

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, August 11, 2014

CALL TO ORDER: Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Bob Burns, Council Members: DeWayne Schroeder, Bob Lemke and Member Randi Vick. Member Paul Fisch was absent. City Staff Present: City Clerk/Administrator Ted Schoonover. Guests: Caledonia Argus reporter Jordan Gerard.

AGENDA: Motion by Mayor Burns, second by Member Vick to approve the agenda as amended. All voted in favor and the motion was declared carried.

CONSENT AGENDA APPROVAL: Motion by Mayor Burns, second by Member Lemke to approve the consent agenda, which consisted of the regular meeting minutes from July 28, 2014 Regular meeting. All members present voted in favor and the motion was declared carried.

VISITORS AND COMMUNICATIONS: None.

NEW BUSINESS: Clerk-Administrator Schoonover informed the council that SEMA has requested a building permit and will require a variance to install a new advertising sign and therefore a public hearing would be required. Motion by Mayor Burns, second by Member Vick to set a public hearing for August 25, 2014 at 6:15 p.m. All members present voted in favor and the motion was declared carried.

At 6:20 Mayor Burns closed the regular meeting and opened a public hearing to discuss a proposed amendment to Ordinance 153.211 Amending the Code of Ordinances of the City of Caledonia as it pertains to Accessory Buildings and Structures. There were no oral or written comments from the public. At 6:23 the public hearing was closed and the regular meeting was resumed. Mayor Burns commented that he liked the proposed change with one exception and that would be to change the maximum gross area of a garage for parcels up to 7200 square feet, it is proposed to be maxed at 950 and feels that 960 would be a better fit. Motion by Mayor Burns, second by Member Vick to approve the amended ordinance as explained by Mayor Burns raising the limit of the maximum gross area of a structure to 960 on parcels up to 7200 square feet. All members present voted in favor and the motion was declared carried.

Schoonover presented the council with a proposal for a tax abatement for Caledonia Veterinary Clinics new facility. Motion by Member Schroeder, second by Member to set the public hearing for August 25, 2014 at 6:30 p.m. All members present voted in favor and the motion was declared carried.

Motion by Mayor Burns, second by Member Vick to approve the gambling permit for St. Mary's Church for a football fundraiser on September 7, 2014. All members present voted in favor and the motion was declared carried.

Motion by Member Lemke, second by Member Schroeder to approve Resolution 2014-008 Supporting the purchase agreement between Tri-County Electric and Interstate Power and Light Company. All members present voted in favor and the motion was declared carried.

Motion by Mayor Burns, second by Member Vick to accept the CSW Notice of Termination/Permit Modification Form for the 2012 Sanitary Sewer Rehabilitation. All members present voted in favor and the motion was declared carried.

Schoonover presented the Council with a proposal for the purchase of a backup server to the existing server. He explained that we budgeted \$5,500 for a new server this year but this would be in addition to that piece of equipment and a server could be then purchased in 2015. The council wanted to ask some technical and additional questions on the operations and security of the server. Schoonover stated that we could table this until the next meeting and have an IT person come and answer all the questions and concerns. No action taken.

Motion by Mayor Burns, second by Member Vick to approve the 2014-2015 School Crossing Agreement, however they would like to see the actual guard locations placed within the agreement. All members present voted in favor and the motion was declared carried.

Motion by Mayor Burns, second by Member Vick to approve the purchase of 50% of the LETG Software program that the city will be transitioning to in 2015 per the agreement with Houston County, LETG and the City of Caledonia. All members present voted in favor and the motion was declared carried.

Motion by Mayor Burns, second by Member Vick to approve the claims as submitted. All members present voted in favor and the motion was declared carried.

