

CALL TO ORDER: Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Bob Burns, Council Members: DeWayne Schroeder, Paul Fisch, Bob Lemke and Member Randi Vick. City Staff Present: City Clerk/Administrator: Ted Schoonover. Guests: Caledonia Argus reporter Jordan Gerard.

AGENDA: Motion by Mayor Burns, second by Member Vick to approve the agenda as amended. All voted in favor and the motion was declared carried.

CONSENT AGENDA APPROVAL: Motion by Mayor Burns, second by Member Lemke to approve the consent agenda, which consisted of the regular meeting minutes from May 27, 2014 Regular meeting. All members present voted in favor and the motion was declared carried.

VISITORS AND COMMUNICATIONS: Mayor Burns read a letter from a concerned citizen about the flag not being illuminated at the South City of Caledonia welcome sign. Administrator Schoonover will look into remedies such as a solar powered light. Member Fisch wanted to thank Administrative Coordinator Mike Gerardy for his fast action and professionalism when Member Fisch called in a hole in Warrior Drive that posed a certain safety concern.

NEW BUSINESS: Administrator Schoonover presented a zoning permit request for the property located at 712 Maralouis Drive. He is wanting to place a 8'x12' shed to allow his customers a place to sit and wait, this is intended to be a temporary structure. He plans on eventually expanding the existing structure but needs something near term. The council wasn't sure how to proceed, there are zoning restrictions on a temporary building, so the determination of what is temporary needs to be decided. The property owner was not present so this was tabled until the next meeting.

Schoonover presented the council with the 2014 Minnesota Rural Water Associations annual dues. Motion by Mayor Burns, second by Member Schroeder to approve paying the dues. All members present voted on favor and the motion was declared carried.

Motion by Member Fisch, second by Mayor Burns to approve the purchase of the pump for the lift station on Sunnyside. Discussion was held regarding purchasing or manufacturing a screen for this lift station as this pump was just over a year old. Schoonover stated he would get some cost estimates and report back to the council. All members present voted in favor and the motion was declared carried.

Motion by Mayor Burns, second by Member Lemke to approve the gambling permits for the Caledonia Lions Club on October 10<sup>th</sup> and 18<sup>th</sup>, 2014. All members present voted in favor and the motion was declared carried.

Motion by Mayor Burns, second by Member Lemke to approve the 2014 Union Township Ambulance Subsidy Contract. All members present voted in favor and the motion was declared carried.

Administrator Schoonover had a conversation with the organizer of City fest and they have asked the city to donate the use of tables for the event. Mayor Burns stated that he had no problems with that as long as they pick them up, drop them off and ensure they don't get broken. Motion by Mayor Burns, second by Member Lemke to approve the donation of the tables to the celebration, if they are not damaged and they move them. All members present voted in favor and the motion was declared carried.

Motion by Member Fisch, second by Member Schroeder to approve the claims as presented. All members present voted in favor and the motion was declared carried.

Abrams & Schmidt LLC	Consulting Attorney	229.50
Advertising Concepts	Summer Rec Uniforms	4,372.00
Airgas USA, LLC	Miscellaneous Items	143.35
Alco Stores, Inc.	Phone Minutes, Cleaning Supplies	85.65
American Lock & Key	Replacement Lock	499.00
Anderson Wheelchair Inc.	Ramp Mat	152.25
Artic Glacier USA, Inc.	Liquor – Ice	309.65
Baker & Taylor Books	Library – Books	147.84
Ben Meadows	Wheeled Marking	33.77
Better Homes & Gardens	Library – Books	36.24
Bonanza Grain, Inc.	Materials	1,399.35
Bound Tree Medical, LLC	Supplies	763.09
Caledonia Implement, Co.	Fuel/Additives	67.45
Caledonia Lumber Co, Inc.	Rec Park – Miscellaneous Items	23.40
Caledonia Oil Company	Fuel, Car Maintenance	170.55

