

SPECIAL MEETING OF THE CITY COUNCIL

CITY OF CALEDONIA, MINNESOTA

Monday, December 2, 2013

CALL TO ORDER: Following due call and notice thereof, Mayor Bob Burns called the meeting to order at 5:40 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Bob Burns, Council Members: Bob Lemke, DeWayne Schroeder, Tom Murphy. Member Vick was absent. City Staff Present: City Clerk/Administrator Ted Schoonover, Guests present: Caledonia Argus Reporter Clay Schuldt, City Consultant Tony Klug, Executive Search Consultant Dean Kovack and Applicant Daniel George.

AGENDA: Motion by Mayor Burns, second by Member Schroeder to approve the agenda. All voted in favor and the motion was declared carried.

NEW BUSINESS: The purpose of the special meeting was to conduct an interview for the Water/Wastewater Operator Position in the City. Dean Kovack representing the applicant introduced him as Mr. Daniel George from Fort Collins, Colorado. After the introduction the Council and Clerk/Administrator Schoonover asked the applicant to respond to several questions and situations. Discussion ensued. After a period of time the applicant and the consultant departed the chambers and the council continued their deliberations. After approximately 15 minutes it was the consensus of the group to offer Mr. George the position starting at \$28.50 per hour with an increase to \$31.00 after his probationary period and obtaining his Minnesota Class "A" Wastewater and Class "C" Water Licenses and a \$3,000 moving allowance. Motion by Mayor Burns, second by Member Murphy to hire Mr. George per the offer/agreement. All voted in favor and the motion was declared carried.

At 6:20 the council continued on with the second scheduled meeting to discuss the 2014 budget.

ROLL CALL: Members present: Mayor Bob Burns, Council Members: Bob Lemke, DeWayne Schroeder, Tom Murphy. Member Vick was absent. City Staff Present: City Clerk/Administrator Ted Schoonover, City Accountant Stephanie Mann, Administrative Coordinator Mike Gerardy, Police Chief Kurt Zehnder, Police Sergeant Jim Stemper, Ambulance Director Mike Tornstrom. Guests present: Caledonia Argus Reporter Clay Schuldt.

AGENDA: Motion by Mayor Burns, second by Member Schroeder to approve the agenda. All voted in favor and the motion was declared carried.

BUDGET 2014: The Mayor started by going through the capitol assets that would be purchased in 2014. He stated he would like to wait on the new monitor for the ambulance department and put back in the \$12,500 to cover the part-time position that Director Tornstrom had asked for. He did state that he would like to see the wages at or around the \$14.00 per hour range. He then moved on to the Police Departments request for a second permanent part-time officer. By adding this position and allowing the department to keep 80 part-time hours per month would only increase the departments budget by \$8,000 and reduce the on call time and improve scheduling abilities and 24/7 coverage. The following items were allowed to remain in the procurement listing for 2014. City Clerk Computer, City Hall Switch and a new server, Downstairs windows in City Hall, City Hall Roof replacement, Police Chief Computer, Police Secretary Computer, 1 portable deck gun for the Fire Department, Tuck pointing for the Auditorium and drainage work. The Library will also be allowed to purchase a new computer. The Winnebago Street Project and Hwy 44 walking path will be accomplished using a \$237,970 GO Bond. The only items not approved or dismissed were the one ton truck for the street department and the new mowing tractor. These items will be discussed at a later date.

Mike Gerardy also mentioned that he has found a used 1999 Chassis that the city could purchase for \$4,250.00 and have it customized and add the water tanker to it for under \$6,000.00 for the total cost. Motion by Member Schroeder, second by Member Murphy to purchase that chassis using 2013 funds. All voted in favor and the motion was declared carried.

The next regular meeting will be on Monday December 9, 2013 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Member Schroeder, seconded by Member Lemke. All voted in favor and the motion was declared carried to adjourn at 6:50 p.m.

Robert H. Burns

Ted A. Schoonover
Clerk-Administrator