

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF CALEDONIA, MINNESOTA  
Monday, August 25, 2014

CALL TO ORDER: Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Bob Burns Council Members: DeWayne Schroeder, Randi Vick, Bob Lemke and Paul Fisch. City Staff Present: City Clerk-Administrator Ted Schoonover, Administrative Coordinator Mike Gerardy, Accountant Stephanie Mann. Guests present: Caledonia Argus reporter Jordan Gerard, Rob Mason SE Minnesota IT, Lois Greer, Marge Birkeland, Carolyn Medin, Sibyl Floyd, Joanne Zard, Pam Griffith, Carol Nelson, Ann Thompson, Sheila Murphy.

AGENDA: Motion by Mayor Burns, second by Member Vick to approve the agenda. All present voted in favor and the motion was declared carried.

CONSENT AGENDA APPROVAL: Motion by Mayor Burns, second by Member Schroeder to approve the consent agenda which consisted of the regular meeting minutes from August 11, 2014. All present voted in favor and the motion was declared carried, Member Fisch abstained.

VISITORS AND COMMUNICATIONS: None.

ADMINISTRATIVE COORDINATOR:

Coordinator Gerardy presented the council with a zoning application and variance request for Gary and Cathy Beardmore. They are proposing to add on to their existing garage and will require a 10% variance in allowable green space. The current ordinance requires 55%, their proposal will reduce that to 45%. Motion by Mayor Burns to approve the 10% variance and stated that these will be on a case by case basis. All members present voted in favor and Member Schroeder abstained from the vote. The motion was declared carried.

Gerardy also presented the council with an agreement with SEH Yaggy for the TH 44 Shared Use Path Project. This is the formal agreement that constitutes the project can move forward and we can apply for the matching state funds. Motion by Schroeder, second by Member Vick to approve the agreement with SHE Yaggy. All members present voted in favor and the motion was declared carried.

At 6:15 p.m. the Mayor closed the regular meeting and opened a public hearing to review the zoning application from SEMA to construct a new sign, this will require two set back variances. One will be for a 76' setback variance from the West line and a 78.6' variance from the South line. At 6:21 p.m. the Mayor closed the public hearing and reconvened the regular meeting.

Motion by Mayor Burns, second by Member Schroeder to approve the setback variances as presented for SEMA to construct a new sign.

At 6:30 p.m. the Mayor once again closed the regular meeting and opened a public hearing to consider a tax abatement on 513 Old Highway Drive dba Caledonia Vet Clinic. There were no verbal or oral comments and the Mayor closed the public hearing at 6:35 p.m. and reconvened the regular meeting. Discussion followed asking if we wanted to place employment stipulation on the new facility and at what level the abatement would be at. Schoonover stated that we can add that stipulation to the financial agreement if that is what the council wants, also the rate of abatement is generally not the entire amount but will get with counsel and confirm the amount. Further action was tabled until September 8, 2014. No action taken.

Gerardy presented the council with several quotes for reroofing the fire barn. Both quotes were for only half of the roof like what was discussed in July and the other to roof the entire building. One quote was for steel shingles for the entire roof at a cost of \$22,182.00 and other quote for asphalt was \$15,475. It was determined that we would rather have steel. Motion by Member Schroeder, second by Member Lemke to approve the quote and go ahead and roof the entire fire barn at a cost of \$22,182.00. All members present voted in favor and the motion was declared carried.

CITY ACCOUNTANT: Stephanie Mann presented the council with the current debt schedule and current budget worksheets as well as the cash on hand and investment totals. The council walked through the estimated 2015 budget and made some minor adjustments. They also mentioned that they have until September 30, 2014 to get our preliminary levy to the County Auditor.