Caledonia Police Reserves	2013 Labor Hours	420.00
Caledonia Ready Mix, Inc.	Water Main Break Materials	619.50
Caledonia Wheel Alignment	Miscellaneous Items	24.32
Carquest Auto Parts Store	Fuels and Fluids	115.71
Chief Supply Corporation	Uniform Badges	177.57
City of Caledonia	Utilities	9,460.15
D S Electric Supply, Inc.	Light – Miscellaneous Items	489.64
Dalco	Air Fresh, Supplies	170.05
David Drown Associates	TIF Consulting Services	2,500.00
Davy Engineering	Engineering Fee's	2,168.60
Davy Laboratories	Lab	2,048.87
Dueco, Inc.	Truck 106 Repairs	794.70
Dunn Blacktop Company	Cold Mix	476.00
E O Johnson Company	Copier Agreement	506.03
ECM Publishers, Inc.	Advertisements	1,018.62
Electric Pump	Pump Inspections	2,749.05
Esch Builders	Camera Inspection	92.00
Expert T Billing	Ambulance Billing	494.00
Farmers Coop Elevator Co.	Muckboots	104.95
Farrell Equipment & Supply	Saw Blades & Misc.	132.94
FS3, Inc.	Reel Bar for Trailer	516.00
Games People Play	Summer Rec Supplies	56.00
General Repair Service	Repair Parts	149.07
Gexpro	First Aid Kit	21.14
Gopher State One Call	Location Notifications	120.35
Hammell & Murphy	General & Prosecution Matters	4,082.00
Hawkins, Inc.	Chemicals	805.25
Hoskins Electric Co.	Sunnyside Lift Station	788.54
In the Swim	Chemicals	670.93
Innovative Office Solutions	Office Supplies	147.21
Jeff's Automotive Repair	Van Repairs	273.84
Ken's Small Engine	Oil Mix & Repair Parts	79.49
LaCrosse Tribune	52 Week Subscription	158.40
MC Sports	Summer Rec Supplies	392.40
Menard's	Wood Chips, Miscellaneous Items	45.99
Meyer Brothers, Inc.	Sidewalk	748.00
MN Dept. of Commerce	1 <sup>st</sup> Quarter Fiscal Year 2015	501.66
MN Dept. of Health	Water Service Connection Fee 2 <sup>nd</sup> Quarter	1,809.00
MN Energy Resources	Natural Gas	2,624.92
MN Pipe & Equipment	Marking Paint	123.82
MN Rural Water Association	Association Dues	1,120.95
Moss & Barnett	Franchise Renewals	202.00
Nodine Culvert Sales	Storm Sewer Repairs	18.84
Northern Safety Co, Inc.	Safety Glasses	91.65
Oxmoor House	Library Book	36.91
Paradise Pool & Spa	Brush	20.03
Pearson Education	Ambulance – Education Materials	1,201.55
Resco	Inventory	893.89
Richard's Sanitation, LLC	Refuse Disposal	129.87
Schilling Supply Company	Towels, Copy Paper	390.09
Schulze Plumbing & Heating	Repairs & Main Break	594.44
SE Libraries Cooperating	Auto Fee's	438.22
SEMA Equipment, Inc.	Parts 1480 Gator	98.98
SEMNIT	Tech Services	340.00
Servocal Instruments	Flow Meter Calibration	400.00
Sherwin-Williams Co.	Yellow Curb Paint	30.35
St. Mary Auto Body Shop	Towing Windstar	300.00
Star Energy Services	Engineering Fee's	755.32
Storlie's Portable Pit Stops	Project	96.19
Tri-County Electric Co-op	Electric Energy	153,291.69
Tri-State Ambulance, Inc.	Intercept Fee	250.00
United Auto Supply, Inc.	Misc, Small Equipment	329.30
US Bank NA	GO Sewer Revenue Refunding Bonds	4,621.25
US Postal Service	Annual Fee	272.00
Verizon Wireless	Communication Expense	204.69
VISA	Travel Expense, Service Registration	687.41
Water Systems Company	Drinking Water	7.11
Yaggy Colby Associates	Engineering Fee's	862.50
Zarnoth Brush Works, Inc.	Broom Refill	442.00
Zenke Incorporated	Main Break Winter	1,855.00
Ziebell's Hiawatha Foods, Inc.	Liquor Store Inventory	138.37
		\$ 217,230.40

Motion by Member Vick, second by Member Lemke to approve the prepaid claims as presented. All members present voted in favor and the motion was declared carried.

Dueco, Inc.	Light – Truck 106 Testing	792.00
Galls, LLC	Pre Breath Tester #20 Car	576.98
Houston Co. Treasurer	Recording Fee	46.00
Boys & Girls Clubs	Registration Fee	175.00