Ability Building Center, Inc.
Airgas USA, LLC

Rec Park – Groundkeeping
Misc., Oxygen/Acetylene

105.00
209.42

Alco Stores, Inc.	Office Supplies & 1 st Aid Supplies	104.82
American Lock & Key	Pool – Keys	8.75
American Safety Utility Corp.	Tools/Equipment	353.38
Artic Glacier USA, Inc.	Ice	377.80
Avenet, Inc	Website Hosting	550.00
Baker & Taylor Books	Library Books	879.23
Becker & Stemper Electric	Siren Repair	56.54
Ben Meadows	Small Equipment – Sewer Plant	138.84
Bound Tree Medical, LLC	Misc. Supplies	1,707.92
Caledonia Implement Co.	Repair Parts/Mower Blades	134.50
Caledonia Lumber Co, Inc.	Gym Door, Storm Sewer	441.70
Caledonia Oil Company	Car #20 Maintenance	79.30
Caledonia Ready Mix, Inc.	Storm Sewer Repairs/Culvert	489.75
Carquest Auto Parts Store	Repair Parts/Filters	57.12
City of Caledonia	Utilities	10,069.70
Communications Service WI	4 Pagers	1,664.00
Dalco	Towels/Tissue	135.74
Danielson, Orville	Install Door	90.00
Davy Engineering	Engineering Fee's	9,881.31
Davy Laboratories	Lab's	1,651.34
E O Johnson Company	Copier Agreement	506.03
Earl F. Andersen	Sign Brackets	248.40
ECM Publishers, Inc.	Advertisements	1,187.04
Ellingson Motors	Van Maintenance	68.00
Esch Builders	Remove Culvert	143.00
Expert T Billing	Ambulance Billing	702.00
Family Circle	Library Book	38.38
Fastenal Company	Tool, Misc., Parts	615.98
Fire Safety USA, Inc.	Repair Parts	75.00
First Supply LLC	Repair Parts, Misc.	285.07
Foremost Promotions	National Night Out	112.36
Gopher State One-Call	Location Notifications	104.40
Hammell & Murphy, PLLP	General & Prosecution Matters	3,528.00
Hawkins, Inc.	Chemicals	949.35
Hoskins Electric Co.	Programming	125.00
Innovative Office Solutions	Office Supplies	401.94
Jack Neumann Trucking	Freight Expense	120.00
Johnson Brothers Liquor Co.	Liquor Store Inventory	3,550.55
Ken's Small Engine	Weed Eater String	16.10
Kraus Oil Co, Inc.	Fuel	65.00
Kwik Trip Stores	Oil for Squad Car	17.50
Mayo Clinic Health System	Health Cards	90.00
MN Energy Resources	Natural Gas	3,256.32
MN Dept. of Labor & Industry	Elevator	100.00
MN Public Facilities Authority	Debt Service/PFA Loan	123,646.90
Northern Safety Co, Inc.	Safety T-Shirts	261.33
Paradise Pool & Spa	Repair Parts	27.00
Phillips Wine & Spirits Co.	Liquor Store Inventory	1,683.09
Printy Quik	Meter Door Hangers	147.18
Resco	Inventory	904.98
Richard's Sanitation	Refuse Disposal	378.55
Ronco Engineering Sales, Inc.	Repair Part	5.40
Safe-Fast, Inc.	Misc.	79.84
Schilling Supply Company	Bags, Towels, Misc.	382.22
Schmitz Refrigeration, HTG	Ac Maintenance	80.00
SE Libraries Cooperating	Auto Fee's	439.02
SEMA Equipment, Inc.	Fluids, Repair Parts	1,313.69
SEMNET	Tech Services	340.00
Short Elliot Hendrickson, Inc.	Shared Use Path	699.08
St. Mary Auto Body Shop	Tow Dodge	100.00
Star Energy Services	Projects	856.55
Tri-County Electric Co-op	Electric Energy	211,117.63
United Auto Supply, Inc.	Gloves, Fluids, Repair Parts, Misc.	214.06
USA Bluebook	Misc. Supplies	160.23
Verizon Wireless	Communication Expense	197.25
Water Systems Company	Drinking Water	14.22
Wiebke Tire	Patch/Plug	130.00
Youth Sports Club, Inc.	Library – DVD's	56.89
Zep Sales & Service	Can Liners, etc.	190.72
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		\$ 388,917

Motion by Mayor Burns, second by Member Lemke to approve the prepaid claims as presented. All members present voted in favor and the motion was declared carried.