CITY CLERK/ADMINISTRATOR:

Present this evening was a delegation from the Dolphins, they wanted to present the council with the funds they have raised this year from the pool party which totaled \$3,625, and a donation from Thrivent Lutheran for an

additional \$1,200. They then presented the council with a petition of signatures to force the city to hold a special election and referendum for a bond for the construction of the aquatic center in the amount of 1.9 million. Motion by Mayor Burns, second by Member Vick to accept the petition. All members present voted in favor and the motion was declared carried. Schoonover informed the council and attendees that he would hand it over to the County Auditor for certification and we could hopefully set the election date at the next meeting.

Rob Mason from SE Minnesota IT was present to ask the council to consider purchasing a backup server this year and a new server for next year. He stated that current server is approximately 5-7 years old and that is usually their life span, it is operating but the city has no real redundancy, by purchasing a backup server the city can be operational in a short time using the data that is stored at the remote site. The council wanted to ensure the data would be in the continental United States, Mason confirmed that it was. There are sights on the East and West coast to ensure redundancy and continuity. Schoonover mentioned that we have \$5,500 in the budget this year for a server and the backup server he is proposing is only \$2,100.00 so the remaining funds could be rolled over into FY 2015 and we could budget for a new server in 2015. Motion by Member Fisch, second by Member Vick to approve the purchase of the backup server at a cost of \$2,100.00 and a monthly fee of \$100.00. All members present voted in favor and the motion was declared carried.

Schoonover presented the council with Resolution 2014-009 Authorizing Police Officer Zachary Swedberg to participate in PERA per Minnesota Statutes. All members present voted in favor and the motion was declared carried.

Motion by Mayor Burns to approve the 2014 soft drink licenses to Ron Hewuse and the Starlite Bowling Center. All members present voted in favor and the motion was declared carried.

Motion by Member Vick, second by Member Fisch to approve the Bowling license for the Starlite Bowling Center. All members present voted in favor and the motion was declared carried.

Motion by Member Vick, second by Mayor Burns to approve the 2014 On sale Liquor License for the Starlite Bowling Center. All members present voted on favor and the motion was declared carried.

Motion by Member Fisch, second by Member Lemke to increase the election judges wages as follows; Head Judge to \$8.75 per hour and Election Judge to \$8.00 per hour. All members present voted in favor and the motion was declared carried.

Schoonover informed the council that Chamber of Commerce has talked to the farmers market people and they have agreed to remain operational after Music in the Park and will be located in the park behind city hall.

Motion by Member Vick, second by Member Lemke to hire Sheriff Deputy Duane Brownlee as a part-time Police Officer to fill vacant shifts as needed. All members present voted on favor and the motion was declared carried.

The County Human Services department has requested to use the Auditorium for supervised visitations with some of their clients and are requesting a reduced fee. Discussion ensued and it was determined that we needed more information such as frequency, time of day, long term or short term. Schoonover mentioned that he would call and get the specifics and bring it back to the council. No action taken.

Motion by Mayor Burns, second by Member Fisch to approve the advanced sign up for advertising at the ARGUS as we have done in the past with 11 ads approved. All members present voted in favor and the motion was declared carried.

Schoonover mentioned that OSHA has changed some rules when it comes to lineman and the equipment they are required to have, they may notice an increase in equipment purchases to become compliant. No action taken.

Motion by Member Fisch, second by Member Vick to approve the 2014-2015 LMC Insurance Renewal in the amount of \$85,208.00. All members present voted in favor and the motion was declared carried.

Schoonover informed the board that the EDA would recommend that we partner with CEDA and ACENTEK to conduct a business survey. CEDA will do the survey and analysis to see what our businesses need or want, this will also assist us in the downtown renovations and future projects the cost to the city would be \$1,500.00. Motion by Mayor Burns, second by Member Fisch to approve the joint venture and to conduct the survey. All members present voted in favor and the motion was declared carried.

The next regular meeting will be on Monday, September 8, 2014, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Member Lemke, second by Mayor Burns. All voted in favor and the motion was declared carried to adjourn at 8:45 p.m.

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Robert Burns

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Ted Schoonover  
Clerk/Administrator