Caledonia True Value	Repair Parts, Misc.	164.49
Blue Cross Blue Shield of MN	Health Insurance	1,430.87
Northern Beverage Distribution	Liquor Store Inventory	6,246.05
Resco	Light – Inventory	20,910.23
Schott Distributing Co, Inc.	Liquor Store Inventory	5,772.40
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	272.85
B & M Service Center	Fuel	63.00
Yaggy Colby Associates	Engineering Fee's	542.50
Agedahl, Brad	Reimbursement – Ball Program Supplies	2,903.31
Jack Neumann Trucking	Liquor – Freight Expense	110.00
Johnson Brothers Liquor Co.	Liquor Store Inventory	1,967.25
Law Enforcement Systems, Inc.	PD – Office Forms	95.00
Merchants Capital	2008 Alexis Pumper	30,664.35
Phillips Wine & Spirits Co.	Liquor Store Inventory	1,782.79
Ziebell's Hiawatha Foods, Inc.	Liquor Store Inventory	23.15
Agedahl, Chad	Reimbursement 13U Tourney Fee	150.00
Baker & Taylor Books	Library Books	946.79
Caledonia Oil Company	Unleaded	1,634.38
Chatfield Youth Softball	Registration Fee	75.00
Houston Co. Treasurer	Recording Fee & Collection Site	4,931.00
Kwik Trip Stores	Pool Project – Scrip	1,350.00
Midwest Beverage & Brokerage	Liquor Store Inventory	133.15
Midwest Tape	Library – DVD	22.99
Northern Beverage Distribution	Liquor Store Inventory	1,286.85
Onalaska Lions Club	Registration Fee	130.00
Principal Life	Life/Ad&d/STD	440.91
Rask, Nicholas	Animal Control	75.00
Rogich, Mike	Storage Rent, Removal of Tree	1,200.00
Upstart	Summer Reading Program	16.75
Business Financial Planning	Cafeteria Plan	192.30
Caledonia Conv. & Tourism	Tourism	368.45
Commissioner of Revenue	State Withholding	1,418.41
Guillaume, Joyce	2014 Uniform Allowance	60.00
ING Institutional Plan Ser.	TSA Payday 5-27-14	550.00
Merchants Bank	Federal/FICA/Medicare	7,228.52
MN Benefit Association	MBA Payday 5-27-14	62.96
MN Child Support Pay. Center	Case ID 001470764201	223.81
NCPERS Minnesota	NCPERS Payday 5-27-14	80.00
Public Emp. Retirement Assn.	PERA Payday 5-27-14	6,180.20
Schott Distributing Co, Inc.	Liquor Store Inventory	3,667.65
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	116.75
Bellboy Corporation	Liquor Store Inventory	420.13
Commissioner of Revenue	State Withholding	62.47
Fruechte, Emma	Balance on Account after Final	51.49
Grage & City, Nichelle	Meter Deposit Refund	250.25
Houston Co. Treasurer	Recording Fee	92.00
Jack Neumann Trucking	Liquor – Freight Expense	30.00
Merchants Bank	Federal/FICA/Medicare	178.89
Northern Beverage Distribution	Liquor Store Inventory	1,360.20
O'Bieglo & City, Nayna	Meter Deposit Refund	250.17
Pearson & City, Nathan	Meter Deposit Refund	125.13
Public Emp. Retirement Assn.	PERA payday 5-29-14	744.45
Skifton & City, Mike	Meter Deposit Refund	250.12
State of Minnesota	Permit 2014 Project	1,500.00
Vinocopia, Inc.	Liquor Store Inventory	650.50
G & F Distributing	Liquor Store Inventory	491.50
Richard's Sanitation, LLC	Collections May 2014	6,600.20
Riverland Community College	State Fire School	520.00
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	207.20
MN Dept. of Revenue	Sales/Use Tax	16,907.00
Commissioner of Revenue	State Withholding	249.22
Klug, Anthony	Consulting Services	800.00
Merchants Bank	Federal/FICA/Medicare	1,588.94
Public Emp. Retirement Assn.	PERA Payday 6-3-14	889.41
Resco	Light – Inventory	10,053.59
Acentek Ascending Tech.	Communication Expense	1,098.93
Caledonia Oil Company	Diesel	1,599.40
IUOE Local 49 Benefit Fund	Health Insurance	16,772.00
Jack Neumann Trucking	Liquor – Freight Expense	130.00
Johnson Brothers Liquor Co.	Liquor Store Inventory	2,784.86
Phillips Wine & Spirits Co.	Liquor Store Inventory	1,977.34
Merchants Bank	ACH Fee	32.12
Midwest Beverage & Brokerage	Liquor Store Inventory	140.00
Northern Beverage Distribution	Liquor Store Inventory	2,631.50
Schott Distributing Co, Inc.	Liquor Store Inventory	15,711.21
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	33.50
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		\$ 194,263.81

Discussion was had in reference to the upcoming minimum wage change. If we stay with past actions the two newer employees at the liquor store will be making more than the current part-time cashiers. Historically after the 6 month probation employees get a one dollar increase. Because the law goes into effect August 1, 2014, those employees will be making \$8.00 an hour, that's a .75 increase over their current wage. And if we stay with past practices on their anniversary date they would get another dollar. Administrator Schoonover mentioned that maybe we need to look at just giving them .25 after their probation to keep them in line with the other employees. This law really doesn't affect any other departments. No action was taken.

Administrator Schoonover presented the council with a Performance Measures Program that would allow to capture additional revenues from the state if we participated. There are some stipulations and requirements but these are really items that we already track and have implemented. He also stated he wanted to do some additional research and would have the necessary paperwork prepared for the next meeting. No action taken.

Employee time sheets were reviewed.

The next regular meeting will be on Monday June 23, 2014, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Mayor Burns, second by Member Schroeder. All voted in favor and the motion was declared carried to adjourn at 7:12 p.m.

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Robert H. Burns

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Ted A. Schoonover  
Clerk-Administrator