

APPLICATION FOR UTILITY SERVICE  
CITY OF CALEDONIA, MN

I (we) hereby make application for Utility Service (Water, Sanitary Sewer and Electric) to the City of Caledonia and agree:

- To accept, comply and be legally bound by such policies, rules, regulations and rates as may be adopted by the City Council or are required by law or government regulation.
- That I (we) am/are at least 18 years of age and all information provided is complete and correct.
- I (we) understand that a residential account must provide a \$250 utility deposit unless the customer owns the residential unit. A commercial account must provide a \$300 utility deposit unless the customer owns the commercial building.
- To immediately notify the City of any changes to this information.
- To be responsible for the utility accounts from the connect date to the time I (we) notify the City to disconnect or discontinue service.
- I (we) understand that each person, 18 years of age and older who is an occupant of this residential household, is jointly and severally liable for payment of all utility account deposits and charges.
- I (we) understand that harboring another party who has an unpaid balance owing to the City will subject this household unit to disconnection of the electric meter, shut-off of water service, and the like.
- I (we) understand that preparing a fraudulent Application may result in payment of an additional security deposit or disconnection of utility service.

Service Address: \_\_\_\_\_

Household telephone # \_\_\_\_\_

Previous utility provider: \_\_\_\_\_

	<u>Occupant #1</u>	<u>#2</u>	<u>#3</u>
Name	_____	_____	_____
Social Security #	_____	_____	_____
Emergency/Work Phone	_____	_____	_____

Own  Rent: If renting or leasing or purchase contract, property Owner's Name, Address and Phone Number.

\_\_\_\_\_  
\_\_\_\_\_

Signatures of each Applicant/Occupant for service:

Print Name	Signature	Date
_____	_____	_____
Print Name	Signature	Date
_____	_____	_____
Print Name	Signature	Date
_____	_____	_____

(If more space is required, please use back of form.)



FOR CITY CLERK'S OFFICE USE ONLY

NOTICE OF INDIVIDUAL VACATING HOUSEHOLD UNIT OR NOTICE TO DISCONTINUE SERVICE

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Individual's Name	Staff Initials	Date
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Individual's Name	Staff Initials	Date
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Individual's Name	Staff Initials	Date
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**PRIVACY ACT STATEMENT**

(This form is covered by the Privacy Act of 1974; Public Law 93-579. Authority for requesting the personal data and the uses thereof are given below.)

1. Application for utility services for the City of Caledonia, MN, dated 1 January 2015.
2. Authority: 42 U.S.C. 2000e-5(b), 29 U.S.C. 211, 29 U.S.C. 626.
3. Principal Purpose(s). The purpose of this form is to allow the City to connect all utility services to a rental property and for the City of Caledonia to use the information on it in an effort to collect past due or non-payment of services provided.
4. Routine Uses. Information provided on this form will be used by the City of Caledonia employees to recoup unpaid utility services by whatever means they deem fit.