Heiman Fire Equipment, Inc.	Hose Replacement	1,079.11
Houston Co. Treasurer	Recording Fee – K Properties	46.00
Blue Cross Blue Shield of MN	Health Insurance	1,430.87
Caledonia True Value	Yellow Paint, Misc. Parts	393.27
ED's Tents	Tourney Tent Rental	130.00
Schmitz Refrigeration, Htg.	Auditorium – A/C Repairs	546.27

B & M Service Center	Fluids & Fuel	124.43
Becker & Stemper Electric	Flag Illumination	201.21
Business Financial Planning	Administration Fee's	54.00
Northern Beverage Distribution	Liquor Store Inventory	1,838.95
Schott Distributing Co, Inc.	Liquor Store Inventory	1,975.04
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	91.05
Business Financial Planning	Cafeteria Plan	192.30
Commissioner of Revenue	State Withholding	1,839.38
ING Institutional Plan Services	TSA Payday 7-22-14	550.00
Merchants Bank	Federal/FICA/Medicare	10,121.99
MN Benefit Association	MBA Payday 7-22-14	62.96
MN Child Support Payment Cnt.	Case ID 001470764201	223.81
NCPERS Minnesota	Payday 7-22-14	80.00
New Albin Summer Rec	Tourney Registration Fe	60.00
Principal Life	Life/Ad&d/STD	440.91
Public Emp. Retirement Assn.	PERA Payday 7-22-14	6,653.34
Southern Wine & Spirits of MN	Liquor Store Inventory	1,865.28
Furlong & City, Molly	Meter Deposit Refund	250.25
Hanson & City, Tasha	Meter Deposit Refund	250.25
Hoscheit & City, Jacob	Meter Deposit Refund	250.25
Ho. Co. Treasurer	Ho. Co. Collection Site	4,011.00
Itron, Inc.	Utility Readers Software	908.54
Klug, Anthony	Consulting Services	800.00
Luck & City, Dennis	Meter Deposit Refund	250.25
Randall & City, Dustin	Meter Deposit Refund	250.25
Ranzenberger & City, Linda	Meter Deposit Refund	250.25
Rask, Nicholas	Animal Control	75.00
Robley & City, Quentin	Meter Deposit Refund	250.25
Schultz, Brittany	Meter Deposit Refund	250.25
Yohe & City, David	Meter Deposit Refund	250.25
Jacobson, Elton	Repairs to Dog Fence	126.60
MN Pollution Control Agn.	Wastewater Training Manuel	20.00
Ho. Co. Treasurer	Ho. County Maps	84.30
Midwest Beverage & Brokerage	Liquor Store Inventory	112.00
Northern Beverage Distribution	Liquor Store Inventory	1,761.60
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	125.05
Caledonia Conv & Tourism	Tourism	946.83
Jack Neumann Trucking	Freight Expense	140.00
Johnson Brothers Liquor Co.	Liquor Store Inventory	2,360.30
Paustis Wine Company	Liquor Store Inventory	946.25
Phillips Wine & Spirits Co.	Liquor Store Inventory	615.40
Schott Distributing Co, Inc.	Liquor Store Inventory	6,719.57
Vinocopia, Inc.	Liquor Store Inventory	210.00
MN Dept. of Revenue	Sales/Use Tax	17,798.00
Richard's Sanitation, LLC	Recycling Collections	6,789.30
Thavenot & City, Chris	Bal On Account After Final Bill	114.98
Acentek Ascending Tech.	Communication Expense	1,101.33
Commissioner of Revenue	State Withholding	277.29
G & F Distributing	Liquor Store Inventory	605.00
King, Randy	Tourney Fee Reimbursement	275.00
Merchants Bank	Federal/FICA/Medicare	1,811.88
Public Emp. Retirement Assn.	PERA Payday 8-1-14	981.74
Southern Wine & Spirits of MN	Liquor Store Inventory	1,367.93
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	114.25
Thorson Graphics, LLC	Uniforms - Ambulance	1,027.50
VISA	Books/DVD's	47.94
Blue Cross Blue Shield of MN	Refund Overpayment	81.65
Business Financial Planning	Cafeteria Plan	192.30
Caledonia Oil Company	Unleaded	1,430.15
Caledonia Police Association	PD Association Dues	85.00
Commissioner of Revenue	State Withholding	1,728.22
ING Institutional Plan Service	TSA Payday 8-5-14	550.00
IUOE Local #49	Union Dues	429.00
IUOE Local 49 Benefit Fund	Health Insurance	17,784.00
Merchants Bank	Federal/FICA/Medicare	9,346.21
MN Dept of Health	Water OP Exam Results	46.00
MN Child Support Payment Cnt.	Case ID 001470764201	223.81
MN Pollution Control Agency	WW Cert. Exam Fee	55.00
Northern Beverage Distribution	Liquor Store Inventory	5,031.10
Public Emp. Retirement Assn.	PERA Payday 8-5-14	6,704.52
Schott Distributing Co, Inc.	Liquor Store Inventory	6,318.02
Tri-State Ambulance, Inc.	Intercept Fee's	750.00
W Klaetsch Paving, LLC	Patching	13,935.00
Griffin Construction Co., Inc.	Sewer Rehab Payment #9	30,000.00
Ahles & City, Donna	Meter Deposit Refund	250.00
Banse & City, Mitchell	Meter Deposit Refund	250.25
Cleven & City, Corey	Meter Deposit Refund	250.25
Franken & City, Stacey	Meter Deposit Refund	250.25
Ho. Co. Treasurer	Recording Fee	46.00

Meyer & City, Samantha	Meter Deposit Refund	250.00
Midwest Beverage & Brokerage	Liquor Store Inventory	199.00
Northern Beverage Distribution	Liquor Store Inventory	1,635.35
Oelberg & City, Chad	Meter Deposit Refund	250.25
Schansberg & City, Jason	Meter Deposit Refund	250.25
Schott Distributing Co, Inc.	Liquor Store Inventory	5,946.65
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	171.15
Twite & City, Robin	Meter Deposit Refund	250.25
		<u>\$ 189,216.63</u>

Schoonover presented the council with a request from the Dolphins asking the city to allow the pool to remain open during the County Fair as had been done in the past and they will reimburse the costs. Motion by Mayor Burns, second by Member Lemke to keep the pool open for them as we have in the past. All members present voted in favor and the motion was declared carried.

Member Lemke voiced concern about the amount of people parking on N. Sunset Blvd in front of Kwik Trip and stated that it is often congested and difficult to navigate through and would recommend that we make it a no parking area as we have discussed in the past. Motion by Lemke, second by Mayor Burns to mark the West side of N. Sunset Blvd. directly in front of Kwik Trip a no parking area and place additional signage and yellow curbing, to be effective immediately. All members present voted in favor and the motion was declared carried.

The Mayor brought some additional comments, stating that he believes we should relook at the Wild Turkey Sub-Station project and add the additional transformer that we previously decided not to fund. He also informed the council that he may have located a location for a potential new well site and that City Administrator Schoonover and Administrative Coordinator Gerardy would be working on the details with the state to get a pre-approval on the location prior to any official action.

Employee time sheets were reviewed.

The next regular meeting will be on Monday August 25, 2014, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Mayor Burns, second by Member Schroeder. All voted in favor and the motion was declared carried to adjourn at 7:02 p.m.

Robert H. Burns

Ted A. Schoonover
Clerk-Administrator